

1 **CENTRAL VERMONT REGIONAL PLANNING COMMISSION**
2 **BOARD OF COMMISSIONERS**
3 **MINUTES**
4 **October 11, 2022**

5 **Commissioners:**

<input checked="" type="checkbox"/> Barre City	Janet Shatney, Sec/Treas	<input checked="" type="checkbox"/> Moretown	Dara Torre
<input type="checkbox"/>	Vacant, Alt.	<input type="checkbox"/>	Joyce Manchester, Alt
<input checked="" type="checkbox"/> Barre Town	George Clain	<input checked="" type="checkbox"/> Northfield	Laura Hill-Eubanks
<input checked="" type="checkbox"/>	Mike Gilbar, Alt	<input checked="" type="checkbox"/> Orange	Lee Cattaneo
<input checked="" type="checkbox"/> Berlin	Robert Wernecke	<input type="checkbox"/> Plainfield	Paula Emery
<input type="checkbox"/>	Karla Nuissl, Alt.	<input type="checkbox"/>	Bob Atchinson, Alt.
<input checked="" type="checkbox"/> Cabot	Amy Hornblas	<input type="checkbox"/> Roxbury	Jerry D'Amico, Vice Chair
<input type="checkbox"/> Calais	John Brabant	<input type="checkbox"/> Waitsfield	Don La Haye
<input type="checkbox"/>	Jan Ohlsson, Alt.	<input type="checkbox"/>	Vacant, Alt.
<input checked="" type="checkbox"/> Duxbury	Alan Quackenbush	<input type="checkbox"/> Warren	Alexis Leacock
<input type="checkbox"/>	David Wendt, Alt.	<input type="checkbox"/>	Vacant, Alt.
<input checked="" type="checkbox"/> E. Montpelier	Spencer Harding	<input checked="" type="checkbox"/> Washington	Peter Carbee
<input type="checkbox"/>	Clarice Cutler, Alt.	<input checked="" type="checkbox"/> Waterbury	Steve Lotspeich, Chair
<input type="checkbox"/> Fayston	Vacant	<input checked="" type="checkbox"/> Williamstown	Richard Turner
<input type="checkbox"/> Marshfield	Vacant	<input type="checkbox"/>	Jacqueline Higgins, Alt.
<input checked="" type="checkbox"/> Middlesex	Ron Krauth	<input checked="" type="checkbox"/> Woodbury	Michael Gray
<input checked="" type="checkbox"/> Montpelier	Ariane Kissam	<input type="checkbox"/> Worcester	Bill Arrand
<input type="checkbox"/>	Mike Miller, Alt.		

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7 Staff: Bonnie Waninger, Nancy Chartrand, Jon Ignatowski, Clare Rock, Christian Meyer

8 Guests: Melissa Bounty & Jamie Stewart, Central Vermont Economic Development Corporation

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10 **Call to Order**

11 Chair Lotspeich called the meeting to order at 6:34 pm. Roll call conducted. Quorum present to conduct
12 business.

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14 **Adjustments to the Agenda**

15 Chair Lotspeich advised there is a resolution to add to the agenda prior to Reports.

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17 **Public Comments**

18 Amy Hornblas of Cabot tendered her resignation as a Board Commissioner and shared her concerns related to
19 CVRPC policies and regulations.

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21 **FY23 Work Plan & Budget**

22 B. Waninger provided a presentation outlining the FY23 Work Plan and Budget adopted by the Executive
23 Committee. Chair Lotspeich directed the Board to additional details in the meeting packet.

24 Questions addressed related to how revenue will be affected once pandemic response related funds are
25 exhausted; shared services; and organization reserve funds.

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Acting Director Appointment

Chair Lotspeich advised the Executive Committee met with Bonnie Waninger and Christian Meyer and is recommending Christian be appointed as Acting Director.

P. Carbee moved to appoint Christian Meyer as Acting Director, R. Wernecke seconded. Motion carried.

Chair Lotspeich advised that we also needed a motion to facilitate Christian being a signatory on CVRPC bank accounts.

R. Wernecke moved to remove Bonnie Waninger as signatory on all CVRPC’s bank accounts and add Christian Meyer as signatory while Acting Director, seconded by J. Shatney. Motion carried.

It was confirmed the above takes effect on Thursday, October 13th.

Central Vermont Economic Development Corporation Update

Chair Lotspeich introduced Melissa Bounty, Assistant Executive Director of Central Vermont Economic Development Corporation (CVEDC). She reported that CVEDC is currently working on the Community Navigator Pilot program (small business technical assistance funds); VEDA forgivable loans related to COVID impacts, and the Regional Project Priority List (which CVRPC will be involved with).

West Central Vermont Strategic Economic Development Strategy

Chair Lotspeich advised that since the last Board meeting, the Executive Committee had discussion regarding the CEDS, that he and Bonnie Waninger met with the US Economic Development Administration (USEDA); and that Chittenden County Regional Planning Commission has submitted a formal extension request for the CEDS completion to USED A, that is anticipated to be approved. Therefore, there is time for CVRPC’s comments to be addressed related to the draft CEDS. Bonnie Waninger shared a presentation providing on update on how conversations are moving with the broader CEDS group and how the main comments raised at the last CVRPC Board meeting are being addressed. Following the presentation the Board shared their input on specific goals within the CEDS and Jamie Stewart and Bonnie Waninger provided response to that input. Follow-up comments can be submitted to Bonnie Waninger or Christian Meyer via email.

Minutes

J. Shatney moved to accept the September 13, 2022 minutes; L. Hill-Eubanks seconded. George Clain raised concerns that he did not see comments on governance of the CEDS. It was noted that the full transcription of the CEDS discussion was appended to the minutes and those comments were included within the transcription. The vote was called. Motion carried.

Resolution

Chair Lotspeich read a resolution honoring Bonnie Waninger’s service.
P. Carbee moved to adopt the resolution, seconded by R. Krauth. Comments were shared thanking Bonnie for her service. Motion carried.

Reports

1 Chair Lotspeich directed the Board to the information in the packet and there was no discussion.

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3 **Adjournment**

4 *P. Carbee moved to adjourn at 8:39 pm; D. Torre seconded. Motion carried.*

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7 Respectfully submitted,

8 Nancy Chartrand, Office Manager

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