

CENTRAL VERMONT REGIONAL PLANNING COMMISSION
Municipal Plan Review Committee
Minutes

October 11, 2022 at 4:30pm
Via Zoom Software and in person

Committee Members:

	Bill Arrand, Worcester
X	Peter Carbee, Washington
x	Ron Krauth, Middlesex Commissioner "Anita"
x	Joyce Manchester, Moretown Alternate Commissioner
x	Jan Ohlsson, Calais Alternate Commissioner

Municipal Representatives: Alan Quackenbush,
Staff: Clare Rock (in person), Jon Ignatowski

CALL TO ORDER. Peter Carbee called the meeting to order at 4:33pm

CHANGES TO THE AGENDA. No changes to agenda.

PUBLIC COMMENTS. Jon Ignatowski introduced himself to the Committee and gave a brief overview of his planning experiences.

PUBLIC HEARING: APPROVAL OF THE WORCESTER TOWN PLAN 2022 AND CONFIRMATION OF THE LOCAL PLANNING PROCESS

Worcester withdrew their request, and the hearing will be rescheduled at a future time.

MUNICIPAL PLAN REVIEW & APPROVAL PROCESS

Clare explained that CVRPC staff are interested in formalizing the process in which a town submits a formal request for regional review and approval of a municipal plan. Clare stated that she was seeking feedback on the proposed process in the drafted memo.

The Committee discussed the relationships between planning commissions and selectboards in their own towns and how it was sometimes difficult to get the selectboard on the same page. The Committee then discussed whether it should be the responsibility of the planning commission or selectboard to formally ask for CVRPC approval of a town plan. The Committee generally felt that, as elected bodies, the selectboard should be the entity making the formal request, but the memo should also be sent to the planning commission.

There were questions raised about CVRPC's involvement with the drafting of municipal plans, and Clare described the different stages at which the CVRPC provides comment. Clare described the proposed actions and deliverables requested in the proposed letter that would be sent to planning commissions and selectboards.

The Committee discussed the timing of implementing the new policy, and it was determined that it would be best to initiate the policy in January of 2023.

The Committee concluded the conversation by stating that they agreed with the new policy in principle, that there was consensus, and that they would like to move forward with implementation.

APPROVAL OF MINUTES

R Krauth moved to approve minutes from the August 30, 2022 meeting, seconded by J. Ohlsson. All in favor. Motion carried.

NEXT MEETING

Clare informed the Committee that the CVRPC received a review request from Duxbury, and it was anticipated that East Montpelier would be submitting a request as well. A meeting was tentatively scheduled for November 1st at 4:30pm.

ADJOURNMENT

J. Ohlsson moved to adjourn, seconded by R Krauth. All in favor. Motion carries. Meeting adjourned at 5:15pm.