

## **MEMO**

Date: January 2, 2023

To: Executive Committee

From: The Ijaz Group, Contracted Accountant

Re: Financial Report as of 11/30/2022

ACTION REQUESTED: Accept November 30th, 2022, unaudited financial reports.

**FY23 Summary:** CVRPC's FY23 Net Profit is \$57,606 as of November 30, 2022. The fiscal year-to-date Net Income is in line with expectations. In the FY23 adopted budget, CVRPC anticipated a year end net income of \$120,503. In FY22, CVRPC had a YTD surplus of \$40,401 through November 30th, 2021, primarily due to the over-recovery of indirect costs.

#### **Balance Sheet**

- Assets Billing is substantially complete through 11/30/2022. Aging receivables are at \$253,883. Operating cash is \$533,397, whereas the CD balance is \$100,311 totaling the cash balance to \$633,718. CVRPC works to maintain at least \$100,000 in operating funds for cash flow purposes.
- Current Liabilities
  - CVRPC maintained an average payable balance.
  - Accrued vacation and compensatory time balances are \$7,908.49 and \$2,315.94 respectively.
  - ACCD Deferred Income for FY22 & FY23 stands at \$203,913.85. Other Deferred Income consists of Plainfield Gully and Mount Ascutney Regional Commission Brownfields amounting to \$57,638.86 and \$40,962.77, respectively.
- Equity Equity is assets minus liabilities the company's value. CVRPC's Total Equity as of 11/30/2022 is \$572,306.2, and it was \$596,275 and \$584,436 on the same date in 2021 and 2020, respectively.
- Net Income of \$57,606 reflects retainage of some Town Dues earned in July 2022.

## Budget vs. Actual (a.k.a. Profit & Loss Statement or Net Income Statement)

In reviewing Income and expenses through 11/30/2022, the benchmark used is a percentage of the budget expected to be earned/spent if all income/expenses were earned/spent equally over 12 months. The benchmark for 11/22 is 41.67%.

- *Income* Total revenue stands at 28.26% earned, lower than the benchmark percentage of 41.67% which is primarily due to underperformance in community development and Natural resources.
- Expenses Total expenses stand at 26.88%, about 14.79% below the benchmark. Wages, CVRPC's most significant expense, is under the budget at 30.72%.

## **Financial Statement Acronyms & Abbreviations Guide**

- Illancial Sta	tement Actoryms & Abbreviations duide
604b	Planning funds originating in Section 604b of the federal Clean Water Act
ACCD	Vermont Agency of Commerce and Community Development
ARPA	American Rescue Plan Act (pandemic recovery funds)
BCRC	Bennington County Regional Commission
ВМР	Best Management Practice
BWQC	Basin Water Quality Council
CCRPC	Chittenden County Regional Planning Commission
CD	Certificate of Deposit
CEDS	Comprehensive Economic Development Strategy
CVTA	Cross Vermont Trail Association
CW	Clean Water
CWSP	Clean Water Service Provider
DEC	Vermont Department of Environmental Conservation
DIBG	Design/Implementation Block Grant
DPS	Vermont Department of Public Safety
DCRA	Dependent Care Reimbursement Account
EAB	Emerald Ash Borer
EMPG	Emergency Management Performance Grant
EPA	US Environmental Protection Agency
ERP	Ecosystem Restoration Program
FICA	Federal Insurance Contributions Act (federal payroll tax)
GIS	Geographic Information Systems (computer mapping/analysis program)
GMCU	Green Mountain Credit Union
HMGP	Hazard Mitigation Grant Program
LCBP	Lake Champlain Basin Program

LCPC	Lamoille County Planning Commission
LGER	Local Government Expense Reimbursement
LEMP	Local Emergency Management Plan
LEPC SERC	Local Emergency Planning Committee 5's State Emergency Response
	Commission
LHMP	Local Hazard Mitigation Plan
MARC	Mount Ascutney Regional Commission (formerly Southern Windsor Co. RPC)
MPG	Municipal Planning Grant
MOA	Memorandum of Agreement (disaster response and recovery assistance)
MRGP	Municipal Roads General Permit
NBRC	Northern Borders Regional Commission
NCFCU	North Country Federal Credit Union
QAPP	Quality Assurance Project Plan
REMC	Regional Emergency Management Committee
RRPC	Rutland Regional Planning Commission
SW	Stormwater
SWCRPC	Southern Windsor County Regional Planning Commission
TBP	Tactical Basin Plan
TPI	VTrans Transportation Planning Initiative
VAPDA	Vermont Association of Planning & Development Agencies (RPCs together)
VOBCIT	Vermont Online Bridge & Culvert Inventory Tool
VOREC	Vermont Outdoor Recreation Economy Collaborative
VDT	Vermont Department of Taxes
VEM	Vermont Emergency Management
WBRD	Wrightsville Beach Recreation District

