



BOARD OF COMMISSIONERS

May 9, 2023 at 6:30 pm

Hybrid Meeting with Remote Participation via Zoom¹

<https://us02web.zoom.us/j/81136818419?pwd=dDFDbDhrTm56TUNQUlp3WEorYzRZZz09>

One tap mobile: +19294362866,,81136818419#,,, *722490# US (New York)

Dial in via phone: 1-929-436-2866 • Meeting ID: 811 3681 8419 • Passcode: 722490

Or find your local number: <https://us02web.zoom.us/j/81136818419?pwd=dDFDbDhrTm56TUNQUlp3WEorYzRZZz09>

Download the app at least 5 minutes before the meeting starts: <https://zoom.us/download>

Page **AGENDA**

6:30² Introductions

Adjustments to the Agenda

Public Comments

2 6:35 FY24 Nominations (enclosed)³

Presentation of nominations; final opportunity for nominations from the floor.

6 6:50 Municipal Infrastructure Assistance Program

10 7:20 Draft Work Plan (enclosed)

19 7:45 Minutes (enclosed)³

23 7:50 Reports (enclosed)³

Update/questions on Staff and Committee Reports

8:00 Adjourn

Next Meeting: June 13, 2023

¹ Persons with disabilities who require assistance or alternate arrangements to participate in programs or activities are encouraged to contact Nancy Chartrand at 802-229-0389 or chartrand@cvregion.com at least 3 business days prior to the meeting for which services are requested.

² Times are approximate unless otherwise advertised.

³ Anticipated action item.



MEMO

DATE: April 28, 2023
 TO: Board of Commissioners
 FROM: Nominating Committee
 RE: Nominations for FY24 Officers and Committee Members

CVRPC's Bylaws task the Nominating Committee with nominating:

1. A slate of Officers and At-Large members of the Executive Committee, with an initial proposed slate presented at the April regular meeting and a final slate presented at the May regular meeting; and
2. A slate of nominees for committees and appointees to be presented at the May meeting of the Board of Commissioners.

This memo presents the Nominating Committee's final slate of candidates for Officers and members of the Executive Committee, Standing and Special Committees, and Appointments to Other Organizations for FY24 (starting July 1, 2023). In preparing these slates, the Nominating Committee has followed its adopted Rules of Procedure and Guidelines, including considerations such as the best interest of the Commission, Commissioner interests, and committee balance.

Commissioners may nominate additional candidates from the floor at the May meeting, at which time nominations will be closed and those nominations added to the slate for a balloted election.

The slates identified by the Nominating Committee are included below. Unless otherwise noted, terms are one year. All terms end on June 30 of the year noted.

Executive Committee (2024)

Chair – Jerry D'Amico, Roxbury	At-Large – Lee Cattaneo, Orange
Vice Chair – Peter Carbee, Washington	At-Large – Michael Gray, Woodbury
Secretary/Treasurer – Janet Shatney, Barre City	At-Large – Alexis Leacock, Warren
	At-Large – Paula Emery, Plainfield

Project Review Committee (3-year term ending 2026)

John Brabant, Calais	Ron Krauth, Middlesex
Peter Carbee, Washington (vacant seat term ending 2025)	

Committee members with unexpired terms are: Robert Wernecke, Berlin (2024); Bill Arrand, Worcester (Committee Alternate, 2024); Lee Cattaneo, Orange (2025)

Regional Plan Committee (2024)

Rich Turner, Williamstown	Alice Peal, Waitsfield Alt
Michael Miller, Montpelier Alt	George Clain, Barre Town
John Brabant, Calais	

Municipal Plan Review Committee (2024)

Bill Arrand, Worcester	Jan Ohlsson, Calais Alt
Ron Krauth, Middlesex	Joyce Manchester, Moretown
Alexis Leacock, Warren	

Brownfields Advisory Committee – Interested Groups Reps (2-year term ending 2025)

Melissa Bounty, Central Vermont Economic Development Corporation (economic)	Joan Marie Misk, Vermont Department of Health (health)
Liz Scharf, Capstone Community Action (at-risk populations)	Vacant Seat (finance)
Vacant Seat (housing)	Vacant Seat (real estate)
Vacant Seat (environment)	

Clean Water Advisory Committee (2-year term ending 2025)

The Clean Water Advisory Committee includes RPC members, municipal members and stakeholder representatives with staggered terms appointed by the Board. The proposed slate is:

Board of Commissioner Representatives

John Brabant, Calais (2025)

Royal DeLegge, Northfield – Committee Alternate (2025)

Municipal / Stakeholder Representatives:

Jeff Schulz, Northfield Town Manager (2025)

Joyce Manchester, Moretown TAC Alternate (2025)

Joseph Whelan, Montpelier Conservation Commission – Stakeholder Representative (2025)

Vacant Municipal Rep Seat (2024)

CVRPC members with unexpired terms are: Richard Turner, Williamstown (2024); Ron Krauth, Middlesex (2024); Municipal members with unexpired terms are: John Hoogenboom, Moretown Appointee (2024), Emily Ruff, Orange Recreation Committee (2024)

Commission Appointments to Other Organizations

Vermont Economic Progress Council (usually the Executive Director):

Christian Meyer

Green Mountain Transit (usually the Executive Director or Transportation Planner):

Christian Meyer, and TBD (Alternate) - filling 3-year term ending 2025

Central Vermont Economic Development Corporation Regional Project Prioritization:

Robert Wernecke, Berlin; Richard Turner, Williamstown; Peter Carbee, Washington



CENTRAL VERMONT REGIONAL PLANNING COMMISSION

Committees and Appointed Positions

Fiscal Year 24 Working Draft

Green = Still Needs Confirmation / Filling

Red Type = Agreed to Appointment & will need to be elected

STANDING COMMITTEES		
Executive	Nominating	Project Review
<i>Meets:</i> Monthly, 4:00 pm, week prior to Commission meeting	<i>Meets:</i> February - April, as needed	<i>Meets:</i> Monthly (as needed), on the fourth Thursday, 4:00 pm
<i>Seats:</i> 3 officers and 4 at-large Commissioners	<i>Seats:</i> 3 Commissioners	<i>Seats:</i> 5 Board members + 1 alternate Board member
<i>Eligible Members:</i> Commissioners	<i>Eligible Members:</i> Board members, including 1 Alternate Commissioner	<i>Eligible Members:</i> Board members, including up to 2 Alternate Commissioners
<i>Term:</i> 1 year	<i>Term:</i> 1 year; cannot serve consecutive terms	<i>Term:</i> 3-year; staggered terms
Elected: By Board of Commissioners	Appointed: By Board of Commissioners	Elected: By Board of Commissioners
<i>Duties:</i> <ul style="list-style-type: none">- Act on behalf of the Commission in absence of a Commission quorum- Approve budgets, contracts & audits- Add/eliminate staff and contractors- Amend Personnel Policies- Approve policy actions- Recommend positions to be taken- Approve Commission agendas	<i>Duties:</i> <ul style="list-style-type: none">- Nominate officers and at-large members of the Executive Committee.	<i>Duties:</i> <ul style="list-style-type: none">- Determine Act 250/Section 248 project conformance with the Regional Plan- Provide input and recommendations for projects with Significant Regional Impact- Solicit input from other parties as needed to gather information and render a decision- Evaluate potential cumulative impacts for projects- Provide guidance on amendments or changes to Substantial Regional Impact criteria
Term Ends June 30, 2024	Appointed January & March 2023; Term Ends January 2024	Term Ends on June 30 of fiscal year noted
Gerry D'Amico, Roxbury,Chair	Lee Cattaneo, Orange	2026 - Ron Krauth, Middlesex
Peter Carbee, Washington, Vice Chair	Michael Gilbar, Barre Town	2025 - Peter Carbee, Washington (filling vacant seat)
Janet Shatney, Barre City, Secretary/Treasurer	Peter Carbee, Washington	2025 - Lee Cattaneo, Orange
Lee Cattaneo, Orange, At Large		2024 - Robert Wernecke, Berlin
Michael Gray, Woodbury, At Large		2024 - Bill Arrand, Worcester (Alternate Member)
Alexis Leacock, Warren, At Large		2026 - John Brabant, Calais
Paula Emery, Plainfield, At Large		

STANDING COMMITTEES		
Regional Plan	Municipal Plan Review	Transportation Advisory
<i>Meets:</i> As needed, 1st Tuesday @ 4:00 pm	<i>Meets:</i> As needed	<i>Meets:</i> Monthly on 4th Tuesday, 6:30 pm
<i>Seats:</i> 5 Board members	<i>Seats:</i> 5 Board member	<i>Members:</i> Municipal representatives and, when determined by the Commission, representatives of transportation-related groups
<i>Eligible Members:</i> Board members, including up to 2 Alternate Commissioners	<i>Eligible Members:</i> Board members, including up to 2 Alternate Commissioners	<i>Eligible Members:</i> As determined by the municipality's legislative body
<i>Term:</i> 1 year	<i>Term</i> : 1 year	<i>Term</i> : 1 year
Elected: By Board of Commissioners	Elected: By Board of Commissioners	<i>Appointed:</i> By municipal legislative body
<i>Duties:</i> <ul style="list-style-type: none">- Develop and recommend updates to the Regional Plan	<i>Duties:</i> <ul style="list-style-type: none">- Review municipal plans for conformance to statutory requirements and recommend whether a plan should be approved- Review each municipality's planning process and recommend whether it should be confirmed- Review municipal plans for conformance with enhanced energy planning requirements- Provide guidance to municipalities about future plan updates and ways to strengthen planning efforts	<i>Duties:</i> <ul style="list-style-type: none">- Recommend Transportation Planning Initiative (TPI) work program & budget to Executive Committee- Prioritize transportation studies funded by the Commission's TPI program- Recommend Regional Plan transportation element- Prioritize state-funded transportation projects
Term Ends June 30, 2024	Term Ends June 30, 2024	Appointed by the 23 municipalities
John Brabant, Calais	Bill Arrand, Worcester	
Michael Miller, Montpelier Alternate	Ron Krauth, Middlesex	
Rich Turner, Williamstown	Alexis Leacock, Warren	
Alice Peal, Waitsfield Alternate	Jan Ohlsson, Calais Alternate	
George Clain, Barre Town	Joyce Manchester, Moretown Alternate	

