



EXECUTIVE DIRECTOR SEARCH COMMITTEE

December 1, 2022 at 5:00 p.m.

Remote Participation via Zoom¹

(New Zoom link & phone numbers)

<https://us06web.zoom.us/j/83529932251?pwd=WDh4ZzNLNnZZc1ZlQ0Z2MDVHSjgyZz09>

Dial in via phone: +1-929 205 6099 | Meeting ID: 835 2993 2251 | Passcode: 260348

Download the app at least 5 minutes before the meeting starts: <https://zoom.us/download>.

Note: This meeting is remote only; no physical location will be provided.

Persons with disabilities who require assistance or alternate arrangements to participate in programs or activities are encouraged to contact Nancy Chartrand at 802-229-0389 or chartrand@cvregion.com at least 3 business days prior to the meeting for which services are requested.

Page **AGENDA**

5:00² Adjustments to the Agenda

Public Comment

2 **5:05 Minutes (enclosed)³**

5:10 Executive Director Search Process³

- Update on hiring process timeline including schedule for interviews
- Discuss applicant resumes and create a shortlist of candidates to interview
- Discuss interview process including questions to ask candidates

6:25 Next Meeting

Set date and draft agenda.

6:30 Adjourn

Next Meeting: TBD

¹ Dial-in telephone numbers are “Toll” numbers. Fees may be charged to the person calling in dependent on their phone service.

² All times are approximate unless otherwise advertised

³ Anticipated action item.

CENTRAL VERMONT REGIONAL PLANNING COMMISSION
Executive Director Search Committee
DRAFT MINUTES
November 16, 2022 Meeting

Present:

<input checked="" type="checkbox"/> Steve Lotspeich	<input checked="" type="checkbox"/> Laura Hill-Eubanks	<input checked="" type="checkbox"/> Peter Carbee
<input checked="" type="checkbox"/> Robert Wernecke	<input checked="" type="checkbox"/> Dara Torre	<input type="checkbox"/> Lee Cattaneo (alternate)
		<input type="checkbox"/> Janet Shatney (alternate)

Staff: None

Guests: None

Call to Order

S. Lotspeich called the meeting to order at 5:33 pm.

Adjustments to the Agenda

None.

Public Comment

None.

Minutes

I. Hill- Eubanks moved to approve the November 3, 2022 minutes as presented; R. Wernecke seconded. Motion carried 5-0-0.

Executive Director Search

Executive Session - 1 V.S.A. § 313(a)(3), Personnel

R. Wernecke moved to enter Executive Session at 5:37 pm to discuss the employment of an employee; D. Torre seconded. Motion carried 5-0-0.

P. Carbee moved to exit Executive Session at 6:21 pm; *I. Hill- Eubanks* seconded. Motion carried 5-0-0.

No action was taken as a result of the session.

Next Meeting

The Committee set its next meeting for December 1, 2022 at 5:00 PM.

Adjourn

P. Carbee moved to adjourn at 6:23 pm; R. Wernecke seconded. Motion carried.

Respectfully submitted, Peter Carbee, Commissioner