As of November 30, 2022

	Nov 30, 22
ASSETS	
Current Assets	
Checking/Savings	
1001 · Community National Bank	274.83
1002 · Community National Bank (8901)	195,596.64
1003 · Union Bank	25.05
1009 · Northfield Savings - Reserve	237,118.01
1015 · NCFCU - Reserve CD	100,311.21
1018 · NCFCU - Savings	10.00
1024 · GMCU - Savings	100,382.23
Total Checking/Savings	633,717.97
Accounts Receivable	
1200 · Accounts Receivable	253,883.47
Total Accounts Receivable	253,883.47
Other Current Assets	
1020 · Undeposited Funds	5,125.98
Total Other Current Assets	5,125.98
Total Current Assets	892,727.42
Fixed Assets	
1501 · Equipment	47,030.18
1502 · Equipment - Accum. Depreciation	(39,866.10)
1505 · Leasehold Improvements	2,597.07
1510 · Lease Asset - Facility	335,121.56
1511 · Lease Asset - Acc. Dep	(25,134.12)
Total Fixed Assets	319,748.59
Other Assets	
1301 · Prepaid Expenses	7,809.21
1320 · Deposits	4,415.00
Total Other Assets	12,224.21
TOTAL ASSETS	1,224,700.22
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	15,980.18
Total Accounts Payable	15,980.18
Credit Cards	4.040.00
2020 · M&T Visa	1,243.00
Total Credit Cards	1,243.00
Other Current Liabilities	7,000,40
2102 · Accrued Vacation	7,908.49
2103 · Accrued Compensatory Time	2,315.94
2105 · Accrued Interest Payable 2200 · Deferred Income	1,312.62
2201 · ACCD	
2211 · ACCD  2215 · RPC Annual - FY22	11 162 17
	11,163.17
2216 · Energy - FY22 2217 · Pandemic Response	25,110.93 75,000.00
2217 · Pandernic Response  2218 · RPC Annual - FY23	92,639.75
Total 2201 · ACCD	203,913.85
2225 · MARC	
ZZZO · IVIARU	40,962.77

As of November 30, 2022

	Nov 30, 22
2230 · Plainfield Gully	57,638.86
2240 · VCRD - Climate Catalyst	4,000.00
Total 2200 · Deferred Income	306,515.48
2302 · State withholding	6.64
2304 · Dependent Care Deductions	673.45
2306 · Pension Liability- Edward Jones	1,754.86
2309 · Lease Liability - Facility	314,683.36
<b>Total Other Current Liabilities</b>	635,170.84
Total Current Liabilities	652,394.02
Total Liabilities	652,394.02
Equity	
3100 · Unrestricted Net Position	444,974.11
3300 · Invested in Fixed Assets	11,191.60
3900 · Retained Earnings	58,534.38
Net Income	57,606.11
Total Equity	572,306.20
TOTAL LIABILITIES & EQUITY	1,224,700.22