ADVISORY COMMITTEES		
Brownfields Advisory	Clean Water Advisory	CVEDC Economic Project Prioritization
<i>Meets:</i> 3rd Monday @ 6:00 pm	<i>Meets:</i> Ad hoc, as needed	<i>Meets:</i> Ad hoc, as needed, generally in December
<i>Seats:</i> 4 Board members + 1 alternate Board member, CVEDC, VT Dept of Health, 5 representatives of housing, real estate, finance, at-risk populations, and the environment	<i>Seats:</i> 13 members - 3 Board members + 1 alternate Board member, 5 municipal representatives, VANR, and 1 interested stakeholder	<i>Seats:</i> 3 Board members
<i>Eligible Members:</i> Board members	<i>Eligible Members:</i> Board members and individuals participating on municipal boards	<i>Eligible Members:</i> Board members
<i>Term</i> : 2 years; staggered (Commissioners even years & Interest Groups odd years)	<i>Term</i> : 2-years; staggered	<i>Term</i> : 1-year
Elected: By Board of Commissioners	Elected: By Board of Commissioners	Elected: By Board of Commissioners
<i>Duties:</i> <ul style="list-style-type: none">- Oversee CVRPC Brownfields Program- Prioritize sites for assessment- Participate in hiring contractors- Recommend brownfield-related policy- Participate in public outreach	<i>Duties:</i> <ul style="list-style-type: none">- Identify activities, policies, and direction for CVRPC's clean water support- Determine CVRPC direction and goals regarding the Lake Champlain TMDL, Tactical Basin Plans, and the Regional Plan	<i>Duties:</i> <ul style="list-style-type: none">- Prioritize economic development projects for the region
Term Ends on June 30, 2024	Term Ends on June 30 of year noted	Term Ends June 30, 2024
4 Regional Commissioners + 1 Alternate	3 Regional Commissioners + 1 Alternate	Peter Carbee, Washington
Paula Emery, Plainfield	2025 - John Brabant, Calais	Robert Wernecke, Berlin
Janet Shatney, Barre City , Chair	2025 - Royal DeLegge, Northfield (Alternate Member)	Richard Turner, Williamstown

05/09/23	Board of Commissioners	6
<div><div>Ron Krauth, Middlesex</div><div>George Clain, Barre Town Alternate</div><div>Peter Carbee, Washington (Alternate Member)</div></div>	<div><div>2024 - Ron Krauth, Middlesex</div><div>2024 - Richard Turner, Williamstown</div></div>	
<div><div>Term Ends on June 30, 2025</div><div>Interest Group Representatives</div><div>Designated</div><div>Economic: Melissa Bounty, Central VT Economic Development Corporation</div><div>Health: Joan Marie Misek, VT Dept. of Health Barre District</div><div>Non-Designated Even Term)</div><div>At Risk Populations - Liz Scharf, Capstone Community Action</div><div>Housing & Community Development - Vacant</div><div>Environment - Vacant</div><div>Finance - Vacant</div><div>Real Estate - Vacant</div><div>Non-Voting</div><div>Vacant</div></div>	<div><div>Municipal Representatives</div><div>2024- Emily Ruff, Orange Recreation Committee</div><div>2024 - Vacant Seat</div><div>2024 - John Hoogenboom, Moretown Selectboard</div><div>2025 - Jeff Schulz, Northfield Town Manager</div><div>2025 - Joyce Manchester, Moretown TAC Alt</div><div>2025 - Private companies or interested stakeholders</div><div>Joseph Whelan, Montpelier Conservation Commission</div><div>Vermont Agency of Natural Resources (ex-officio, non-voting), Karen Bates</div><div>Advisors</div><div>Winooski Natural Resource Conservation District</div><div>Friends of the Winooski River</div><div>Friends of the Mad River</div></div>	

COMMISSION APPOINTMENTS		
<div><div>Vermont Economic Progress Council</div><div>Meets: Monthly, 4th Thursday of the month</div><div>Term: 1 year</div><div>Appointee: As desired by the Commission, usually the Executive Director</div><div>Appointed: By Board of Commissioners</div><div>Duties:<div>- Attend as needed and comment on projects in the region</div></div></div>	<div><div>Green Mountain Transit</div><div>Meets: Monthly on 3rd Tuesday, 7:30 am</div><div>Term: 3 years</div><div>Appointee: As desired by the Commission, usually Executive Director or Transportation Planner</div><div>Appointed: By Board of Commissioners</div><div>Duties:<div>- Guide the organization through setting goals and annual priorities</div><div>- Participate on at least one committee as designated by the Chair</div></div></div>	<div><div>Mad River Valley Planning District</div><div>Meets: Monthly on 3rd Thursday, 7:00 pm</div><div>Term: 1 year</div><div>Appointee: As desired by the Commission, usually staff</div><div>Appointed: By Board of Commissioners; Delegated to Executive Director 06/12/18**</div><div>Duties:<div>- Manage business and affairs of the District as an ex-officio, non-voting member of its Steering Committee</div></div></div>
<div><div>Term Ends June 30, 2024</div><div>Christian Meyer, Executive Director</div></div>	<div><div>Term Ends on June 30, 2024</div><div>Christian Meyer, Executive Director</div><div>TBD, Senior Planner, Alternate</div></div>	<div><div>Term Ends June 30, 2024 - **will not be on ballot</div><div>Clare Rock, Senior Planner</div><div>Christian Meyer, Executive Director (Alternate)</div></div>
<div><div>Winooski Basin Water Quality Council</div><div>Monthly, 3rd Thursday of Month 1:00 pm</div><div>Appointee: CVRPC Representative</div><div>Appointee: 2 municipalities in the basin</div><div>Term: TBD; set by BWQC</div><div>Appointed: By Board of Commissioners</div><div>Duties:<div>- Establish policy and make decisions for the clean water service provider regarding the most significant water quality impairments that exist in the basin.</div><div>- Prioritize the projects that will address those impairments based on the basin plan.</div><div>- Participate in the basin planning process</div></div><div>Term Ends on June 30 of year noted (year TBD)**</div><div>Regional Commissioner (1)</div><div>Alan Quackenbush, Duxbury (Vice Chair)</div><div>Robert Wernecke, Berlin (RPC Alternate)</div><div>Municipalities (2)</div><div>Annie Costandi, Town of Essex</div><div>Sarah McShane, Stowe (Municipal Alternate)</div></div>	<div><div>**will not be on ballot</div><div>Nigel Hicks-Tibbles, Northfield (Chair)</div><div>Alice Peal, Waitsfield (Municipal Alternate)</div></div>	



MEMO

DATE: May 04, 2023
TO: Board of Commissioners
FROM: Christian Meyer, Executive Director
RE: Municipal Technical Assistance Program

☒ **ACTION REQUESTED:** No Action requested. This is a discussion item

Regional Planning Commissions (RPCs) in Vermont in collaboration with the Vermont League of Cities and Towns (VLCT) are expected to participate in the Municipal Technical Assistance Program (MTAP). The MTAP is intended to provide technical assistance to communities that lack the capacity to undertake projects. This program was put forward by the state legislature for the express purpose of ensuring all Vermont communities are able to access the breadth of one-time federal programs that are currently available for infrastructure investment.

The RPCs will reach out to the select boards of all municipalities identified as under-served communities under the Vermont Community Index (attached). This will involve attending select board meetings in each of these municipalities to explain the project and ascertain municipal interest.

Following a select board indicating interest in participating or pursuing funding for a specific project or initiative, CVRPC will begin the process of conducting a municipal needs assessment. This will include at least generating a list of:

- a) Current community water supply and wastewater infrastructure assets. This will include assets owned and operated by the communities, as well as water supply provided by entities other than the town itself (such as fire districts, water companies, community systems, etc.) This assessment will also list any planned improvements to such systems, and any funding (if any) already secured for such improvements.
- b) Current or planned future housing projects that involve the community.
- c) Community recovery, workforce development, and business support projects underway or planned for/within the municipality.
- d) Climate change mitigation and resilience projects planned for/within the municipality.
- e) Other community economic development projects identified by a municipality and approved by the Agency of Administration.

This is expected to be an iterative process that begins with the current town plan, capital budget and program, or any other formal documents. However, many communities may not have had the needed

discussions to create such a project list. The goal will be the creation of a list of eligible projects that could reasonably be funded under specific known programs and which the select boards have already budgeted funds for or which they commit to seeking budget authorization for funds in the next fiscal year.

The program is intended to get projects built that would otherwise not have a chance at advancing. This means projects will be accepted from concept through implementation.

Outreach will begin May 2023 and resources for technical assistance are initially programmed for two years but may be extended through the end of FY 2026 to coincide with ARPA spending requirements.

