

CENTRAL VERMONT REGIONAL PLANNING COMMISSION
Municipal Plan Review Committee
Draft Minutes

November 8, 2022 at 5:00pm
Via Zoom Software and in person at 29 Main Street, Montpelier

Committee Members:

X	Bill Arrand, Worcester
X	Peter Carbee, Washington
X	Ron Krauth, Middlesex Commissioner
X	Joyce Manchester, Moretown Alternate Commissioner
X	Jan Ohlsson, Calais Alternate Commissioner

Municipal Representatives: Zach Sullivan (East Montpelier), Alan Quackenbush (Duxbury)
Staff: Clare Rock(in person), Jon Ignatowski

CALL TO ORDER. B. Arrand called the meeting to order at 5:01 pm

CHANGES TO THE AGENDA. No changes to the agenda.

PUBLIC COMMENTS. No public comments.

PUBLIC HEARING: APPROVAL OF THE 2020 DUXBURY TOWN PLAN AND CONFIRMATION OF THE LOCAL PLANNING PROCESS

R. Krauth made a motion to open the public hearing for the Duxbury Town Plan, seconded by J. Ohlsson. All in favor. Motion carried.

No public comments.

P. Carbee moved to close the public hearing, seconded by J. Ohlsson. All in favor. Motion carried.

RECOMMENDATIONS TO THE CVRPC BOARD OF COMMISSIONERS:

A) APPROVAL OF THE 2020 DUXBURY TOWN PLAN

P. Carbee moved to recommend approval of the plan, seconded by J. Ohlsson. All in favor. Motion carried.

Discussion: J. Manchester noticed that the plan does not mention accessory dwelling units and asked how to move forward with the approval process. C. Rock explained the CVRPC's approach to addressing Duxbury's lack of language regarding accessory dwelling units. It was determined that the Plan largely conformed with the state planning goals and objectives. A. Quackenbush mentioned that Duxbury zoning allows accessory dwelling units. C. Rock further discussed accessory dwelling language in state statute and what elements are required versus elements that are strongly recommended.

R. Krauth mentioned that in New Jersey only immediate family members were allowed in accessory dwellings. C. Carbee asked if the zoning regulation supersedes what is in the plan. C. Rock replied that the Town Plan really should be the guiding document for the zoning regulations. Zoning regulations are one of the regulatory implementation tools for the Town Plan.

B) CONFIRMATION OF THE TOWN OF DUXBURY MUNICIPAL PLANNING PROCESS;

J. Manchester moved to recommend confirmation, seconded by R. Krauth. All in favor. Motion carried.

No discussion

PUBLIC HEARING: APPROVAL OF 2022 AMENDMENTS TO THE 2018 EAST MONTPELIER TOWN PLAN AND CONFIRMATION OF THE LOCAL PLANNING PROCESS

P. Carbee made a motion to open the public hearing for the East Montpelier Town Plan, seconded by J. Ohlsson. All in favor. Motion carried.

No public comments.

J. Manchester moved to close the public hearing seconded by R. Krauth. All in favor. Motion carried.

RECOMMENDATIONS TO THE CVRPC BOARD OF COMMISSIONERS:

A) APPROVAL OF THE 2022 AMENDMENTS TO THE 2018 EAST MONTPELIER TOWN PLAN

P. Carbee moved to recommend approval of the plan, seconded by J. Manchester. All in favor. Motion carried.

B) CONFIRMATION OF THE TOWN OF EAST MONTPELIER MUNICIPAL PLANNING PROCESS;

J. Ohlsson moved to recommend confirmation, seconded by B. Arrand. All in favor. Motion carried.

Discussion: R. Krauth asked for a reminder what approval of the municipal planning process meant. C. Rock recited State statute about the municipal planning process. C. Rock asked Z. Sullivan if East Montpelier allocated funds to the Planning Commission. Z. Sullivan confirmed that a stipend is paid to Planning Commission members, although a line item for the Planning Commission is not included in the budget. Z. Sullivan stated the East Montpelier Select Board always pays for Planning Commission projects, and the PC has secured grants. Committee members discussed the different ways of measuring a Town's commitment of funds to the planning process.

APPROVAL OF MINUTES

J. Manchester moved to approve minutes from the October 11, 2022 meeting, seconded by P. Carbee. All in favor. Motion carried.

Future Business

P. Carbee requests that their discussion about approving the municipal planning process is added to a future agenda.

ADJOURNMENT

P. Carbee moved to adjourn, seconded by J. Ohlsson. All in favor. Motion carries. Meeting adjourned at 5:37 pm.