# 01/03/23 - Packet Addendum

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL	Notes
ACCD Parent	Current	. 30	J. 00	O. 30	- 30	TOTAL	11/10
ACCD ACCD 22	-	-	99,670.91	-	18,155.45		ACCD Q2 FY23 Invoice ACCD FY22 Retainage Invoice
ACCD 22 Total ACCD Parent		-	99,670.91	-	18,155.45	18,155.45	
USDA Rural Development							
RBDG Plainfield Co-op Total USDA Rural Development	3,403.43	2,897.37 2,897.37	-	1,305.26 1,305.26	128.23 128.23	7,734.29 7,734.29	Quarterly Invoicing - September Invoice was sent on 10/31/2022.
Administration	.,	,		,		,	
Administration Total Administration							_
Berlin						-	
CCRPC							
CEDS  CEDS/Eval Framework	359.61	1.321.70		_		1.681.31	
Engagement	-	1,004.14	-	-	-	1,004.14	
Planning Total CEDS	359.61	599.69 2,925.53				599.69 3,285.14	
Clean Water	******	-,				-,	
Oversight/Report TBP Planning	993.70	328.33 919.34	-	-	-	328.33	Quarterly Invoicing - September Invoice was sent on 10/21/2022
Total Clean Water	993.70	1,247.67	-		-	2,241.37	
Total CCRPC	1,353.31	4,173.20	-	-	-	5,526.51	<del>-</del>
CVFiber - Fee for Service CVF - Admin	790.31					790.31	Monthly Invoicing - November not yet sent
Total CVFiber - Fee for Service	790.31	-	-	-	-	790.31	= ' -
Department of Environmental Conservation CWSP Start-up							
BWQC Start-up			195.69			195.69	
CWSP Start-up Total CWSP Start-up	7,850.25 7,850.25	-	2,246.47 2,442.16	-	-	10,096.72	
Moretown Elem SW Final Design	7,000.25	-	2,44Z.1b	-	0.03	10,292.41	
Plainfield Gully Construction	-	-	-	-		-	-
Total Department of Environmental Conservation Department of Public Safety	7,850.25	-	2,442.16	-	0.03	10,292.44	
EMPG							
Technical Assistance REMC	5,326.18 1,144.54	-	-	-	-	5,326.18 1,144.54	
LEMP	262.69					262.69	Quarterly involcing - will be bliled in January as a part of December involcing
Total EMPG	6,733.41	-	-	-	-	6,733.41	=
EMPG Supplemental WiFi					(0.01)	(0.01)	
Total EMPG Supplemental	-	-	-	-	(0.01)	(0.01)	
LHMP Montpelier & Calais Total Department of Public Safety	6,733.41	-	-	-	433.73 433.72	433.73 7,167.13	=
EMPG	0,733.41	-	-	-	433.72	7,107.13	
EMPG 21							
LEMP REMC				37.54 243.91	844.34 3,123.42	881.88 3,367.33	
Response	-	-	-	434.81	1,872.25	2,307.06	
Technical Assistance Total EMPG 21	<del></del>			3,892.51 4,608.77	12,141.95 17,981.96	16,034.46 22,590.73	_
EMPG - Other		-		-	(0.04)	(0.04)	
Total EMPG Friend of the Winooski River	-	-	-	4,608.77	17,981.92	22,590.69	
Water Wise Woodlands		-	-	13.57	550.01	563.58	Semi - Annually invoicing - September Invoice was sent on 11/11/2022
Total Friend of the Winooski River	-		-	13.57	550.01	563.58	<del>-</del>
Lamoille County PC Health Equity							
Projects	262.91	-	-	-	-	262.91	
Toolkit Total Health Equity	772.01 1.034.92	408.98 408.98				1,180.99	Quarterly Invoicing - September Invoice was sent on 10/19/2022
Total Lamoille County PC	1,034.92	408.98	-	-	-	1,443.90	
Middlesex Zoning Update				382.78	1.390.11	1.772.89	
Total Middlesex		-	-	382.78	1,390.11	1,772.89	-
Montpelier VOREC							
VOREC Total Montpelier							-
Mount Ascutney Regional Commission							
Brownfields DIBG - Barre Auditorium SW Design	145.88	-	-	-	1,663.28	1,809.16	Monthly Invoicing - May, June & July Invoices are still open and November is not yet sent
DIBG - Moretown School SW Implementation	1,000.00		17.86	20.15	3,426.01	4,464.02	Monthly Invoicing - Invoices from May are still open
Total Mount Ascutney Regional Commission Northwest Regional Comm'n	1,145.88	-	17.86	20.15	5,089.29	6,273.18	
Muncipal Grants in Aid							
FY22 BMP	-	-	-	208.15	810.44	1,018.59	
FY22 Equipment Total Muncipal Grants in Aid		-		203.65 411.80	810.44	203.65 1,222.24	=
NBRC Grant Admin							
CVTA - NBRC21GVT11 Total NBRC Grant Admin		-	-	-	260.39 260.39	260.39 260.39	_
Total Northwest Regional Comm'n		-	-	411.80	1,070.83	1,482.63	-
Orange LHMP	1,272.69	1.099.90		560.17	1.845.27	4.778.03	
Total Orange	1,272.69	1,099.90	-	560.17	1,845.27	4,778.03	=
Rutland Regional Comm'n							
604b ARPA	440.30	3,123.91 296.06	-	107.11	-	3,231.02 736.36	
Total Rutland Regional Comm'n	440.30	3,419.97	-	107.11	-	3,967.38	
VAPDA_ VTrans			-	996.25	500.00	1,496.25	
TPI							
TPI Special Bike/Ped	319.33	-	-	-	-	319.33	
TPI Planning TPI Data Collect/Manage	5,303.73 8,252.77	-	-	-	-	5,303.73 8,252.77	
TPI Admin	3,668.72	-	1,791.90	1,821.26	-	7,281.88	
TPI Coordination TPI Long Range	2,241.66	-	4,240.74 375.05	1,107.07 2,793.86	-	7,589.47 3,168.91	
TPI MRGP Support	23.62	-	160.78	325.83	-	510.23	
TPI Project Develop TPI SRP	339.32	-	443.56 11,101.33	273.50 15,594.80	-	1,056.38 26.696.13	Monthly Invoicing - October Invoice is not yet sent
Total TPI	20,149.15	-	18,113.36	21,916.32	-	60,178.83	
VTrans - Other	20.140.15	-	18,113.36	(0.01)	(0.42)	(0.43)	
Total VTrans Washington	20,149.15	:	10,113.36	- 1,316.31	(0.42) (0.50)	60,178.40 (0.50)	
TOTAL	44,173.65	11,999.42	120,244.29	30,322.17	47,143.94	253,883.47	

