

1                   **CENTRAL VERMONT REGIONAL PLANNING COMMISSION**  
2                               **Nominating Committee**  
3                                   **Draft MINUTES**  
4                                   **February 16, 2023**

5  
6 Present: Lee Cattaneo, Mike Gilbar  
7 Staff: Christian Meyer, Nancy Chartrand

8  
9 Meeting called to order at 4:01 pm.

10  
11 **Adjustments to the Agenda**

12 L. Cattaneo requested to put off election of officers until third committee member is appointed.

13  
14 **Public Comment**

15 None.

16  
17 **Elect Committee Officers**

18 Tabled until third member joins.

19  
20 **Rules of Procedure**

21 There was discussion that it was necessary to amend the current Rules of Procedure to bring them into  
22 alignment with the updated Bylaws. It was suggested that Section 504A of the Bylaws should be  
23 amended to allow more nimble replacement of a Nominating Committee member by filling with  
24 nominations by the floor at the next Board meeting (similar to Executive Committee officers).

25  
26 **Review Positions and Materials**

27 It was confirmed that questionnaires will go out via word document and with a survey monkey link.  
28 Nancy will plan to distribute the questionnaire next week with a response deadline of March 8th.

29  
30 There was discussion on appointments and length of service, how the responses from the interest  
31 questionnaire will be shared, the role of the Board Chair in VAPDA, and representation on the Regional  
32 Plan Committee.

33  
34 **Set Meeting Dates**

35 Next meeting scheduled for March 16<sup>th</sup> @ 4:00 pm

36  
37 **Adjourn**

38 *L. Cattaneo moved to adjourn at 4:51 pm; M. Gilbar seconded. Motion carried.*