

CENTRAL VERMONT REGIONAL PLANNING COMMISSION
BOARD OF COMMISSIONERS
Draft MINUTES
March 14, 2023

Commissioners:

<input checked="" type="checkbox"/> Barre City	Janet Shatney, Sec/Treas	<input type="checkbox"/> Moretown	Dara Torre
<input type="checkbox"/>	Vacant, Alt.	<input type="checkbox"/>	Joyce Manchester, Alt
<input checked="" type="checkbox"/> Barre Town	George Clain	<input type="checkbox"/> Northfield	Vacant
<input type="checkbox"/>	Mike Gilbar, Alt	<input checked="" type="checkbox"/> Orange	Lee Cattaneo
<input type="checkbox"/> Berlin	Robert Wernecke	<input checked="" type="checkbox"/> Plainfield	Paula Emery
<input type="checkbox"/>	Karla Nuissl, Alt.	<input type="checkbox"/>	Bob Atchinson, Alt.
<input type="checkbox"/> Cabot	Vacant	<input checked="" type="checkbox"/> Roxbury	Jerry D'Amico, Vice Chair
<input type="checkbox"/> Calais	John Brabant	<input checked="" type="checkbox"/> Waitsfield	Don La Haye
<input type="checkbox"/>	Jan Ohlsson, Alt.	<input type="checkbox"/>	Vacant, Alt.
<input checked="" type="checkbox"/> Duxbury	Alan Quackenbush	<input checked="" type="checkbox"/> Warren	Alexis Leacock
<input checked="" type="checkbox"/>	David Wendt, Alt.	<input type="checkbox"/>	Vacant, Alt.
<input type="checkbox"/> E. Montpelier	Vacant	<input checked="" type="checkbox"/> Washington	Peter Carbee
<input type="checkbox"/>	Clarice Cutler, Alt.	<input checked="" type="checkbox"/> Waterbury	Steve Lotspeich, Chair
<input type="checkbox"/> Fayston	Vacant	<input checked="" type="checkbox"/> Williamstown	Richard Turner
<input type="checkbox"/> Marshfield	Vacant	<input type="checkbox"/>	Jacqueline Higgins, Alt.
<input checked="" type="checkbox"/> Middlesex	Ron Krauth	<input type="checkbox"/> Woodbury	Michael Gray
<input type="checkbox"/> Montpelier	Ariane Kissam	<input type="checkbox"/> Worcester	Bill Arrand
<input checked="" type="checkbox"/>	Mike Miller, Alt.		

Staff: Christian Meyer, Nancy Chartrand, Jon Ignatowski

Guests: Alice Peal, Waitsfield; Melissa Bounty, Central Vermont Economic Development Corp.

Call to Order: Chair Lotspeich called the meeting to order at 6:34; a roll call was conducted and a quorum was present.

Adjustments to the Agenda: None.

Public Comments: Christian Meyer reminded members to contact us if interested in participating in any CVRPC Committees. Chair Lotspeich highlighted an upcoming workshop that Jon Ignatowski will be giving on the Fundamentals of Land Use Planning and Regulations on March 29th at 6:30 pm (remote participation). It was confirmed that there is sufficient quorum to advance the proposed Bylaws changes to be put on the next agenda for a final vote.

Appointments to Nominating and Executive Committee: Chair Lotspeich advised the Executive Committee met prior to the Board meeting and passed a motion to recommend Peter Carbee as a member of the Nominating Committee. He opened the floor to additional nominations. No additional nominations were heard.

Lee Cattaneo moved to close nominations and appoint Peter Carbee to the Nominating Committee. Don La Haye seconded. Motion carried.

Chair Lotspeich reminded the Board that Laura Hill-Eubanks had resigned and her seat on the Executive Committee needed to be filled until July. The floor was opened for nominations. None were heard. Lee Cattaneo noted there was a Nominating Committee meeting on Thursday and that anyone who had expressed an interest in Executive Committee could be contacted to see if they were interested in being nominated beginning in April rather than July.

Committee Rules of Procedure / Bylaws Amendment

Rules of Procedure: Chair Lotspeich advised that the Executive Committee reviewed the proposed Rules of Procedure for the Nominating Committee to make them consistent with the Bylaws. Christian Meyer noted this was a discussion item only at this time as there is one exception in the proposed Rules of Procedure that would require a Bylaws change to allow for the Nominating Committee to be added to Section 504.A – Vacancies; which would allow Nominating Committee vacancies to be handled as Executive Committee vacancies in the future.

George Clain moved to advance this item to the next Board agenda. There was discussion that a motion was not necessary to include this on the next agenda. Motion withdrawn.

Bylaws: Christian Meyer noted two Bylaws changes were being looked at and reviewed the information in the memorandum outlining a change to Bylaws Section 504.A to include the Nominating Committee in this section.

He advised the second change is a typographical correction in Section 1003D as outlined in the memorandum in the packet.

It was noted that the Board would need to take action to advance these items to the next meeting agenda.

Peter Carbee asked if both items could be advanced under one motion and it was concluded it should be two motions.

George Clain moved that the Board of Commissioners endorse the recommended change to Bylaws Section 504.A – Vacancies to include the Nominating Committee and direct that the final proposed amendment be placed on the agenda of the April regular meeting for a final vote. Seconded by Peter Carbee. Motion carried.