# **Paid Time Off Liability Balances**

As of 11/25/2022

#### **COMPENSATORY TIME**

Employee	Wage Rate	Hours	Current Value	Maximum Hours <sup>1</sup>	Maximum Accrual <sup>1</sup>
Chartrand, N.	26.44	14.25	\$ 376.77		
Cubbon, K.	23.08	0.00	\$ -		
Ignatowski, J.	26.00	0.00	\$ -		
Lash, S.	22.60	9.00	\$ 203.40		
Meyer, C.	39.90	26.25	\$ 1,047.38		
Rock, C.	29.46	1.50	\$ 44.19		
Voigt, B.	32.21	20.00	\$ 644.20		
		0.00	\$ -		
		71.00	\$ 2 315 94		

### **SICK LEAVE**

Employee	Wage Rate	Hours	Current Value	Maximum Hours <sup>2</sup>	Maximum Accrual
Chartrand, N.	26.44	252.00	\$ 6,662.88	252	\$ 6,662.88
Cubbon, Keith	23.08	35.88	\$ 828.11	46.13	\$ 1,064.68
Ignatowski, J.	26.00	6.64	\$ 172.64	16.39	\$ 426.14
Lash, S.	22.60	62.15	\$ 1,404.59	75.65	\$ 1,709.69
Meyer, C.	39.90	35.07	\$ 1,399.29	170.44	\$ 6,800.56
Rock, C.	29.46	224.01	\$ 6,599.33	288	\$ 8,484.48
Voigt, B.	32.21	56.72	\$ 1,826.95	71.22	\$ 2,294.00
	0.00	0.00	\$ -	0	\$ -
		672 47	\$ 18 893 80	920	\$ 27.442.42

### **VACATION LEAVE**

Employee	,	Wage Rate	Hours		Current Value	Maximum Hours <sup>2</sup>	Maximum Accrual		
Chartrand, N.		26.44	115.23	\$	3,046.68	140	\$	3,701.60	
Cubbon, K.		23.08	18.38	\$	424.21	38.38	\$	885.81	
Ignatowski, J.		26.00	9.64	\$	250.64	13.64	\$	354.64	
Lash, S.		22.60	14.44	\$	326.34	62.94	\$	1,422.44	
Meyer, C.		39.90	36.01	\$	1,436.80	200.00	\$	7,980.00	
Rock, C.		29.46	38.53	\$	1,135.09	160	\$	4,713.60	
Voigt, B.		32.21	40.01	\$	1,288.72	59.26	\$	1,908.76	
	0	0.00	0.00	\$	-	0	\$	-	
			272 24	¢	7 908 //9	674	¢	20 966 86	

### **SUMMARY**

	<u>Current</u>		<u>Maximum</u>
<b>Total Paid Time Off Liability</b>	\$ 29,118.22		\$ 50,725.22
Maximum versus Current Difference	\$ 21,606.99	Percent of Max	57%

<sup>&</sup>lt;sup>1</sup>No maximum. Compensatory Time is based on hours worked in excess of regularly scheduled hours. The Personnel Policy discusses monitoring of complensatory time.

<sup>&</sup>lt;sup>2</sup>Maximum hours depicted reflect the maximum an employee could have earned based on years of employment and employment status (FT or PT).