A note on the VCI:

The VCI attempted to assess need for technical assistance and municipal capacity based on a mix of the following criteria:

- Equalized Municipal Grand List Value
- Municipal Budget Per Capita
- Population Change
- Population Size
- Town Manager or Administrator
- Grand List Value Change
- High School Graduate
- Households with Broadband
- Housing Cost Burdened Homeowners
- Income Per Capita Change
- Individuals above 150% FPL
- Labor Force Participation Rate Change*
- Race and Ethnicity

Vermont Community Index - Filtered for CVRPC Region

Index Results					Top 25%
Town	County	Capacity Score	Need Score	Average Score	Index Percentile Rank
Roxbury town	Washington	79	55	67.0	92.3%
Worcester town	Washington	80	48	64.2	86.6%
Plainfield town	Washington	72	51	61.7	76.1%
Washington town	Orange	78	44	61.2	74.8%
Marshfield town	Washington	68	50	59.2	68.4%
Cabot town	Washington	63	53	58.1	65.5%
Woodbury town	Washington	73	41	57.3	61.5%
Duxbury town	Washington	70	39	54.6	51.4%
Calais town	Washington	63	45	54.2	49.3%
Orange town	Orange	63	43	53.0	46.9%
Middlesex town	Washington	65	38	51.9	43.3%
Moretown town	Washington	61	35	48.2	34.4%
Barre city	Washington	37	59	48.0	32.7%
Fayston town	Washington	58	34	45.7	27.9%
Waitsfield town	Washington	48	42	45.2	26.7%
Warren town	Washington	40	49	44.3	23.8%
East Montpelier town	Washington	48	41	44.0	22.2%
Berlin town	Washington	42	45	43.7	19.4%
Northfield town	Washington	36	46	41.0	13.3%
Williamstown town	Orange	42	40	40.9	12.9%
Barre town	Washington	33	38	35.9	5.2%
Waterbury town	Washington	34	37	35.9	4.8%
Montpelier city	Washington	26	36	30.9	0.4%



Central Vermont Regional Planning Commission

MEMO

Date: May 4, 2023
To: Board of Commissioners
From: Christian Meyer, Executive Director
Re: DRAFT FY24 Work Plan

✉ **ACTION REQUESTED:** Review and comment on the FY24 work plan.

Setting

As new federal programs continue to be launched and deadlines loom for the obligation of ARPA funds, the work plan can be distinguished by a certain amount of instability and uncertainty as the agency will unlikely have a completed picture of its funding commitments going into the new fiscal year.

Work Program

The FY 24 Work program follows many of the themes of previous work plans. Substantial staff time is expected to be committed to the update of the CVRPC Regional Plan. Additionally, we anticipate potential new efforts being put toward providing additional technical capacity to communities to access federal funding opportunities.

As we do each year, staff have worked internally to develop a list of projects for which we are expected to provide technical assistance to each of our municipalities. This list is a starting point based on conversations we have had with our municipal partners. **Please provide feedback on the included work or submit additional tasks for inclusion.**

Process

The Executive Director prepares an annual written work plan and budget that shall be presented to the Executive Committee for approval. The approved work plan and budget shall be presented to the Board. Currently, the Executive Committee is scheduled to act on the work plan and budget at their June meeting.

DRAFT

Central Vermont Regional Planning Commission Fiscal Year 2024 Work Program

Introduction CVRPC

CVRPC is one of eleven Commissions in Vermont. CVRPC operates under the Vermont Municipal and Regional Planning and Development Act (V.S.A. Title 24, Chapter 117) and its adopted bylaws. All municipalities, by law, are members. Active municipal participation in CVRPC affairs is voluntary.

The central Vermont planning area encompasses 23 municipalities and covers approximately ### square miles and is home to ##,### residents. Member municipalities include:

- | | | |
|-------------------|--------------|----------------|
| ▪ Barre City | ▪ Marshfield | ▪ Waitsfield |
| ▪ Barre Town | ▪ Middlesex | ▪ Warren |
| ▪ Berlin | ▪ Montpelier | ▪ Washington |
| ▪ Cabot | ▪ Moretown | ▪ Waterbury |
| ▪ Calais | ▪ Northfield | ▪ Williamstown |
| ▪ Duxbury | ▪ Orange | ▪ Woodbury |
| ▪ East Montpelier | ▪ Plainfield | ▪ Worcester |
| ▪ Fayston | ▪ Roxbury | |

CVRPC's professional, skilled staff expands local capacity, and works to link local, state, and federal visions for the future. This Work Plan is its annual statement of planned activities.

Planning realm

Our Work

REGIONAL PLANNING

CVRPC will initiate an update to the Regional Plan. This planning process will bring together residents, elected leaders, the professional community, and community-based organizations in a conversation around how to best address issues and ensure the long-term health and vitality of the Central Vermont Region. The Plan builds on past regional planning efforts and looks towards the future using a vision created through public engagement.

CVRPC's statutory duties include participating in Act 250 and Section 248 project review, completing approvals of municipal plans when requested by a municipality, consulting with municipalities about implementation of their plans and CVRPC services, and making determinations of compliance regarding municipal plans and State energy goals. By participating in regulatory processes, CVRPC aims to shape development and to support municipal and regional conservation and development goals. Approvals verify that a municipal plan addresses all plan elements and State goals required by statute. Municipalities with approved plans are eligible for certain State grants. Determinations of energy compliance verify that municipalities are working to meet Vermont's energy goals, which provides a municipality with substantial deference in Section 248 proceedings.

CVRPC comments on State and Federal Agency plans and proposals so regional and local viewpoints are considered and policy issues are informed by RPC research and analysis. In FY24, CVRPC anticipates providing a Central Vermont perspective for updates to the State Hazard Mitigation Plan, Winooski River Tactical Basin Plan, and other opportunities that may arise.

CVRPC coordinates activities with other organizations and represents the interests of the Region on commissions, committees, and boards, such as: West Central Vermont Comprehensive Economic Development Strategy Steering Committee, the THRIVE Leadership Partners, Central Vermont Economic Development Corporation, Green Mountain Transit, **Washington County Hunger Council**, and VT Association of Planning & Development Agencies (VAPDA). CVRPC represents regional planning commissions on the **VT Urban & Community Forestry Program** and participates in **VAPDA's Emergency Management, Transportation, and Energy Committees**.

BROWNFIELD REDEVELOPMENT

Brownfields are properties that are abandoned or underused due to the suspicion of contamination by either hazardous substances or petroleum products. These sites would likely be viable commercial, industrial, housing or green space properties if they could be cleared of suspected contamination. CVRPC's Brownfields Program supports environmental assessments and site redevelopment planning that can level the playing field for public, private, and non-profit investors who wish to locate in the heart of our communities.

In FY24, CVRPC will continue collaborating with the State of Vermont to assisting property owners with brownfield assessments and accessing redevelopment funding. A CVRPC Brownfields Advisory Committee works with proposers to select sites that may benefit from environmental assessments, fund those assessments, carry out public outreach, and, if necessary, create plans for how specific sites could be cleaned up for reuse.

CVRPC's Brownfield Program:

- ❖ expands and retains jobs;
- ❖ expands housing choices and supports downtown vibrancy;
- ❖ preserves history and creates public parks;
- ❖ advances community connections through community paths and public transit;
- ❖ grows community knowledge about risks and hazards of contamination; and
- ❖ engages local governments in decisions about brownfield assessments and redevelopment initiatives.

EDUCATION & TRAINING

CVRPC provides opportunities for Commissioners and municipalities to learn about pertinent topics. In FY24, CVRPC will sponsor, present and publicize multiple workshops and events, such as:

- ❖ **Homes for All: Updating Municipal Policies to Improve Housing Opportunities,**
- ❖ **Essentials of Land Use Planning,**
- ❖ **Village Center Wastewater,**

- ❖ Using Village Center Designations,
- ❖ Planning for Economic Development,
- ❖ Resilience and/or water quality,
- ❖ Emergency Relief Assistance Fund (ERAF),
- ❖ Roundtables for municipal staff and volunteers,
- ❖ Other municipally-requested topics, and
- ❖ Statewide trainings delivered at the regional level.

CVRPC produces an e-newsletter that contains information about ongoing events, project and program updates, municipal and other assistance, and general education. CVRPC's website hosts training opportunities, project and program information, and publication resources.

MUNICIPAL ASSISTANCE

CVRPC assists local communities and their boards/committees to achieve their community visions and goals. Our Geographic Information Systems (GIS) mapping and analysis capabilities are an integral part of ongoing projects at the Commission, as well as a standalone area of work. Municipalities receive up to 12 hours of GIS services at no charge each year.

Throughout the year, municipalities identify assistance needs. Thus far for FY2 , services requested are:

- ❖ *Barre City* – Energy assessments and implementation assistance (Municipal Energy Resilience Program), VCRD Window dressers, Flood plain bylaw updates, Local Hazard Mitigation Plan, Stormwater project implementation, Local Emergency Management Plan, transit oriented development master planning, Transit assistance, Berlin Street Traffic calming, Barre Auditorium final design, and road erosion inventory.
- ❖ *Barre Town* – Energy assessments and implementation assistance (Municipal Energy Resilience Program), Flood Plain bylaw updates, Village center designation, Local Hazard Mitigation Plan, REI, Local Emergency Management Plan, and traffic counts (Cassie Street, Hill Street, Camp Street).
- ❖ *Berlin* – Energy assessments and implementation assistance (Municipal Energy Resilience Program), Manhole inventory, Local Development District Norther Borders Regional Commission grant, Study support for transit oriented development master planning in Riverton Village, Technical assistance to TA Path, New Town Center implementation assistance (Fisher Road Implementation and Route 62/Berlin Mall Road realignment funding plan and grant writing), Local Emergency Management Plan.
- ❖ *Cabot* – Grant writing, Bylaw update, Energy assessments and implementation assistance (Municipal Energy Resilience Program - Town Hall), Floodplain bylaw updates, Statutory Consultation, Local hazard mitigation plan, and Local Emergency Management Plan.
- ❖ *Calais* – East Calais Moscow Road Bridge replacement grant support, Kent Hill scoping study, Town Plan Update, Energy assessments and implementation assistance (Municipal Energy Resilience Program), Floodplain bylaw update, Bridge and culvert inventory, Moscow Woods Road Stormwater implementation, speed study – various locations, and Local Emergency Management Plan.
- ❖ *Duxbury* – Bridge and culvert inventory, Floodplain bylaw updates, Mad River Solid Waste Alliance, Local hazard mitigation plan, Energy assessments and implementation assistance (Municipal Energy Resilience Program), Local Emergency Management Plan.

