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**Transportation Advisory Committee (TAC)**  
**Minutes**  
**Tuesday, January 24, 2023**

| <b>Attendees:</b> |               |                               |  |   |              |                            |
|-------------------|---------------|-------------------------------|--|---|--------------|----------------------------|
| X                 | Barre City    | Michael Hellein               |  | X | Moretown     | Joyce Manchester           |
| X                 | Barre Town    | Stephanie Magnan (Chair)      |  |   |              | Dara Torre, Alt            |
| X                 |               | Sebastian Arduengo, Alt       |  |   | Northfield   | Thomas Davis               |
|                   | Berlin        | Robert Wernecke               |  |   |              | Patrick Demasi, Alt        |
|                   | Cabot         | John Cookson                  |  | X | Orange       | Lee Cattaneo               |
| X                 | Calais        | David Ellenbogen              |  | X | Plainfield   | Bob Atchinson (Vice Chair) |
|                   |               | Karin McNeill, Alt            |  | X | Roxbury      | Gerry D'Amico              |
| X                 | Duxbury       | Alan Quackenbush              |  | X | Waitsfield   | Don LaHaye                 |
|                   |               | Bill Whitehair, Alt.          |  |   | Warren       | Michael Bridgewater, Alt   |
| X                 | E. Montpelier | Gina Jenkins                  |  |   | Washington   | Peter Carbee               |
|                   | Fayston       | Donald Simonini               |  | X | Waterbury    | Steve Lotspeich            |
|                   | Marshfield    | Robin Schunk                  |  | X | Williamstown | Richard Turner             |
|                   | Middlesex     | Ronald Krauth                 |  | X | Woodbury     | Chris Koteas               |
| X                 | Montpelier    | Dona Bate                     |  | X | Worcester    | Bill Arrand                |
| <b>Staff:</b>     |               | Keith Cubbon, Christian Meyer |  |   |              |                            |
| <b>Guests:</b>    |               | Alice Peal                    |  |   |              |                            |

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Chair Stephanie Magnan called the meeting to order at 6:33 pm.

**Roll Call**

- Roll was called and a quorum was present

**Adjustments to the Agenda**

- None

**Public Comments**

- None

1 **Staffing announcements**

- 2 • Zach Melcher, formerly a UVM sustainable transportation intern, has joined the CVRPC  
3 team as a planning technician and will be working on a number of projects through the  
4 Spring.

5 **Approval of October and November 2022 TAC Meeting Minutes**

- 6 • Chris moved to accept the minutes as presented, motion seconded by Dona, the motion  
7 carried

8 **Adoption of TAC meeting schedule for calendar year 2023**

- 9 • Alan moved to adopt the meeting schedule for the calendar year 2023 as presented,  
10 motion seconded by Bob, the motion carried.

11 **Complete Streets Reporting**

- 12 • Keith reviewed Act 34, the legislation that created the complete reporting requirement  
13 being discussed, with the committee and described his reporting efforts working with  
14 town and city staff.
- 15 • Committee members asked how progress toward the deployment of complete streets  
16 was being tracked and by whom? Staff stated they would try to find more information  
17 on this.
- 18 • Dona expressed frustration that despite these efforts for complete streets,  
19 municipalities still had very little success getting the state to lower speed limits in their  
20 village and town centers. This frustration was echoed by other members, who further  
21 articulated that completes street improvements alone were not enough for safety.
- 22 • Alan pointed out that the improvements – including speed tables – made to Randolph  
23 Street in Waterbury have effectively slowed traffic speeds. He also gave examples of  
24 areas that worked well for pedestrians in Waterbury and Montpelier.

25 **Field services and scheduling for calendar year 2023**

- 26 • Keith reviewed the field services CVRPC provides member municipalities and shared the  
27 emerging work program for the forthcoming field season with the committee.
- 28 • Chris shared that the Bridge and Culvert inventory and the Road Erosion Inventories  
29 have been valuable for Woodbury when pursuing grants.
- 30 • Joyce asked about the costs to a municipality for employing the Region to complete the  
31 Bridge and Culvert Inventory. Staff stated it is free to the municipality.
- 32 • Alan noted that Duxbury has been doing a significant amount of complementary work  
33 that he hoped could be supportive of the regional work. Staff stated they would be sure  
34 to track down this data before they began their inventory.

1 **VLCT Federal funding resource**

- 2 • Staff shared the VLCT Federal Funding guidebook as a resource with committee  
3 members and invited any municipality to reach out with any requests for assistance as  
4 they arose.

5 **MRGP**

- 6 • The next five years of the program have been authorized and staff will be sure the  
7 announcements are circulated as they are released.

8 **Round table**

- 9 • Montpelier is looking for a solution for the Realto Bridge which is in a deteriorated state.  
10 • Donna brought up VTrans work on US-2 in Montpelier and the lack of outreach to the  
11 town in the design/implementation process  
12 • Alan wanted to know more about the design standards that are influencing recent  
13 culvert projects he has seen. While being well meaning in conception, the requirements  
14 are pushing construction costs to unsustainable heights. He wondered if it was all really  
15 necessary.  
16 ○ Steve mentioned that some of this could be influenced by some mistakes made  
17 immediately following Tropical Storm Irene when undersized culverts were  
18 reinstalled after the initial washouts.  
19 ○ Stephanie spoke to her experience in the River and Roads training and the  
20 myriad requirements that she noticed, all of which push costs up.

21 **Adjourn**

22 Don moved to adjourn the meeting, motion seconded by Dona.

23  
24 The meeting was adjourned at 7:45 PM.