

CENTRAL VERMONT REGIONAL PLANNING COMMISSION
Executive Committee
Draft MINUTES - Emergency Meeting
March 28, 2023

Present:

<input checked="" type="checkbox"/> Peter Carbee	<input type="checkbox"/> Vacant	<input checked="" type="checkbox"/> Michael Gray
<input checked="" type="checkbox"/> Lee Cattaneo	<input checked="" type="checkbox"/> Steve Lotspeich	<input checked="" type="checkbox"/> Janet Shatney
<input checked="" type="checkbox"/> Jerry D'Amico		

Staff: Christian Meyer

Call to Order: Chair Lotspeich called the meeting to order at 4:02 pm and a quorum was present.

Adjustments to the Agenda: None

Public Comment: None

Bank Account Openings: Christian Meyer briefed the Executive Committee on the security breach to the CVRPC email and his fear that sensitive information could have been exposed. CVRPC has moved to restrict most accounts and increase security on others, ultimately the safest course forward will be to move existing funds into new accounts. The CVRPC Financial Management Policy requires the Executive Committee authorize staff to open any new accounts.

Janet Shatney moved to authorize staff to open new accounts at Community National Bank, Northfield Savings Bank, North Country Federal Credit Union, Green Mountain Credit Union, and Union Bank to replace existing accounts. Peter Carbee seconded the motion. The motion carried.

Christian noted that the old checking account with Community National Bank that has been restricted since the unauthorized activity in May 2022 should be closed at this time.

Michael Gray moved to close the old checking account. Jerry D'Amico seconded the motion. The motion carried.

Lee Cattaneo moved to adjourn. Peter Carbee seconded the motion. Meeting adjourned at 4:16 pm.

Respectfully submitted

Christian Meyer
Executive Director