- ❖ *East Montpelier* – Enhanced energy plan support, Bridge and culvert inventory, Energy assessments and implementation assistance (Municipal Energy Resilience Program, Floodplain bylaw updates).
- ❖ *Fayston* – Mad River Solid Waste Alliance, Energy assessments and implementation assistance (Municipal Energy Resilience Program), floodplain bylaw update, Warming and cooling (VDH), Local Emergency Management Plan.
- ❖ *Marshfield* – Active transportation scoping, Energy assessments and implementation assistance (Municipal Energy Resilience Program) (OSC), Village Solar, Pedestrian counts in Stranahan Forest, Statutory consultation, and Local Emergency Management Plan.
- ❖ *Middlesex* – Traffic counts and speed study in village, Possible active transportation implementation support, Energy assessments and implementation assistance (Municipal Energy Resilience Program), Window Dressers, Floodplain bylaw update, Local Hazard Mitigation Plan, and Local Emergency Management Plan.
- ❖ *Montpelier* – MyRide Advisory Committee, Traffic counts (Terrace Street), Energy assessments and implementation assistance (Municipal Energy Resilience Program), School fuel switching, EV Buses, Window Dressers, Statutory consultation, Floodplain bylaw updates, and Local Emergency Management Plan.
- ❖ *Moretown* – Community Rating System, Transportation Counts, School Storm water project, Energy assessments and implementation assistance (Municipal Energy Resilience Program), VCRD Window dressers, Flood plain bylaw updates, Mad River Solid Waste Alliance.
- ❖ *Northfield* – Energy assessments and implementation assistance (Municipal Energy Resilience Program), EVSE grant assistance, Possible River corridor, Floodplain bylaw update, Downtown designation, Brownfields, Community Visit follow-up and technical assistance, Local Hazard Mitigation Plan, Transit oriented development master planning, Northfield Falls crosswalk, and Northfield Community Development Network multi-use trail to Norwich.
- ❖ *Orange* – Energy assessments and implementation assistance (Municipal Energy Resilience Program), Floodplain bylaw update, and Transportation Alternatives scoping study.
- ❖ *Plainfield* – Plainfield Health Center stormwater facility, Capital improvement planning, Grant writing, Brook Road Bridge Administrative support, Energy assessments and implementation assistance (Municipal Energy Resilience Program), River corridor bylaw, Floodplain bylaw update, Cooling warming shelter (VDH), and Local Emergency Management Plan.
- ❖ *Roxbury* – Sidewalk implementation support, MPG Grant writing for economic development, Energy assessments and implementation assistance (Municipal Energy Resilience Program), School fuel switching, EV Buses, Floodplain bylaw update, Wastewater grant, Local hazard mitigation planning.
- ❖ *Waitsfield* – LHMP, Trail counts, Route 17/100 intersection, Energy assessments and implementation assistance (Municipal Energy Resilience Program), Window Dressers, Floodplain bylaw update, and Statutory consultation, Mad River Solid Waste Alliance.
- ❖ *Warren* – Sugarbush multiuse path, Energy assessments and implementation assistance (Municipal Energy Resilience Program - Town Hall and Fire department), Cooling and warming shelter (VDH), and Mad River Solid Waste Alliance.
- ❖ *Washington* – Bridge and culvert inventory, Bike and pedestrian planning, Energy assessments and implementation assistance (Municipal Energy Resilience Program), and Flood Plain Bylaw updates.

- ❖ **Waterbury** – Energy assessments and implementation assistance (Municipal Energy Resilience Program), Floodplain bylaw update, Mad River Solid Waste Alliance, Bike and Ped planning in Waterbury Center, and stormwater master planning.
- ❖ **Williamstown** – Municipal plan support, Energy assessments and implementation assistance (Municipal Energy Resilience Program), Floodplain bylaw update, Pedestrian and bike planning, and assistance to consultant on Stormwater master planning.
- ❖ **Woodbury** – Training on finding volunteers, Grant writing for zoning work, Energy assessments and implementation assistance (Municipal Energy Resilience Program), Floodplain bylaw updates, Bridge and culvert inventory, Bike and pedestrian planning, Traffic calming in the village, and stormwater implementation..
- ❖ **Worcester** – Active transportation planning, Enhanced energy planning, Energy assessments and implementation assistance (Municipal Energy Resilience Program), Flood plain bylaw updates, Village center designation, and Local Emergency Management Plan.

CVRPC welcomes additional requests for assistance throughout the year. Requests are filled on a first come, first served basis based on staffing capacity.

Modernizing Mobility

Transportation investments fuel growth in Central Vermont. CVRPC staff works closely with the Transportation Advisory Committee (TAC) and the Vermont Agency of Transportation (AOT) regarding regional transportation needs through the Transportation Planning Initiative (TPI). Significant projects for FY24 include:

- assist Northfield to implement its Ridge + River Routes study and VCRD Community Visit Goals, including intermunicipal coordination,
- conduct a traffic calming/Complete Streets study for Barre City's Berlin Street corridor,
- develop a funding and implementation plan for the Rt. 62/Berlin Mall Road intersection with Berlin,
- assist Orange with scoping active transportation improvements,
- initiate municipal discussions regarding the potential for Rt.14 corridor planning related to village centers,
- participate in on-demand transit planning for the Barre area,
- work with the City of Barre and Montpelier to restore full service to the city commuter bus route,
- conduct regional sidewalk gap analysis,
- provide administrative support to Calais and Plainfield on flood hazard bridge projects,
- municipal assistance to meet requirements of the VT Clean Water Act,
- hosting road foremen roundtables,
- conducting bridge and culvert inventories,
- ash tree inventory for Warren,
- assist Northfield to implement crosswalk improvements in Northfield Falls, and
- assisting the regional Mobility Committee work toward a vision of mobility for all.

CVRPC conducts traffic, turning movement, and bicycle and pedestrian counts; culvert, sign, sidewalk, road erosion, and ash tree inventories; and park-and-ride lot capacity surveys for the Region's facilities. This work provides data to accompany local knowledge. It positions municipalities to secure funds that augment municipal budgets and enables informed decision making.

CVRPC staff continue to assist municipalities to prepare for the Municipal Roads General Permit (MRGP). The Permit became active in 2018. CVRPC will complete a road erosion assessment for Barre City and culvert inventories for multiple municipalities in FY24. As requested, staff will assist communities with Better Roads grant applications to implement transportation capital budgets projects. The Program's goal is to promote the use of erosion control and maintenance techniques that reduce maintenance while protecting and enhancing Vermont's lakes and streams.

CVRPC staff extends municipal capacity by connecting municipalities to State resources and providing assistance in accessing State programs. CVRPC coordinates Road Safety Audits to identify short-term road safety improvements for hazardous locations. We also assist with Better Roads, Bicycle and Pedestrian, Better Connections, the Transportation Alternatives program, and other grant applications. RPCs have worked with municipalities to build program understanding of the Municipal Grants-in-Aid program for several years.

Strengthening Community Resilience

CVRPC continues work with communities and other partners to increase the resilience of roads, bridges, and neighborhoods and to enhance community preparedness as storm events increase in number and intensity.



In FY24, CVRPC will:

- ❖ help communities plan, implement, and seek funding for hazard mitigation projects,
- ❖ assist municipalities to transition Local Emergency Management Plans to the State's new e-platform,
- ❖ support Local Hazard Mitigation Plan updates for 2-4 municipalities,
- ~~❖ assist 2 municipalities with development of Continuity of Operations Plans,~~
- ❖ staff the State Emergency Operations Center during severe weather events to connect municipalities with resources and increase awareness of road closures and hazards,
- ❖ increase local official knowledge and skills through education and trainings, such as Incident Command Systems courses and the State Emergency Preparedness Conference,
- ❖ coordinate and participate in state and local public safety exercises and drills,
- ❖ assist the Regional Emergency Management Committee (REMC) to plan and implement projects that benefit from cross municipal cooperation, and
- ~~❖ assist interested municipalities to meet requirements under the Emergency Relief Assistance Fund (ERAF) rules.~~

CVRPC assists communities with emergency management and public safety using funding from Vermont Emergency Management and the Federal Emergency Management Agency.

Clean Water

CVRPC continues to be active in water quality and river management activities in the Region. Many of these activities are aimed at assisting municipalities to protect critical infrastructure like roads, bridges, and water/sewer lines, to restore floodplain areas and river buffers, and to implement clean water projects. Watershed organizations leverage CVRPC's planning services into on-the-ground project benefits. Both the VT Department of Environmental Conservation (DEC) and municipalities use CVRPC as a knowledgeable, local project manager to complete implementation projects efficiently. CVRPC uses multiple funding sources for its watershed services and projects, primarily Clean Water Funds and the Ecosystem Restoration Program.