	Jul - Nov 22	Budget	\$ Over Budget	% of Budget
linary Income/Expense				
Income 4100 · ACCD				
4101 · ACCD Direct	127,000	545,167	(418,167)	23.3%
Total 4100 · ACCD	127,000	545,167	(418,167)	23.3%
4200 · Community Development				
4215 · CCRPC CEDS	6,433	5,000	1,433	128.66%
4220 · MARC Brownfields	1,974	39,000	(37,026)	5.06%
4230 · NBRC Grant Admin 4247 · LCPC- Health Equity	7,672	1,421 40,200	(1,421) (32,528)	0.09 19.099
4200 · Community Development - Other	-	59,281	(59,281)	0.09
Total 4200 · Community Development	16,079	144,902	(128,823)	11.19
4300 · Fee for Services				
4302 · Cross VT Trail	-	1,200	(1,200)	0.09
4304 · GIS Mapping	10	300	(290)	3.339
4308 · WBRD Admin 4315 · CVFiber	2,000 3,178	4,700 7,000	(2,700) (3,822)	42.559 45.49
Total 4300 · Fee for Services	5,188	13,200	(8,012)	39.39
4400 · Municipal Contracts			,	
4447 · Town of Middlesex	2,180	-	2,180	100.09
4470 · Town of Orange	3,880	5,434	(1,555)	71.399
4400 · Municipal Contracts - Other	7,734	-	7,734	100.09
Total 4400 · Municipal Contracts	13,794	5,434	8,360	253.85%
4500 · Natural Resources  4517. MARC Barre Auditorium SWD	76		76	400.00
4517. MARC Barre Auditorium SWD  4501 · 604B Water Planning	3,231	3.636	(405)	100.09 88.869
4516 · Tactical Basin Planning	8,509	25,423	(16,914)	33.479
4517 · Waterbury ERP FEH GIS	146		146	100.09
4519 · MARC Design Imp. Block Grant	1,584	351,844	(350,260)	0.45%
4525 · Friends of the Winooski River	564	500	64	112.729
4530 · DEC Plainfield Gully	116,421	198,038	(81,617)	58.79%
4535 · DEC CWSP Start-up	18,527	70,115	(51,588)	26.429
Total 4500 · Natural Resources 4600 · Public Safety	149,057	649,556	(500,499)	22.95%
4602 · EMPG	29,324	82,996	(53,672)	35.339
4611 · VEM Emergency Operation MOA	,	230	(230)	0.09
4630 · RRPC ARPA	2,171	3,289	(1,118)	66.09
Total 4600 · Public Safety	31,495	86,515	(55,020)	36.49
4700 · Town Dues (Parent)				
4701 · Town Dues	86,985	86,985	(0)	100.09
Total 4700 · Town Dues (Parent)	86,985	86,985	(0)	100.09
4800 · Transportation 4803 · Grants in Aid	1,483	7,759	(6,276)	19.119
4804 · TPI	85,690	292,627	(206,937)	29.289
Total 4800 · Transportation	87,172	300,386	(213,214)	29.029
4900 · Other Income				
4901 · Interest Income	884	480	404	184.069
4905 · Dividend Income	252	372	(120)	67.85%
Total 4900 · Other Income	1,136	852	284	133.329
Total Income	517,906	1,832,997	(1,315,091)	28.269
Gross Profit  Expense	517,906	1,832,997	(1,315,091)	28.26%
5000 · Wages and Fringe Benefits				
3				
5001 · Personnel	182,468	601,806	(419,338)	30.329
5001 · Personnel 5100 · Fringe Benefits	182,468	601,806	(419,338)	30.329
	182,468 16,367	601,806 46,038	(419,338) (29,671)	
5100 · Fringe Benefits 5101 · FICA 5110 · Health Insurance	16,367 46,322	46,038 144,509	(29,671) (98,187)	35.55% 32.06%
5100 · Fringe Benefits 5101 · FICA 5110 · Health Insurance 5112 · Dental Insurance	16,367 46,322 2,267	46,038 144,509 8,516	(29,671) (98,187) (6,249)	35.559 32.069 26.629
5100 · Fringe Benefits 5101 · FICA 5110 · Health Insurance 5112 · Dental Insurance 5115 · Life Disability Insurance	16,367 46,322 2,267 1,668	46,038 144,509 8,516 3,889	(29,671) (98,187) (6,249) (2,221)	35.559 32.069 26.629 42.889
5100 · Fringe Benefits 5101 · FICA 5110 · Health Insurance 5112 · Dental Insurance 5115 · Life Disability Insurance 5120 · Pension Plan · Edward Jones	16,367 46,322 2,267	46,038 144,509 8,516 3,889 21,315	(29,671) (98,187) (6,249) (2,221) (16,184)	35.559 32.069 26.629 42.889 24.079
5100 · Fringe Benefits 5101 · FICA 5110 · Health Insurance 5112 · Dental Insurance 5115 · Life Disability Insurance 5120 · Pension Plan · Edward Jones 5125 · Technology Stipend	16,367 46,322 2,267 1,668 5,131	46,038 144,509 8,516 3,889 21,315 2,060	(29,671) (98,187) (6,249) (2,221) (16,184) (2,060)	35.55° 32.06° 26.62° 42.88° 24.07° 0.0°
5100 · Fringe Benefits 5101 · FICA 5110 · Health Insurance 5112 · Dental Insurance 5115 · Life Disability Insurance 5120 · Pension Plan · Edward Jones	16,367 46,322 2,267 1,668	46,038 144,509 8,516 3,889 21,315	(29,671) (98,187) (6,249) (2,221) (16,184)	35.559 32.069 26.629 42.889 24.079 0.09 40.319