Peter Carbee moved that the Board of Commissioners endorse the recommended correction to Section 1003D (Amendments to Bylaws) to accurately reference subsection 1003C and direct that the final proposed amendment be placed on the agenda of the April regular Board meeting for a final vote. Seconded by Lee Cattaneo. Motion carried.

West Central Vermont Strategic Economic Development Strategy (CEDS): Chair Lotspeich directed the Board to the information in the packet and noted it was an opportunity for final discussion and a vote to adopt the CEDS. Christian Meyer noted there was a typographical error in the resolution in the packet which be corrected prior to the Chair signing, if approved (“CCRPC” need to be deleted on page 2 line 1).

Peter Carbee moved to adopt the resolution adopting the West Central Vermont Comprehensive Economic Development Strategy (CEDS) with minor change deleting CCRPC from the resolution. Seconded by Richard Turner.

1 Discussion: Chair Lotspeich advised there was a summary of changes in the packet and it was confirmed it
2 addressed all comments that were made by the Board. It was reiterated that 12 affirmative votes were needed
3 to adopt the CEDS. Alice Peal noted that Action 8: Just Transitions Equity document was discussed at the full
4 Climate Council recently and they believed it was a very good document and good model for an organization to
5 use to start modeling their own equity values. She noted she believed it was an excellent document to adopt.
6 *Vote was called and motion carried.*

7
8 Chair Lotspeich provided kudos to staff, specifically Jon Ignatowski, for all of their work on this. Ignatowski
9 thanked the Board for their valuable feedback on the document, and this was seconded by Melissa Bounty of
10 CVEDC.

11
12 **Minutes** - (February 14, 2023): *Lee Cattaneo moved to approve the minutes as drafted, Don La Haye seconded.*
13 *Motion carried.*

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15 **Reports:** Chair Lotspeich directed the Board to the information in the packet. Christian Meyer advised that
16 under the Economic Development section in the Staff report that the abbreviation LQ means location quotient.

17
18 *George Clain moved to accept CVRPC Staff Report for February 2023. Seconded by Jerry D'Amico. D'Amico*
19 *commended staff for the job done on the reports. Motion carried.*

20
21 *George Clain moved to accept CVRPC Committee and Appointed Representatives Report for February 2023.*
22 *Seconded by Peter Carbee. Clain noted that he believed accepting these reports is a Bylaw requirement. Motion*
23 *carried.*

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25 **Legislative Update:** C. Meyer provided a brief overview of current legislation that has relevance to RPCs and
26 municipalities.

- 27 • Budget Adjustment Bill: Includes potential additional funding for the Brownfields program run out of
28 RPCs. We currently have a project in Barre City. There would also be additional funding for RPCs to
29 support municipalities in their accessing federal funding programs. The bill is pending Governor's
30 signature.
- 31 • S100 & H68: Barre Town recently held a joint PC/SB meeting to discuss concerns related to this
32 legislation. Currently there are a number of items in the legislation that would impact the region some
33 of which include placing housing navigators in RPCs to assist municipalities to access housing supply and
34 requiring RPCs do an annual assessment of regional housing needs with either state data or their own
35 data. At a municipal level impacts include allowing additional dwelling units on individual lots, adjusting
36 parking minimums per dwelling unit, 4 dwelling unit per acre in areas where water and wastewater are
37 already available, allowing additional floors where priority housing requirements are being made.
38 Changes to Act 250 are also being proposed including removal of some permitting requirements and
39 tightening the appeals process on municipal permitting.
- 40 • H126 (2023) known as the 30 by 30 or 50 by 50 law, which proposes 30% of state lands conserved by
41 2030 and 50% by 2050 to preserve biodiversity in the face of development pressures in a changing
42 climate. Not sure if this is going forward but it is getting a lot of action and testimony.
- 43 • Fully funding RPCs through Property Transfer Tax (PTT) revenue as discussed at the last meeting, has
44 legislators asking RPCs how they would use the funds if this change is made and there is ongoing
45 discussion.

1 There was discussion as to the role of the RPCs throughout the state with regard to legislative changes and a
2 request for a presentation at an upcoming meeting specifically related to S100. There was also discussion on
3 VAPDA's role in the process, comments shared related to proposed legislation impact on individual towns, and
4 using our Regional Plan to determine if proposed legislation is in sync with our goals.

5 **Future Agenda Items:** Chair Lotspeich advised this is an opportunity for members to share ideas for what they
6 are interested in having covered in future meetings. He believes the equity, diversity and inclusion topic should
7 be revisited in the future and is interested in hearing input on that as well as any other items that members are
8 interested in.

9
10 Members shared requests for:

- 11 • Presentation and discussion related to the current legislative bills S100 and H126. Christian Meyer
12 advised he would try to coordinate something for the April meeting.
- 13 • A presentation on electrification concerns related to EV's noting that calculations and physical set up
14 should be part of any presentation provided.
- 15 • An update from CVFiber related to the broadband build-out in the region.
- 16 • An update from VELCO
- 17 • Information on E-bike battery issues as it relates to transportation

18
19 Chair Lotspeich advised members to please pass along additional ideas to Meyer which he will share with
20 Executive Committee.

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22 **Adjournment**

23 *Don La Haye moved to adjourn at 7:51 pm; seconded by Lee Cattaneo. Motion carried.*

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25
26 Respectfully submitted,
27 Nancy Chartrand, Office Manager
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