CVRPC also services as the Clean Water Service Provider (CWSP) for the Winooski River Basin. CWSPs identify, prioritize and receive funding for non-regulatory projects to help meet the State's Phosphorous reduction targets under the Lake Champlain Basin pollution control plan (i.e. the total maximum daily load (TMDL)). Examples of projects eligible for funding under this program include green stormwater management practices, conservation initiatives on farms, wetlands restoration or vegetated buffer plantings.

In FY24, CVRPC will:

- ❖ work with municipalities to identify, develop and fund projects that mitigate conflicts between infrastructure and streams,
- ❖ work with communities on understanding requirements for participation in the National Flood Insurance Program (NFIP) and its Community Rating System, a voluntary program that rewards community floodplain management activities with flood insurance premium rate reductions,
- ❖ engage municipalities in the State's Tactical Basin Planning efforts for the Winooski Basin,
- ❖ assist municipalities with stormwater project design and implementation,
- ❖ assist municipalities and watershed organizations to identify and protect water resources in the region via town planning, land use regulation, and project implementation,
- ❖ assist the State to develop tools municipalities can use to plan and assess protection mechanisms for forest blocks and connecting corridors,
- ❖ improve flood resilience in headwaters by identifying and assisting municipalities to implement strategies for upland forest management,
- ❖ coordinate water quality work with transportation and emergency planning efforts including workshops for road crews and outreach related to river corridors and flood mitigation, and
- ❖ subgrant funds as the Winooski River Basin Clean Water Service Provider to develop, design, and implement projects.

Cultivating Energy Transitions

CVRPC's Regional Energy Plan focuses on meeting Vermont's energy goal of having renewable energy sources provide 90% of the state's total energy demand by 2050. The Regional Plan attained a Certification of Energy Compliance, which provides it with substantial deference in the Certificate of Public Good process (Section 248).

In FY24, CVRPC will be centrally involved in the roll out of the Municipal Energy Resilience Program (MERP). MERP will provide staff support, application and technical assistance, and funding to help communities become more energy resilient, reduce energy use and operating costs, and curb greenhouse gas emissions by promoting renewable energy, battery storage, electric vehicle charging, weatherization, thermal improvements, fuel switching, and enhanced building comfort in municipal buildings and facilities.

Additionally, staff will work with other regional organizations and municipalities to implement local and regional energy plans. CVRPC will host energy roundtables, support local energy committees, and foster connections between energy planning and climate change resilience.

Supporting Regional Entities

CVRPC provides services through fee-for-service arrangements. Geographic Information System (GIS) services are provided to municipalities, non-profit partners, and – as time and resource permit – private entities. These services assist people to understand and visualize data and make decisions based on the best information.

Our accounting services are provided to inter-municipal organizations and regional non-profits. These services leverage value and security for CVRPC's member municipalities, who participate in or contribute funds to the served organizations. For FY24, CVRPC will provide bookkeeping services and staff support to the Wrightsville Beach Recreation District, and assist the Cross Vermont Trails Association with payroll.

CVRPC provides administrative services to CVFiber in support of its efforts to increase broadband accessibility.

CVRPC welcomes additional requests for assistance throughout the year. Requests are filled on a first come, first served basis based on our capacity.

Resourcing Operations

Not yet drafted

CENTRAL VERMONT REGIONAL PLANNING COMMISSION
BOARD OF COMMISSIONERS
Draft MINUTES
April 11, 2023

Commissioners:

<input checked="" type="checkbox"/> Barre City	Janet Shatney, Sec/Treas	<input checked="" type="checkbox"/> Moretown	David Stapleton
<input type="checkbox"/>	Vacant, Alt.	<input type="checkbox"/>	Joyce Manchester, Alt
<input checked="" type="checkbox"/> Barre Town	George Clain	<input checked="" type="checkbox"/> Northfield	Royal DeLegge
<input checked="" type="checkbox"/>	Mike Gilbar, Alt	<input type="checkbox"/>	Jeff Schulz, Alt
<input checked="" type="checkbox"/> Berlin	Robert Wernecke	<input checked="" type="checkbox"/> Orange	Lee Cattaneo
<input type="checkbox"/>	Karla Nuissl, Alt.	<input checked="" type="checkbox"/> Plainfield	Paula Emery
<input checked="" type="checkbox"/> Cabot	Brittany Butler	<input type="checkbox"/>	Bob Atchinson, Alt.
<input type="checkbox"/> Calais	John Brabant	<input checked="" type="checkbox"/> Roxbury	Jerry D'Amico, Vice Chair
<input type="checkbox"/>	Jan Ohlsson, Alt.	<input checked="" type="checkbox"/> Waitsfield	Don La Haye
<input type="checkbox"/> Duxbury	Alan Quackenbush	<input type="checkbox"/>	Alice Peal, Alt.
<input checked="" type="checkbox"/>	David Wendt, Alt.	<input checked="" type="checkbox"/> Warren	Alexis Leacock
<input type="checkbox"/> E. Montpelier	Vacant	<input type="checkbox"/>	Vacant, Alt.
<input type="checkbox"/>	Clarice Cutler, Alt.	<input checked="" type="checkbox"/> Washington	Peter Carbee
<input type="checkbox"/> Fayston	Vacant	<input checked="" type="checkbox"/> Waterbury	Steve Lotspeich, Chair
<input type="checkbox"/> Marshfield	Vacant	<input checked="" type="checkbox"/> Williamstown	Richard Turner
<input type="checkbox"/> Middlesex	Ron Krauth	<input type="checkbox"/>	Jacqueline Higgins, Alt.
<input type="checkbox"/> Montpelier	Ariane Kissam	<input type="checkbox"/> Woodbury	Michael Gray
<input checked="" type="checkbox"/>	Mike Miller, Alt.	<input checked="" type="checkbox"/> Worcester	Bill Arrand

Staff: Christian Meyer, Nancy Chartrand, Sam Lash, Clare Rock

Guests: Karen Horn, Vermont League of Cities & Towns; Maia Stone, East Montpelier Planning Commission

Call to Order: Chair Lotspeich called the meeting to order at 6:33; a roll call was conducted and a quorum was present.

Adjustments to the Agenda: It was noted we may need to shift the legislative update in the agenda as our scheduled speaker is not currently present.

Public Comments: Christian Meyer noted that the meeting location is not currently being published on agendas due to our elevator being temporarily out of order. People are still welcome to attend in person, however, as we are able to hold fully remote meetings in accordance with current open meeting law, we will publish our meetings as such for the time being.

Appointment for Vacant Executive Committee Seat: Chair Lotspeich advised again of the need to fill the vacant seat on the Executive Committee through the end of June as a result of Laura Hill-Eubanks resignation; and opened the floor to nominations. Jerry D'Amico nominated Lexi Leacock from Warren. No other nominations were heard.

1 Jerry D'Amico moved to close nominations and vote on the nomination of Lexi Leacock from Warren. Bill Arrand
2 seconded. Motion carried.

3 **Nominating Committee Report:** Lee Cattaneo outlined the initial slate for the Executive Committee as Jerry
4 D'Amico (Chair), Peter Carbee (Vice Chair), Janet Shatney (Secretary/Treasurer), and Lee Cattaneo, Michael
5 Gray, Alexis Leacock, and Paula Emery (At Large). It was confirmed that final slates for the Executive Committee
6 and other committees will be brought before the Board in May and the floor opened to additional nominations,
7 followed by a ballot being mailed subsequent to the meeting for voting. It was also noted that the Nominating
8 Committee is still meeting and will be completing slates for other committees prior to the next Board meeting.

9 **CVRPC Bylaws Amendment:** Chair Lotspeich introduced the bylaws amendment as outlined in the packet and
10 the floor was opened to questions. None were raised.

11
12 Lee Cattaneo moved to adopt the recommended change to Bylaws Section 504.A – Vacancies to include the
13 Nominating Committee as written, seconded by Paula Emery. Motion carried.

14
15 It was confirmed there was sufficient quorum to vote on the Bylaws (more than 60% of Commissioner seats).

16
17 Peter Carbee moved to adopt the proposed Bylaws correction to Section 1003D (Amendments to Bylaws) to
18 accurately reference subsection 1003C as written. Seconded by Lee Cattaneo. Motion carried.

19
20 **Legislative Update:** Chair Lotspeich introduced Karen Horn, Vermont League of Cities & Towns who provided an
21 overview of the bills noted below. She also directed the Board to the most recent legislative reports at
22 <https://www.vlct.org/advocacy>. She noted that things are changing daily at this point in the session. (full
23 presentation can be viewed starting approximately at minute 19:30 @ [CVRPC Board Meeting - Zoom](#))

- 24
25 • H493 – Capital bill - of particular interest to local governments is the discussion about revolving loan
26 funds for water infrastructure funding and pollution control – and the match that will be required to
27 draw down all the funds that are available to the state.
- 28 • S100 Omnibus Housing bill – passed by Senate with a number of mandates for local zoning. If you have
29 water and sewer you need to provide for at least five units per acre, the town must allow an additional
30 floor to their current height restriction in those areas served by water and wastewater, towns need to
31 allow duplexes everywhere single-family residences are allowed as well as accessory dwelling units. No
32 more than one parking space per dwelling will be required unless a scarcity of parking is supported.
33 With regard to Act 250, the bill currently allows for up to 25 units to be built in designated downtowns,
34 neighborhood development areas and village centers if towns have sought an enhanced designation for
35 those areas from the Natural Resources Board or Downtown Development Board (DDB). The 25 units
36 that can be built without triggering Act 250 would be available for three years. It was noted that given
37 the processes that need to be put in place and then followed, that it may be difficult for developers to
38 complete projects within the allotted amount of time. She suggested talking to individual House
39 representatives over the next week if concerns/questions on S100.
- 40 • H68 – Zoning and Housing affordability is in Energy and Environment Committee
- 41 • S94 - Tax Increment Financing bill – Barre City's bill has been co-opted by the House Ways and Means
42 Committee.

