



## EXECUTIVE DIRECTOR SEARCH COMMITTEE

December 22, 2022 at 4:00 p.m.

*Remote Participation via Zoom<sup>1</sup>*

*(New Zoom link & phone numbers)*

<https://us06web.zoom.us/j/81603644271?pwd=NU5IU2wvNVcnelZmUIBZaEpLUkdPQT09>

Dial in via phone: +1-929 205 6099 | Meeting ID: 816 0364 4271 | Passcode: 805275

Download the app at least 5 minutes before the meeting starts: <https://zoom.us/download>.

*Note: This meeting is remote only; no physical location will be provided.*

Persons with disabilities who require assistance or alternate arrangements to participate in programs or activities are encouraged to contact Nancy Chartrand at 802-229-0389 or [chartrand@cvregion.com](mailto:chartrand@cvregion.com) at least 3 business days prior to the meeting for which services are requested.

Page **AGENDA**

**4:00<sup>2</sup> Adjustments to the Agenda**

**Public Comment**

2 **4:05 Minutes (enclosed)<sup>3</sup>**

**4:10 Executive Director Search Process** – Executive Session – 1 V.S.A. § 313(a)(3),  
Personnel

**5:25 Next Meeting**

Set date and draft agenda.

**5:30 Adjourn**

**Next Meeting: TBD**

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<sup>1</sup> Dial-in telephone numbers are “Toll” numbers. Fees may be charged to the person calling in dependent on their phone service.

<sup>2</sup> All times are approximate unless otherwise advertised

1                   **CENTRAL VERMONT REGIONAL PLANNING COMMISSION**  
2                               **Executive Director Search Committee**  
3                                       **DRAFT MINUTES**  
4   **December 15, 2022 Meeting**

5  
6 Present:

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Steve Lotspeich | <input checked="" type="checkbox"/> Laura Hill-Eubanks | <input checked="" type="checkbox"/> Peter Carbee   |
| <input checked="" type="checkbox"/> Robert Wernecke | <input checked="" type="checkbox"/> Dara Torre         | <input type="checkbox"/> Lee Cattaneo (alternate)  |
|   |  | <input type="checkbox"/> Janet Shatney (alternate) |

7  
8 Staff: None

9  
10 **Call to Order**

11 S. Lotspeich called the meeting to order at 4:05 pm.

12  
13 **Adjustments to the Agenda**

14 None.

15  
16 **Minutes**

17 P. Carbee moved to approve the December 1, 2022 minutes as presented; L. Hill-Eubanks seconded.  
18 Motion carried 5-0-0

19  
20 **Public Comment**

21 None.

22  
23 **Executive Director Search**

24  
25 **Executive Session - 1 V.S.A. § 313(a)(3), Personnel**

26 P. Carbee moved to enter Executive Session at 4:09 pm to discuss the employment of an employee; R.  
27 Wernecke seconded. Motion carried 5-0-0.

28 D. Torre moved to exit Executive Session at 6:30 pm; R. Wernecke seconded. Motion carried 5-0-0.  
29 No action was taken as a result of the session.

30 **Next Meeting**

31 The Committee set its next meeting for December 22, 2022 at 4:00 pm.

32  
33 **Adjourn**

34 *R. Wernecke moved to adjourn at 6:35 pm; P. Carbee seconded. Motion carried.*

35  
36 Respectfully submitted,  
37 Laura Hill-Eubanks, CVRPC Commissioner

1                                   **CENTRAL VERMONT REGIONAL PLANNING COMMISSION**

2                                   **Executive Director Search Committee**

3                                   **DRAFT MINUTES**

4                                   **December 16, 2022 Meeting**

5  
6 Present:

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Steve Lotspeich | <input checked="" type="checkbox"/> Laura Hill-Eubanks | <input checked="" type="checkbox"/> Peter Carbee   |
| <input checked="" type="checkbox"/> Robert Wernecke | <input checked="" type="checkbox"/> Dara Torre         | <input type="checkbox"/> Lee Cattaneo (alternate)  |
|   |  | <input type="checkbox"/> Janet Shatney (alternate) |

7  
8 Staff: None

9  
10 **Call to Order**

11 S. Lotspeich called the meeting to order at 3:05 pm.

12  
13 **Adjustments to the Agenda**

14 None.

15  
16 **Minutes**

17 No minutes to approve.

18  
19 **Public Comment**

20 None.

21  
22 **Executive Director Search**

23  
24 **Executive Session - 1 V.S.A. § 313(a)(3), Personnel**

25 P. Carbee moved to enter Executive Session at 3:06 pm to discuss the employment of an employee; R.  
26 Wernecke seconded. Motion carried 5-0-0.

27 P. Carbee moved to exit Executive Session at 6:06 pm; R. Wernecke seconded. Motion carried 5-0-0.  
28 No action was taken as a result of the session.

29 **Next Meeting**

30 The Committee set its next meeting for December 22, 2022 at 4:00 pm.

31  
32 **Adjourn**

33 *L. Hill-Eubanks moved to adjourn at 6:13 pm; P. Carbee seconded. Motion carried.*

34  
35 Respectfully submitted,  
36 Dara Torre, CVRPC Commissioner