5100 · Fringe Benefits 5101 · FICA 5110 · Health Insurance 5112 · Dental Insurance 5115 · Life Disability Insurance 5120 · Pension Plan · Edward Jones 5125 · Technology Stipend 5130 · Unemployment Insurance	16,367 46,322 2,267 1,668 5,131	46,038 144,509 8,516 3,889 21,315 2,060 1,238	(29,671) (98,187) (6,249) (2,221) (16,184) (2,060) (739)	35.55° 32.06° 26.62° 42.88° 24.07° 0.0° 40.31° 32.53°
5100 · Fringe Benefits 5101 · FICA 5110 · Health Insurance 5112 · Dental Insurance 5115 · Life Disability Insurance 5120 · Pension Plan · Edward Jones 5125 · Technology Stipend 5130 · Unemployment Insurance 5135 · Worker's Comp	16,367 46,322 2,267 1,668 5,131 - 499 1,132	46,038 144,509 8,516 3,889 21,315 2,060 1,238 3,480	(29,671) (98,187) (6,249) (2,221) (16,184) (2,060) (739) (2,348)	35.55° 32.06° 26.62° 42.88° 24.07° 0.0° 40.31° 32.53°
5100 · Fringe Benefits 5101 · FICA 5110 · Health Insurance 5112 · Dental Insurance 5115 · Life Disability Insurance 5120 · Pension Plan · Edward Jones 5125 · Technology Stipend 5130 · Unemployment Insurance 5135 · Worker's Comp Total 5100 · Fringe Benefits	16,367 46,322 2,267 1,668 5,131 - 499 1,132 73,386	46,038 144,509 8,516 3,889 21,315 2,060 1,238 3,480 231,045	(29,671) (98,187) (6,249) (2,221) (16,184) (2,060) (739) (2,348)	35.55° 32.06° 26.62° 42.88° 24.07° 0.0° 40.31° 32.53° 31.76°
5100 · Fringe Benefits 5101 · FICA 5110 · Health Insurance 5112 · Dental Insurance 5115 · Life Disability Insurance 5120 · Pension Plan · Edward Jones 5125 · Technology Stipend 5130 · Unemployment Insurance 5135 · Worker's Comp Total 5100 · Fringe Benefits Total 5000 · Wages and Fringe Benefits 5200 · Professional Services 5201 · Accounting	16,367 46,322 2,267 1,668 5,131 - 499 1,132 73,386 255,854	46,038 144,509 8,516 3,889 21,315 2,060 1,238 3,480 231,045 832,851	(29,671) (98,187) (6,249) (2,221) (16,184) (2,060) (739) (2,348)	35.55° 32.06° 26.62° 42.88° 24.07° 0.00° 40.31° 32.53° 31.76° 30.72°
5100 · Fringe Benefits 5101 · FICA 5110 · Health Insurance 5112 · Dental Insurance 5115 · Life Disability Insurance 5120 · Pension Plan · Edward Jones 5125 · Technology Stipend 5130 · Unemployment Insurance 5135 · Worker's Comp Total 5100 · Fringe Benefits Total 5000 · Wages and Fringe Benefits 5200 · Professional Services 5201 · Accounting 5202 · Audit	16,367 46,322 2,267 1,668 5,131 - 499 1,132 73,386 255,854	46,038 144,509 8,516 3,889 21,315 2,060 1,238 3,480 231,045 832,851 60,000 18,000	(29,671) (98,187) (6,249) (2,221) (16,184) (2,060) (739) (2,348) (157,659) (576,997)	35.55' 32.06' 26.62' 42.88' 24.07' 0.0' 40.31' 32.53' 31.76' 30.72' 41.67' 100.0'
5100 · Fringe Benefits 5101 · FICA 5110 · Health Insurance 5112 · Dental Insurance 5115 · Life Disability Insurance 5120 · Pension Plan · Edward Jones 5125 · Technology Stipend 5130 · Unemployment Insurance 5135 · Worker's Comp Total 5100 · Fringe Benefits Total 5000 · Wages and Fringe Benefits 5200 · Professional Services 5201 · Accounting 5202 · Audit 5203 · IT/Computer	16,367 46,322 2,267 1,668 5,131 - 499 1,132 73,386 255,854 25,000 18,000 583	46,038 144,509 8,516 3,889 21,315 2,060 1,238 3,480 231,045 832,851 60,000 18,000 2,900	(29,671) (98,187) (6,249) (2,221) (16,184) (2,060) (739) (2,348) (157,659) (576,997)	35.55 <sup>6</sup> 32.06 <sup>6</sup> 26.62 <sup>6</sup> 42.88 <sup>6</sup> 24.07 <sup>7</sup> 0.0 <sup>6</sup> 40.31 <sup>6</sup> 32.53 <sup>6</sup> 31.76 <sup>6</sup> 41.67 <sup>7</sup> 100.0 <sup>6</sup> 20.09 <sup>6</sup>
