



Central Vermont Regional Planning Commission

TRANSPORTATION ADVISORY COMMITTEE

Tuesday February 28, 2023, 6:30 p.m.

This will be hybrid meeting

29 Main Street, Suite 4, Montpelier VT

Join Zoom Meeting via Computer, Tablet or Smartphone:

<https://us02web.zoom.us/j/86220375669?pwd=aXFEYkNaOVYeTBORmlhd2tZV3VKdz09>

Meeting ID: 862 2037 5669- **Passcode:** 692202

Dial in via Phone: +1 929 436 2866

Find your local number: <https://us02web.zoom.us/u/kbEE5gK91g>

Download Zoom here: <https://zoom.us/download>

Agenda

- 6:30 1) Meeting Commencement
 - a) Roll Call
 - b) Adjustments to the Agenda
 - c) Public Comment
 - d) Staff Announcements
- 6:35 2) Approval of January 2023 TAC Meeting Minutes (*Enclosed; Action*)
- 6:40 3) CVRPC Mapped Sidewalks Layer (*Demonstration*)
- 6:55 4) VPSP2 Update (*Discussion*)
- 7:10 5) TPI Budget Update (*Enclosed*)
- 7:25 6) VTRANS - Show Me the Money (<https://centralvtplanning.org/wp-content/uploads/2023/02/Show-Me-the-Money-Guide-May-2021.pdf>)
- 7:30 7) TAC Member Round Table
 - a) Local concerns including project updates and other issues
- 8) Adjourn

Next Meeting March 28, 2022

Persons with disabilities who require assistance or alternate arrangements to participate in programs or activities are encouraged to contact Nancy Chartrand at 802-229-0389 or chartrand@cvregion.com at least 3 business days prior to the meeting for which services are requested.

29 Main Street Suite 4 Montpelier Vermont 05602
802-229-0389 E Mail: CVRPC@CVRegion.com



1
2
3
4
5

Transportation Advisory Committee (TAC)
Minutes
Tuesday, January 24, 2023

Attendees:						
X	Barre City	Michael Hellein		X	Moretown	Joyce Manchester
X	Barre Town	Stephanie Magnan (Chair)				Dara Torre, Alt
X		Sebastian Arduengo, Alt			Northfield	Thomas Davis
	Berlin	Robert Wernecke				Patrick Demasi, Alt
	Cabot	John Cookson		X	Orange	Lee Cattaneo
X	Calais	David Ellenbogen		X	Plainfield	Bob Atchinson (Vice Chair)
		Karin McNeill, Alt		X	Roxbury	Gerry D'Amico
X	Duxbury	Alan Quackenbush		X	Waitsfield	Don LaHaye
		Bill Whitehair, Alt.			Warren	Michael Bridgewater, Alt
X	E. Montpelier	Gina Jenkins			Washington	Peter Carbee
	Fayston	Donald Simonini		X	Waterbury	Steve Lotspeich
	Marshfield	Robin Schunk		X	Williamstown	Richard Turner
	Middlesex	Ronald Krauth		X	Woodbury	Chris Koteas
X	Montpelier	Dona Bate		X	Worcester	Bill Arrand
Staff:		Keith Cubbon, Christian Meyer				
Guests:		Alice Peal				

6
7
8
9
10
11
12
13
14

Chair Stephanie Magnan called the meeting to order at 6:33 pm.

Roll Call

- Roll was called and a quorum was present

Adjustments to the Agenda

- None

Public Comments

- None

1 **Staffing announcements**

- 2 • Zach Melcher, formerly a UVM sustainable transportation intern, has joined the CVRPC
3 team as a planning technician and will be working on a number of projects through the
4 Spring.

5 **Approval of October and November 2022 TAC Meeting Minutes**

- 6 • Chris moved to accept the minutes as presented, motion seconded by Dona, the motion
7 carried

8 **Adoption of TAC meeting schedule for calendar year 2023**

- 9 • Alan moved to adopt the meeting schedule for the calendar year 2023 as presented,
10 motion seconded by Bob, the motion carried.