- H480 – puts towns on schedule for reappraisals. Currently there are 130 towns under orders to reappraise, appraising contractors conduct approximately 16 reappraisals per year – so it has been suggested to put on schedule instead (every 6-8 years).
- S42 – would address divestment from fossil fuels for State Retirement pensions including VMERS, with the intent that by 12/31/30 those pension funds be divested of fossil fuels.
- S60 – Local Options Tax - would grant towns authority to adopt local option taxes by municipal vote and not have to go to legislature for approval.
- H479 - Transportation bill – has language around continuing to electrify the state fleet and a mileage fee on electric and hybrid vehicles in currently under consideration.

Additional discussion ensued related to the bills noted. Karen provided her email address for further questions - khorn@vlct.org

Nominating Rules of Procedure: Chair Lotspeich directed the Board to information in the packet and Christian Meyer provided additional detail. There was discussion as to whether conflict of interest section in the draft should be stricken and it was confirmed it was a typo and the language should be kept in the document.

Jerry D'Amico moved to adopt the revised Nominating Committee Rules of Procedure including the Conflict of Interest language as originally written, seconded by Royal DeLegge. Motion carried

Connectivity and Food Assets in Central Vermont: Chair Lotspeich introduced Sam Lash, Climate & Energy Planner. See video at ~1:12:30

Sam advised that there is currently a grant from Vermont Department of Health enabling RPCs to work in collaboration with health partners to develop a tool kit for communities to introduce the concept of health equity into municipal plans and bylaws. Lamoille County Planning Commission has hosted the toolkit at <https://www.lcpcvt.org/healthequitytoolkit>. She also made note that a Health Equity Meet and Greet for municipal staff and planning commissions is being coordinated, and made note that all are welcome. This will be an opportunity for all partners involved in the Health Equity Grant to share their services and help connect residents and municipalities to resources. It is anticipated this event will be in person and held in June. Sam also advised that implementation funds are available for the RPC to assist municipalities with projects and we will be soliciting feedback from towns in the near future.

She advised that a sidewalk inventory will be completed as well as a community food asset inventory update. We are coordinating with Vermont Department of Health and Capstone and picking up efforts originally started with Vermont Hunger Council to ensure information is still accurate post-pandemic. Feedback will be solicited from individual municipalities to ensure accuracy. Once sidewalk inventory and community food asset inventory are complete, they will be doing analysis to identify gaps that need to be addressed, and ultimately compile a list of recommendations based on the information identified. The intent is to provide a tool to identify projects and a set of recommendations to address the projects.

Discussion ensued related to availability of food pantries, summer lunch programs for school children, as well as the work that has been done by ShareMRV - <https://sharemrvt.org/> related to food distribution.

Sam also briefly spoke about the Municipal Energy Resilience Program (MERP) – which is being developed by Building and General Services and supported by CVRPC, VLCT, Efficiency Vermont and VECAN
<https://centralvtplanning.org/programs/energy/municipal-energy-resilience-grant-program/>

She briefly highlighted the following components of the program

- Funds for renovation projects on town buildings – noting that in order to be eligible you need to do a pre-energy assessment (she will be sending out information soon)
- Community capacity grants (already open) up to \$4,000/municipality – wide range of uses (other than equipment purchase) to support energy resilience.
- Free energy assessments for municipalities

Sam advised she is willing to come to municipal meetings to introduce the program upon request.

It was also noted that VLCT is hosting an “Introduction to MERP” webinar on April 18th -
<https://www.vlct.org/news/municipal-energy-resilience-program-merp-grants-available> (scroll to the bottom for the link to register!)

Minutes - (March 14, 2023):

Don LaHaye moved to approve the minutes as drafted, Lexi Leacock seconded. Motion carried.

Reports: Chair Lotspeich directed the Board to the information in the packet. Christian Meyer reminded members that we are working on the Regional Plan update and underscored the importance of our Commissioners being a conduit to municipalities in this process. It was also noted we expect to finish the recruitment process and hire a new Natural Resources Planner in the coming weeks and that recruitment for a transportation planner will follow shortly thereafter. There was also discussion regarding recruitment of new Board members and the status of several new appointments was shared.

Robert Wernecke moved to accept CVRPC Staff Report for March 2023. Seconded by Peter Carbee. Motion carried.

Peter Carbee moved to accept CVRPC Committee and Appointed Representatives Report for March 2023. Seconded by Robert Wernecke. Motion carried.

M. Gilbar reminded that vlct.org now requires a log in and you may need to register to access. A link was shared in the chat - <https://www.vlct.org/CreateAccount>

Adjournment

Don La Haye moved to adjourn at 8:22 pm; seconded by Lee Cattaneo. Motion carried.

Respectfully submitted,
Nancy Chartrand, Office Manager

Central Vermont Regional Planning Commission

P: 802-229-0389

Staff Report, April 2023cvrpc@cvregion.com

Staff are in the office on Mondays through Thursdays. Due to telework schedules, please schedule in-person meetings in advance. Masks are appreciated in public areas of the office.

COMMUNITY DEVELOPMENT

Contact Clare Rock, rock@cvregion.com unless otherwise noted.

Municipal Planning & Plan Implementation:

- Consulted with the Moretown Planning Commission.
- Drafted preliminary questions for a Middlesex survey on Natural Resources.
- Provided Plainfield with cannabis zoning guidance.
- Formatted Calais updated zoning regulations for the public hearing and adoption process.
- Met with new Marshfield Planning Commission member to talk about the role of the RPC and assistance by the RPC.
- Discussed the town plan and adoption bylaw process with the Cabot ZA and newly appointed CVRPC Rep. Provided info about the role of the CVRPC Rep.
- Contacted Williamstown on the offer of assistance for their Village Center Designation boundary amendment application.
- Provided training materials region wide for municipal appointees to Planning Commission, City Council and Development Review Board.
- Completed a map book for Barre Town (Brian Voigt).
- Finalized Cabot Village Center Designation Map following affirmative vote of the Vermont Downtown Development Board (Brian Voigt).
- Produced facilities and historic register sites datasets for the City of Montpelier (Brian Voigt).
- Updated the draft zoning map for the City of Montpelier (Brian Voigt).
- Served as a Breakout Group Discussion Leader for a Revitalizing Waterbury meeting to identify community values through asset mapping (Brian Voigt).
- Spoke on a panel at the Vermont Bond Bank on the development process of a municipal capital improvement plans.

Regional Planning and Implementation:

- Provided two letters of support for Community Recovery & Revitalization Program (CRRP) funding.
- Regional Plan Update:
 - Continued to gathered data and worked on outlining the Cooperative Planning, Natural Systems, Infrastructure, Energy and Economy chapters of the new Regional Plan.
 - Curated a list of data layers with data sources to be used in the development a regional interactive map.
 - Inventoried municipal plan actions and started process of developing municipal plan action-themes to inform regional plan actions.
 - Met with VHFA to discuss collaboration on housing section.
 - Participated in trainings and working groups with Public Service Department and RPC Energy Planners on updated Act 174 Mapping Tool, Generation Target Scenarios Tool, LEAP Tool (Long-range Energy Alternatives Planning) and more!

Health Equity: (Contact Sam Lash, lash@cvregion.com)

- Participated in RPC statewide meetings to discuss Health Equity Toolkit (next steps and training), update on grant, and Implementation Projects.
- Continued update of community food asset inventory (Washington County Hunger Council and 2013 CVRPC Report): food desert analysis inputs (food retailers, food program benefit locations (SNAP, WIC, 3meals), food pantries, community fridges, community meals, etc.
- Provided implementation project update and upcoming asks to Board “Connectivity and Food Assets in Central VT Communities” at [4/11 Board of Commissioners meeting](#).
- Participated in health equity trainings: Beyond the Buzzwords: Defining DEIB for Our Collective Impacts (3/31) and Confronting Anti-Blackness: Dismantling Racism (4/21) with THRIVE partners.
- Outreach regarding launch of Vermont Department of Health and Department of Housing & Community Development [Health Equity and Community Design Technical Assistance Pilot](#) and [Health Equity Ambassador](#) programs- LAST CHANCE MAY 2023!

Economic Development: (Contact Christian Meyer, meyer@cvregion.com)

- Reviewed the draft market study produced by Columinate for Plainfield Co-operative Rural Business Development Grant (RBDG) and performed general grant administrative duties.
- Met with the Western Central Vermont CEDS teams to begin discussing next step for the formation of a economic development district and what it might mean for each partner.

Brownfields: (Contact Clare Rock, rock@cvregion.com)

- Staff reviewed three proposals in response to an RFP issued in March. Staff coordinated procurement and contract process for Turning Point Corrective Action Plan.
- Coordinated and hosted meeting with Turning Point, Consult, project architect and DEC to for discuss Phase II finalization and Corrective Action Plan process and timeline.

Partnerships for Progress:

CVFiber: Processed incoming mail.

THRIVE: Participated in monthly meeting including focus on organizational statement, structure, membership, and priority actions. Attended trainings (see above in health equity).

CVEDC: CVRPC was unable to participate.

WBRD: Provided support for mail processing.

MRVPD: Meet with sub-committee charged with reviewing the organizations governance structure and participated in MRVPD Steering Committee. MRVPD is going through the process of developing Bylaws and considering their role with Sugarbush development and other large development in the Valley.

EMERGENCY MANAGEMENT & HAZARD MITIGATION

Contact Keith Cubbon, cubbon@cvregion.com, unless otherwise noted.