5100 · Fringe Benefits 5101 · FICA 5110 · Health Insurance 5112 · Dental Insurance 5115 · Life Disability Insurance 5115 · Pension Plan · Edward Jones 5125 · Technology Stipend 5130 · Unemployment Insurance 5135 · Worker's Comp Total 5100 · Fringe Benefits Total 5000 · Wages and Fringe Benefits 5200 · Professional Services 5201 · Accounting 5202 · Audit 5203 · IT/Computer 5204 · Legal	16,367 46,322 2,267 1,668 5,131 - 499 1,132 73,386 255,854 25,000 18,000 583 3,990	46,038 144,509 8,516 3,889 21,315 2,060 1,238 3,480 231,045 832,851 60,000 18,000 2,900 3,300	(29,671) (98,187) (6,249) (2,221) (16,184) (2,060) (739) (2,348) (157,659) (576,997) (35,000) - (2,318) 690	35.55 <sup>5</sup> 32.06 <sup>6</sup> 26.62 <sup>2</sup> 42.88 <sup>6</sup> 24.07 <sup>6</sup> 0.0 <sup>6</sup> 40.31 <sup>1</sup> 32.53 <sup>3</sup> 31.76 <sup>6</sup> 30.72 <sup>2</sup> 41.67 <sup>6</sup> 100.0 <sup>6</sup> 20.09 <sup>6</sup> 120.89 <sup>6</sup>
5100 · Fringe Benefits 5101 · FICA 5110 · Health Insurance 5112 · Dental Insurance 5115 · Life Disability Insurance 5115 · Dental Insurance 5120 · Pension Plan · Edward Jones 5125 · Technology Stipend 5130 · Unemployment Insurance 5135 · Worker's Comp Total 5100 · Fringe Benefits Total 5000 · Wages and Fringe Benefits 5200 · Professional Services 5201 · Accounting 5202 · Audit 5203 · IT/Computer 5204 · Legal 5200 · Professional Services - Other	16,367 46,322 2,267 1,668 5,131 - 499 1,132 73,386 255,854 25,000 18,000 583 3,990 520	46,038 144,509 8,516 3,889 21,315 2,060 1,238 3,480 231,045 832,851 60,000 18,000 2,900 3,300	(29,671) (98,187) (6,249) (2,221) (16,184) (2,060) (739) (2,348) (157,659) (576,997) (35,000) - (2,318) 690 220	35.555 32.069 26.625 42.889 24.075 0.05 40.319 32.535 31.769 41.679 100.09 20.099 120.899 173.435
5100 · Fringe Benefits 5101 · FICA 5110 · Health Insurance 5112 · Dental Insurance 5115 · Life Disability Insurance 5115 · Pension Plan · Edward Jones 5125 · Technology Stipend 5130 · Unemployment Insurance 5135 · Worker's Comp Total 5100 · Fringe Benefits Total 5000 · Wages and Fringe Benefits 5200 · Professional Services 5201 · Accounting 5202 · Audit 5203 · IT/Computer 5204 · Legal	16,367 46,322 2,267 1,668 5,131 - 499 1,132 73,386 255,854 25,000 18,000 583 3,990	46,038 144,509 8,516 3,889 21,315 2,060 1,238 3,480 231,045 832,851 60,000 18,000 2,900 3,300	(29,671) (98,187) (6,249) (2,221) (16,184) (2,060) (739) (2,348) (157,659) (576,997) (35,000) - (2,318) 690 220	35.559 32.069 26.629 42.889 24.079 0.09 40.319 32.539 31.769 41.679 100.099 120.899 173.439 56.919
5100 · Fringe Benefits 5101 · FICA 5110 · Health Insurance 5112 · Dental Insurance 5115 · Life Disability Insurance 5115 · Dension Plan · Edward Jones 5125 · Technology Stipend 5130 · Unemployment Insurance 5135 · Worker's Comp Total 5100 · Fringe Benefits Total 5000 · Wages and Fringe Benefits 5200 · Professional Services 5201 · Accounting 5202 · Audit 5203 · IT/Computer 5204 · Legal 5200 · Professional Services - Other Total 5200 · Professional Services	16,367 46,322 2,267 1,668 5,131 - 499 1,132 73,386 255,854 25,000 18,000 583 3,990 520 48,092	46,038 144,509 8,516 3,889 21,315 2,060 1,238 3,480 231,045 832,851 60,000 18,000 2,900 3,300 300 84,500	(29,671) (98,187) (6,249) (2,221) (16,184) (2,060) (739) (2,348) (157,659) (576,997) (35,000) - (2,318) 690 220	35.569 32.069 26.629 42.889 24.079 0.09 40.319 32.539 31.769 100.09 120.899 173.439 56.919 39.29
5100 · Fringe Benefits 5101 · FICA 5110 · Health Insurance 5112 · Dental Insurance 5115 · Life Disability Insurance 5120 · Pension Plan · Edward Jones 5125 · Technology Stipend 5130 · Unemployment Insurance 5135 · Worker's Comp Total 5100 · Fringe Benefits Total 5000 · Wages and Fringe Benefits 5200 · Professional Services 5201 · Accounting 5202 · Audit 5203 · IT/Computer 5204 · Legal 5200 · Professional Services - Other Total 5200 · Professional Services	16,367 46,322 2,267 1,668 5,131 - 499 1,132 73,386 255,854 25,000 18,000 583 3,990 520 48,092 1,411	46,038 144,509 8,516 3,889 21,315 2,060 1,238 3,480 231,045 832,851 60,000 18,000 2,900 3,300 84,500 3,600	(29,671) (98,187) (6,249) (2,221) (16,184) (2,060) (739) (2,348) (157,659) (576,997) (35,000) - (2,318) 690 220 (36,408) (2,189)	30.329 35.559 32.069 26.629 42.889 24.079 0.09 43.31769 30.729 41.679 100.09 120.899 173.439 56.919 39.29 17.368 31.769

