

1                   **CENTRAL VERMONT REGIONAL PLANNING COMMISSION**  
2                               **Executive Director Search Committee**  
3                                       **DRAFT MINUTES**  
4   **October 26, 2022 Meeting**

5  
6 Present:

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Steve Lotspeich | <input checked="" type="checkbox"/> Laura Hill-Eubanks | <input checked="" type="checkbox"/> Peter Carbee   |
| <input checked="" type="checkbox"/> Robert Wernecke | <input checked="" type="checkbox"/> Dara Torre         | <input type="checkbox"/> Lee Cattaneo (alternate)  |
|   |  | <input type="checkbox"/> Janet Shatney (alternate) |

7 Staff: None

8 Guests: None

9  
10 **Call to Order**

11 S. Lotspeich called the meeting to order at 5:05 pm.

12 Dara Torre left the meeting at 5:45 pm.

13  
14 **Adjustments to the Agenda**

15 None.

16  
17 **Public Comment**

18 None.

19  
20 **Minutes**

21 *D. Torre moved to approve the October 13, 2022 minutes as presented; R. Wernecke seconded. Motion*  
22 *carried.*

23  
24 **Executive Director Search**

- 25 • Update on hiring process timeline  
26       Committee will review applicant submissions in a future meeting, the date to be agreed  
27       upon at next week's committee meeting.
- 28 • Review of applicant resumes and criteria for creating a shortlist of candidates  
29       Committee agreed on process and criteria that will be used to rate applications.
- 30 • Interview process including drafting questions to ask candidates  
31       Committee members will review a list of questions for applicant interviews and decide  
32       on final list of questions at their next meeting.

33  
34 **Next Meeting**

35 The Committee set its next meeting for November 3, 2022 at 5:30 pm.

36  
37 **Adjourn**

38 *R. Wernecke moved to adjourn at 5:52 pm; P. Carbee seconded. Motion carried.*

39  
40 Respectfully submitted,

41 Laura Hill-Eubanks, CVRPC Commissioner