Local/Regional Planning:

- Participated in Vermont Emergency Management (VEM)/RPC monthly meeting.
- Reviewed and submitted 5 LEMPs to VEM for acceptance.
- Tracked down timeline for Barre City BRIC grant for LHMP work in support of town.
- Provided guidance to multiple towns in LEMP process.
- Provided timeline for new FEMA flood maps to Northfield per Selectboard discussion.
- Provided guidance for Orange Town Clerk in constituents inquiring about LOMA process
- Reviewed Central Vermont Public Safety Authority dissolution plan
- Attended RPC/VEM meeting and reviewed State long term power outage plan.

- Forwarded information about reimbursement process for damages from Christmas Eve storm to all towns.
- Participated in UVM flood forum meeting in Waterbury.

Local Hazard Mitigation Plans (LHMP): Staff supported communities in the development, review, and adoption of local hazard mitigation plans. Contact Sam Lash at lash@cvregion.com.

Fayston: Prepared LHMP Update draft for review for public and stakeholder comment, and by Vermont Emergency Management.

Orange: Prepared LHMP Update draft for review for public and stakeholder comment, and by Vermont Emergency Management.

American Rescue Plan Act (ARPA):

- Submitted quarterly report and attended quarterly meeting.
- Prepared newsletter article about April 30th reporting deadline and addressed municipal inquiries.

TRANSPORTATION

Contact Keith Cubbon, cubbon@cvregion.com, unless otherwise noted.

Field Services:

- Installed, collected and processed pedestrian counter on Main St. in Montpelier, prepared report and submitted to city.
- Processed pedestrian counts on Cross Vermont Trail (CVT) bridge over the Winooski, prepared report and submitted to CVT group.

Public Transit: *CVRPC represents Central Vermont on the Green Mountain Transit (GMT) Board of Commissioners.*

- Board of Commissioners – See Committee updates.

Municipal Assistance:

- Supported Worcester in process of getting grants in aid award changed to a different piece of equipment.
- Attended VTrans Riverton Bridge in Berlin meeting in support of town.
- Supported two towns with VTculvert log in issues.
- Adding traffic counts locations to summer field work plan.
- Provided outreach to towns that will have traffic counts done in them by VTrans.
- Updated and reposted Barre City Berlin Street traffic calming Request for Proposals (RFP).
- Worked with Berlin Public Works Director on field collection of data for town owned utilities and infrastructure.
- Provided support to Fayston with VTrans to get school speed feedback signs fixed.
- Supported Duxbury in request for MRGP data in excel format for offline work.
- Continued technical support to Northfield on crosswalk planning for Northfield Falls.
- Presented funding options, project requirements, and rough cost estimate to Northfield Selectboard at meeting for Northfield Falls Rapid Rectangular Flashing Beacon installation.
- Discussed with Calais Selectboard chair traffic calming options and speed limit lowering process.
- Discussion with consultant for the Route 17/100 intersection for project information.
- Assisted Plainfield in fact finding about timeline for Route 2 intersection redesign process, and in Northern Borders Catalyst Fund for infrastructure requirement at site.
- Provided comments on the draft Fisher Road bike and pedestrian plan for Berlin.

Regional Activities:

- Submitted Task 6.2.1 MRGP reporting - collected municipal roads general permit work completed by CVRPC.
- Attended TPI monthly meeting.
- Completed midyear TPI check in
- Hosted monthly TAC meeting.
- Applied for and received 1111 permit for using traffic counters on state roadways.
- Submitted final report for task 7.1.1 bike and ped planning pilot
- Completed VTrans mid-year review.
- Provided outreach for Transportation Resiliency Planning Tool training.
- Pushed out Bike and Pedestrian Grant timeline for 2023 with webinar date and submission deadline.
- Attended Waterbury LEAP festival promoting VTrans Park Your CARbon initiative.
- Created maps of sidewalk networks for downtowns and Village Centers in the region. Maps were distributed to Town Administrators and Town Clerks (Brian Voigt).

NATURAL RESOURCES

Contact Brian Voigt, voigt@cvregion.com, unless otherwise noted.

Tactical Basin Planning Assistance:

- Attended the following meetings:
 - Basin 7 Regional Coordination meeting.
 - Basin 8 Partners Meeting: discussed draft strategies for the Winooski Tactical Basin Plan and organizational priorities related to clean water work.
 - Chittenden County Regional Planning Commission Clean Water Advisory Committee Meeting: presented update on the Winooski Clean Water Service Provider Program.
 - Vermont Natural Resources Council Dam Removal Meeting: presentation from The Nature Conservancy Staff on past experiences with dam removal.
- Completed quarterly reporting requirements.
- Prepared draft FY24 workplan and met with VT Department of Environmental Conservation Winooski Basin Planner to discuss draft workplan.
- Site visit to Slate Brook in Northfield with VT Department of Environmental Conservation Staff and Northfield Planning Commission Member to discuss potential water quality projects.

Clean Water Service Provider (CWSP):

- Attended the following meetings:
 - CWSP bi-weekly check-in meetings hosted by the Department of Environmental Conservation.
 - Organizational meeting for Functioning Floodplains Initiative trainings to be hosted by Department of Environmental Conservation staff.
 - VT Agency of Transportation Training on how to use the Transportation Resilience Planning Tool to identify priority sites for water quality improvement projects.
- Prepared meeting minutes for the March Basin Water Quality Council meeting and posted them to the CVRPC website.
- Prepared draft updates to the Procurement and Grants Management Policies so that CVRPC, in its role as the Clean Water Service Provider for the Winooski River Basin is operating in accordance with the Clean Water Service Delivery Act (Act 76 of 2019) (the Law), Environmental Protection Rule Chapter 39: Clean Water Service Provider Rule (the Rule) and the duly adopted Act 76 Guidance.
- Communicated with Department of Environmental Conservation staff regarding CVRPC policy updates.

- Distributed a survey to members and alternates of the Winooski Basin Water Quality Council soliciting input on the relative importance of individual co-benefits in the project evaluation process.
- Completed the following reporting requirements:
 - Monthly Clean Water Service Provider Startup funding report
 - Quarterly Clean Water Service Provider Formula Grant funding report
- Prepared a draft Request for Qualifications for project subcontractors.
- Prepared a Request for Proposals for the first Project Solicitation round.
- Met with the new Director of the Winooski Natural Resources Conservation District.
- Communicated with respondents to the Request for Qualifications for Project Implementors.

604b:

- This effort has concluded for FY23.

FEMA Map & Flood Bylaw Updates:

- Attended check-in meeting with DEC staff to discuss progress and anticipated next steps.
- Completed quarterly reporting requirement.

Stormwater Projects:

Barre City Auditorium Final Designs – No activity.

Calais / Woodbury Stormwater Implementation – No activity.

Moretown School Stormwater Implementation – Revised project budget and submitted to the Mount Ascutney Regional Commission for their consideration. Increased grant funding was awarded. Executive Committee authorized signing of the amended contract. Authorization to sign contract with construction contractor for this project was also granted.

Plainfield Gully Stormwater Implementation – Project has been shut down for the winter. Minor landscaping and site recovery will be completed in the spring.

CLIMATE & ENERGY

Contact Sam Lash, lash@cvregion.com unless otherwise noted.

Municipal Planning and Implementation

- Posted training workshop Municipal Solar Workshop: Part II (3/28) which included demoing available tools (including the new [Act 174 Planning Atlas Map viewer](#)) that can be used for project development (e.g. siting) and facilitate community conversations. Find more information on the series, slides & recordings [here!](#).
 - Registrants included representatives from Middlesex, East Montpelier, Marshfield, Berlin, Roxbury, Montpelier, and Worcester
- Check-ins with Montpelier/Roxbury Schoolboard & building committee and MEAC re net zero resolution adoption, implementation funds for fuel switching and other energy projects.
- Tabled at Waterbury LEAP energy fair: provided flyers on Municipal Energy Resilience Grant Program (see below) as well as updated materials including active energy committees/coordinators, vacancies, projects, etc.
- Consulted on solar project development and other ongoing energy projects: Marshfield Village&Town, Worcester, Middlesex, Berlin (matching fund opportunities for Northeast Borders application), and more.
- Supported development of VECAN's Spring Summit: Meeting Vermont's Climate Action Obligation Together ([register here](#))
- Developed and submitted proposal *EmPOWERing Municipal Solar: Building connections between communities and industry experts* to Renewable Energy Vermont ([Annual Conference](#))

Municipal Energy Resilience Program (MERP)

- Updated [landing page](#) and resources to support and coordinate towns in preparation for program application release in consultation with Buildings & General Services (BGS) and other RPC Energy Planners. Find office hours, workshops, and additional resources via landing page - <https://centralvtplanning.org/programs/energy/municipal-energy-resilience-grant-program/> ; to sign-up for energy specific emails please email lash@cvregion.com.
- Regional outreach upon program launch and mini-grant application, email campaign to all energy committees/coordinators, town staff, and selectboards. Followed by phone calls to all town offices (in order of energy burden). Made 1 pager flyer for distribution at town meetings/events (e.g. Waterbury LEAP Energy Fair)
- Coordinated with RPC Energy planners on program development & implementation, FAQs, approach, etc including review of draft assessment application, review of VECAN and VLCT outreach materials (and outreach around BGS/VLCT webinar), defining edge cases, town prioritization, award mechanism, etc. Reviewed weekly notes from BGS and stakeholders and amended website/materials as relevant. Submitted first quarterly report.
- Continued to aggregate municipal building data and priorities; build program eligibility and tracking master sheet. Began building “edges cases” and “shovel ready” project lists.
- Continued 1:1 town meetings (program introduction & project development) to support mini-grant applications and preparation for energy assessment applications- I am happy to come to selectboard and/or energy, building, or other relevant committee meetings in your town! Please email Sam at lash@cvrpc.org. Thus far I have spoken/met with (links provided for public meetings):
 - Town Clerks/Managers/Municipal Staff from Barre City, Cabot, Worcester, Washington, Berlin, Marshfield (Village), Orange, Warren, East Montpelier, Northfield, Fayston, Calais, Moretown (5/15), Montpelier
 - Selectboard members from: [Worcester](#), Washington (5/9), [Roxbury](#), Middlesex, Moretown
 - Energy Committees/Coordinators or other committee reps from: Worcester, Roxbury, [Marshfield/Plainfield](#) (4/3), Warren, [East Montpelier](#) (4/10), Calais, Moretown, Middlesex, Fayston, Waitsfield, Waterbury