		Jul - Nov 22	Budget	\$ Over Budget	% of Budget
	5327 · Copier Lease Payments	988	2,311	(1,323)	42.74%
To	otal 5325 · Copy	1,443	4,111	(2,668)	35.11%
53	30 · Supplies				
	5331 · Equipment/Furniture	150	5,800	(5,650)	2.59%
	5332 · GIS Supplies	-	500	(500)	0.0%
	5333 · Office Supplies	471	3,500	(3,029)	13.44%
	5334 · Billable Supplies	274	350	(76)	78.29%
	5335 · Subscriptions/Publications	406	1,698	(1,292)	23.91%
To	otal 5330 · Supplies	1,301	11,848	(10,547)	10.98%
53	44 · Insurance				
	5345 · Liability Insurance	200	1,538	(1,338)	13.0%
	5346 · Public Officials Insurance	-	3,507	(3,507)	0.0%
To	etal 5344 · Insurance	200	5,045	(4,845)	3.96%
53	50 · Meetings/Programs	714	9,460	(8,746)	7.55%
53	55 · Postage	159	710	(551)	22.34%
53	60 · Dues/Memberships/Sponsorships				
	5361 · Government Relations	1,727	-	1,727	100.0%
	5360 · Dues/Memberships/Sponsorships - Other	5,688	10,783	(5,095)	52.75%
To	etal 5360 · Dues/Memberships/Sponsorships	7,416	10,783	(3,367)	68.77%
53	70 · Office Occupancy				
	5310 · Cleaning	990	3,540	(2,550)	27.97%
	5371 · Rent/Utility Payments	17,660	42,383	(24,723)	41.67%
	5370 · Office Occupancy - Other	-	200	(200)	0.0%
To	etal 5370 · Office Occupancy	18,650	46,123	(27,473)	40.44%
53	75 · Software/Licenses/IT Sub	2,018	12,531	(10,513)	16.1%
53	85 · Telephone/Internet	2,932	7,080	(4,148)	41.42%
53	90 · Travel	2,718	14,751	(12,033)	18.43%
59	99 · Miscellaneous Expenses				
	5339 · Gifts	172	380	(208)	45.31%
	5380 · Fees				
	5381 · Line of Credit Annual Fee	500	500	-	100.0%
	5382 · Bank Fees	30	-	30	100.0%
	5383 · DRRA Fees	10	30	(20)	33.33%
	5380 · Fees - Other	15	100	(85)	15.0%
	Total 5380 · Fees	555	630	(75)	88.1%
	5999 · Miscellaneous Expenses - Other	114	410	(296)	27.78%
To	otal 5999 · Miscellaneous Expenses	841	1,420	(579)	59.23%
80	00 · Indirect Costs	-			
Total E	expense	460,300	1,712,494	(1,252,194)	26.88%
Net Ordinary Inc		57,606	120,503	(62,897)	47.81%
et Income		57,606	120,503	(62,897)	47.81%

Net Income

0.416666667 (0.1479)