11 **Complete Streets Reporting**

- 12 • Keith reviewed Act 34, the legislation that created the complete reporting requirement
13 being discussed, with the committee and described his reporting efforts working with
14 town and city staff.
- 15 • Committee members asked how progress toward the deployment of complete streets
16 was being tracked and by whom? Staff stated they would try to find more information
17 on this.
- 18 • Dona expressed frustration that despite these efforts for complete streets,
19 municipalities still had very little success getting the state to lower speed limits in their
20 village and town centers. This frustration was echoed by other members, who further
21 articulated that completes street improvements alone were not enough for safety.
- 22 • Alan pointed out that the improvements – including speed tables – made to Randolph
23 Street in Waterbury have effectively slowed traffic speeds. He also gave examples of
24 areas that worked well for pedestrians in Waterbury and Montpelier.

25 **Field services and scheduling for calendar year 2023**

- 26 • Keith reviewed the field services CVRPC provides member municipalities and shared the
27 emerging work program for the forthcoming field season with the committee.
- 28 • Chris shared that the Bridge and Culvert inventory and the Road Erosion Inventories
29 have been valuable for Woodbury when pursuing grants.
- 30 • Joyce asked about the costs to a municipality for employing the Region to complete the
31 Bridge and Culvert Inventory. Staff stated it is free to the municipality.
- 32 • Alan noted that Duxbury has been doing a significant amount of complementary work
33 that he hoped could be supportive of the regional work. Staff stated they would be sure
34 to track down this data before they began their inventory.

1 **VLCT Federal funding resource**

- 2 • Staff shared the VLCT Federal Funding guidebook as a resource with committee
3 members and invited any municipality to reach out with any requests for assistance as
4 they arose.

5 **MRGP**

- 6 • The next five years of the program have been authorized and staff will be sure the
7 announcements are circulated as they are released.

8 **Round table**

- 9 • Montpelier is looking for a solution for the Realto Bridge which is in a deteriorated state.
10 • Donna brought up VTrans work on US-2 in Montpelier and the lack of outreach to the
11 town in the design/implementation process
12 • Alan wanted to know more about the design standards that are influencing recent
13 culvert projects he has seen. While being well meaning in conception, the requirements
14 are pushing construction costs to unsustainable heights. He wondered if it was all really
15 necessary.
16 ○ Steve mentioned that some of this could be influenced by some mistakes made
17 immediately following Tropical Storm Irene when undersized culverts were
18 reinstalled after the initial washouts.
19 ○ Stephanie spoke to her experience in the River and Roads training and the
20 myriad requirements that she noticed, all of which push costs up.

21 **Adjourn**

22 Don moved to adjourn the meeting, motion seconded by Dona.

23
24 The meeting was adjourned at 7:45 PM.



MEMORANDUM

Date: February 28, 2023
To: Transportation Advisory Committee
From: Christian Meyer, Senior Planner/Acting Director
Re: CVRPC TPI Budget Update

✉ ACTION REQUESTED: Discussion

As the CVRPC has completed the first third of the current federal fiscal year, we are beginning to have a clear picture of our transportation planning spending relative to our budget. At the close of billing for January, we had spent roughly 14% (\$40,516) of our annual budget. At this time in 2022, we had spent 20% (\$47,481) of our annual budget. Two factors are contributing to lower spending this fiscal year when compared to last year's trends: (1) The TPI budget was increased by over \$50K for FFY23, and (2) our reduced staffing in our transportation department has charge fewer hours. If trends continue this would leave a substantial amount of our TPI grant unspent. However, the nature of our work plan is such that we generally have increased costs as we head into the summer.

Three major projects are expected in the remaining two-thirds of the year: (1) field season begins and CVRPC will seek to hire planning technicians. I encourage member municipalities to consider ways CVRPC Staff may be able to support your town through data collection or other work, (2) CVRPC has included funding in the budget to reissue the request for proposals to undertake the priority feasibility study that was selected a year ago (Berlin Street, Barre), and (3) we will be advertising for a full-time transportation planner to join the CVRPC team before the end of the fiscal year.

At this time no action is necessary, but we anticipate a budget adjustment will be necessary in early spring.