Regional Planning and Implementation

- Collaborated and coordinated re developing Federal funding programs with RPC and State partners (Energy Efficiency and Conservation Block Grant, Climate Pollution Reduction Grant, technical energy planning, data gaps, grid modernization, potential EVSE sites inventory, siting criteria refinement, etc.).
- Collected baseline data for municipal fleet inventory for regional plan and towards an analysis on the potential impact of municipal fleet electrification.
- Performed outreach and education regarding [VT State Request for EVSE Site Hosts](#) via newsletter, energy listserv, and campaign to Selectboards, Town Clerks/Managers, and to the TAC and CVEDC. Responded to interest/questions from Montpelier, Berlin, Worcester, among others.
- Closed-Loop Networked Geothermal Working Group ([Energy Action Network](#)): attended monthly meetings which included reviewing best practices learned from feasibility study in Middlebury, and developing model project types and sites, etc. Performed outreach to towns with potential ideal projects (e.g. Northfield), facilitated conversation with working group and local expert Andy Shapiro (East Montpelier TEC), and advertised and attended webinar: the [Benefits and Business of Thermal Energy Networks](#). If your town is considering networked geothermal projects/interested in exploring application in upcoming projects- please reach out.
- Participated in for other Energy and Climate programming including:
 - [Implementing Community Programs in Parallel with Resilience Hub Development](#) (4/23), USDA Rural Energy for America Renewable Energy Program workshops, Community Engagement in Transportation (EVSE) and Community Charging Models (find these and more by Drive Electric/Joint Office [here](#)).

OFFICE & ANNOUNCEMENTS

Office:

- Provided staff support to the Nominating Committee, including meeting coordination and committee recruitment.
- Conducted interviews and made a job offer for a Planning Technician.
- Organized VAPDA GIS meeting to be hosted in May.
- Interviewed five candidates for the Natural Resource Planner hire. Contacted references for the two finalists and made an offer.
- Provided welcome materials to newly appointed CVRPC Board and TAC representatives.
- Continued annual municipal contacts updates to include new officials and appointees.

Professional Development:

- Sam and Clare participated in “Confronting Anti Blackness” virtual workshop hosted by THRIVE.
- Brian attended a seminar to learn about the development of a Vermont Zoning Atlas.
- Keith attended the Integrated Preparedness Planning Workshop and State Hazard Mitigation Plan workshop.

Upcoming Meetings:

CVRPC meetings currently offer remote access unless otherwise noted. Meeting access information is provided on agendas at www.centralvtplanning.org.

May		
May 1	4 pm	Executive Committee
May 2	4 pm	Regional Plan Committee
May 9	6:30 pm	Board of Commissioners
May 10	5:00 pm	Regional Emergency Management Committee
May 11	4 pm	Clean Water Advisory Committee
May 18	1 pm	Winooski Basin Water Quality Council
May 23	6:30 pm	Transportation Advisory Committee
TBD		Project Review Committee
TBD		Brownfields Committee
June		
June 5	4 pm	Executive Committee
June 6	4 pm	Regional Plan Committee
June 13	6:30 pm	Board of Commissioners Annual Meeting
June 15	1 pm	Winooski Basin Water Quality Council
June 27	6:30 pm	Transportation Advisory Committee
TBD		Project Review Committee
TBD		Brownfields Committee

RECENT WEEKLY NEWS HEADLINES

Click on a week to read more about the headlines listed. *To receive Weekly News via email, sign up on our [website](#).*

Visit CVRPC's web site at www.centralvtplanning.org to view our blog and for the latest publications and news.

April 7th

- SolSmart Technical Assistance Program Expansion
- Request for Proposals - Berlin Street Traffic Calming – Barre Vermont
- ARPA Reporting Deadline
- Vermont Rural Fire Protection Grant Program
- Flood Resilient Communities Fund

April 21st

- Land Use Training Workshop Video Links
- State of Vermont Requests Help to Support Growing Electric Vehicle Charging Needs
- 2023 Downtown and Village Center tax credit program
- SBA Disaster Loans Available to Private Nonprofits
- Green Your Fleet Event at NH Motor Speedway
- 2023 Arbor Day Conference
- Health Equity and Community Design Technical Assistance Pilot
- State Fiscal Year 2024 Grants In Aid Participation
- Regional Plan Update Underway

April 28th

- Vermont Healthy Communities
- Green Up Day Vermont
- 2023 Clean School Bus Grant Program
- Efficiency Vermont Lighting Discounts
- VCDA 2023 Spring Conference

Central Vermont Regional Planning Commission

Committee & Appointed Representative Reports, April 2023

Meeting minutes for CVRPC Committees are available at www.centralvtplanning.org.

EXECUTIVE COMMITTEE (Monday of week prior to Commission meeting; 4pm) [5/1/23]

- Accepted the March 2023 unaudited financial reports.
- Reviewed and provided comment on first draft of FY24 budget and work plan.
- Approved CVRPC's FY24 dental benefit to maintain the existing dental policy and 100% employer contribution.
- Reviewed proposed changes to Procurement Policy and Grants Management Policy to conform with Clean Water Service Provider requirements. Scheduled special meeting for May 9th to act on the proposed amendments.

NOMINATING COMMITTEE (February - April; scheduled by Committee)

- Prepared final slate for Officers/Executive Committee to be presented at May Board meeting.

PROJECT REVIEW COMMITTEE (4th Thursday, 4pm)

Did not meet. Staff continue to monitor other projects.

REGIONAL PLAN COMMITTEE (as needed; scheduled by Committee)

Committee members and prospective new committee members met for an orientation to the regional plan process, which included a review of: purpose and statutory authority and requirements; key components of the plan; draft Vision and Aspirations; structure and organization of the plan and; general timeline. Committee agreed to wait until the after annual committee appointments to adopt updated Rules of Procedure and Elect of Officers.

MUNICIPAL PLAN REVIEW COMMITTEE (as needed; scheduled by Committee)

Did not meet.

TRANSPORTATION ADVISORY COMMITTEE (4th Tuesday; 6:30 pm)

- Staff reviewed the VT EV charging sites survey.
- The group discussed the recently released UVM flashing beacon (RRFBs) report, which included study locations in Central Vermont.
- The TAC discussed the Highway Safety Improvement Program.

CLEAN WATER ADVISORY COMMITTEE (2nd Thursday, 4pm)

Did not meet.

BROWNFIELDS ADVISORY COMMITTEE (3rd Monday, 6pm)

Did not meet.

WINOOSKI BASIN WATER QUALITY COUNCIL (3rd Thursday, 1pm)

Did not meet.

VERMONT ASSOCIATION OF PLANNING & DEVELOPMENT AGENCIES (VAPDA)

Discussion in the March meeting included:

- MARC was designated as the fiscal agent for additional brownfield funding for FY 24.
- The land use mapping coordination group has met and is developing a methodology for regions to use in their future land use maps and meet the requirements of the current ACCD agreement.
- An ACCD representative The ACCD work program is nearly developed and will have minimal changes from previous year. There is an increase of \$1.5 million in RPC funding in the base planning funding.
- ACRPC is soliciting for their water quality project development grant. There is \$100K available.
- VLCT discussed cooperation between their organization and the State's RPCs. They are a resource for towns and regions alike. They are distilling the resources, dissecting need, and developing tips and best practices. Many of the current programs will need state lead due to the breadth of scope.
- AOT staff discussed the forthcoming TPI agreement. There are no major changes expected.
- AOT staff discussed the Equity Framework. AOT and the steering committee is seriously considering how to integrate and sequence these next steps as to not overwhelming the TPI process. Additionally, there is discussion on how the statewide EJ Initiative will establish the structures for this work and avoid redundancies.

VERMONT ECONOMIC PROGRESS COUNCIL

No Central Vermont activity.

GREEN MOUNTAIN TRANSIT

- Mayor Hemmerick addressed the Board of Commissioners about the issue of service reductions in Barre City noting that 15% of Barre City residents live without a car. Mayor Hemmerick expressed interest in finding a path forward together.
- VTrans submitted the Low-No grant application last week which consisted entirely of 17 large battery electric vehicles for GMT.
- GMT is submitting its FY24 grant request to AOT.
- The Board discussed the return of fares in Chittenden County and the fair fare program.
- The board agreed to accept a settlement agreement between GMT and a former employee in the amount of \$10,000 for full release

MAD RIVER VALLEY PLANNING DISTRICT

CVRPC staff met once with MRVPD subcommittee to discuss the potential next steps in developing draft Bylaws for the organization and presented this information at the monthly Steering Committee meeting. The MRVPD Steering Committee continued to discuss this topic at the next meeting and discussed what its role might be in monitoring major development in the Mad River Valley and in monitoring Sugarbush development into the future.