

**CENTRAL VERMONT REGIONAL PLANNING COMMISSION**  
**BOARD OF COMMISSIONERS**  
**Draft MINUTES**  
**June 13, 2023**

**Commissioners:**

|                                                |                          |                                                  |                           |
|------------------------------------------------|--------------------------|--------------------------------------------------|---------------------------|
| <input checked="" type="checkbox"/> Barre City | Janet Shatney, Sec/Treas | <input checked="" type="checkbox"/> Moretown     | David Stapleton           |
| <input type="checkbox"/>                       | Vacant, Alt.             | <input type="checkbox"/>                         | Joyce Manchester, Alt     |
| <input type="checkbox"/> Barre Town            | George Clain             | <input checked="" type="checkbox"/> Northfield   | Royal DeLegge             |
| <input type="checkbox"/>                       | Alice Farrell, Alt       | <input type="checkbox"/>                         | Jeff Schulz, Alt          |
| <input checked="" type="checkbox"/> Berlin     | Robert Wernecke          | <input checked="" type="checkbox"/> Orange       | Lee Cattaneo              |
| <input type="checkbox"/>                       | Karla Nuissl, Alt.       | <input type="checkbox"/> Plainfield              | Paula Emery               |
| <input type="checkbox"/> Cabot                 | Brittany Butler          | <input type="checkbox"/>                         | Bob Atchinson, Alt.       |
| <input checked="" type="checkbox"/> Calais     | John Brabant             | <input checked="" type="checkbox"/> Roxbury      | Jerry D'Amico, Vice Chair |
| <input type="checkbox"/>                       | Jan Ohlsson, Alt.        | <input checked="" type="checkbox"/> Waitsfield   | Don La Haye               |
| <input checked="" type="checkbox"/> Duxbury    | Alan Quackenbush         | <input type="checkbox"/>                         | Alice Peal, Alt.          |
| <input type="checkbox"/>                       | David Wendt, Alt.        | <input type="checkbox"/> Warren                  | Alexis Leacock            |
| <input type="checkbox"/> E. Montpelier         | Vacant                   | <input type="checkbox"/>                         | Vacant, Alt.              |
| <input type="checkbox"/>                       | Clarice Cutler, Alt.     | <input checked="" type="checkbox"/> Washington   | Peter Carbee              |
| <input type="checkbox"/> Fayston               | Vacant                   | <input checked="" type="checkbox"/> Waterbury    | Steve Lotspeich, Chair    |
| <input type="checkbox"/> Marshfield            | Vacant                   | <input checked="" type="checkbox"/> Williamstown | Richard Turner            |
| <input checked="" type="checkbox"/> Middlesex  | Ron Krauth               | <input type="checkbox"/>                         | Jacqueline Higgins, Alt.  |
| <input checked="" type="checkbox"/>            | Mitch Osiecki, Alt.      | <input type="checkbox"/> Woodbury                | Michael Gray              |
| <input type="checkbox"/> Montpelier            | Ariane Kissam            | <input checked="" type="checkbox"/> Worcester    | Bill Arrand               |
| <input type="checkbox"/>                       | Mike Miller, Alt.        |                                                  |                           |

Staff: Christian Meyer, Nancy Chartrand, Brian Voigt, Keith Cubbon, Sam Lash, Clare Rock, Lincoln Frasca  
Guests: Evelyn O'Hare-Short, Medical Reserve Corp

**Call to Order:** Chair Lotspeich called the meeting to order at 6:35; introductions were made and a quorum was present.

**Adjustments to the Agenda:** It was noted that FY24 meeting dates were included in the packet with the reports.

**Public Comments:** None

**Election Results:** Secretary/Treasurer Janet Shatney announced the results of the ballot counting as outlined on the **attached ballot**. Sixteen ballots were returned and everyone as outlined on the ballot received more than 51% of votes. Members were thanked for their willingness to serve and the Nominating Committee was thanked for preparing the slate.

1  
2 **Medical Reserve Corps:** Christian Meyer provided an overview of the Medical Reserve Corps (MRC) and the  
3 overlap it has with work we do in emergency management and response. He noted that Northwest Regional  
4 Planning has served as fiscal agent for the unit in their region and found the partnership to be beneficial. He  
5 believes the same type of partnership in our region would be beneficial and similar to the work we have  
6 provided to other partners such as Wrightsville Beach and Cross Vermont Trail. Evelyn O'Hare-Short, Central  
7 Vermont MRC Unit Coordinator was introduced and provided additional detail regarding the organization. They  
8 cover all of Washington County and five towns in Orange County. They are one of several units located in  
9 Vermont as part of a larger nationwide organization. They were very active in the vaccination clinics and testing  
10 during COVID and they continue to distribute test kits through the Vermont Foodbank. MRC also has volunteers  
11 staff the People's Health and Wellness clinic in Barre, and do various vaccination clinics through Good Samaritan  
12 Haven and Bridges to Help. They are currently building and distributing tick kits to schools and homeless  
13 shelters. They also have volunteers serve as adult mental health first aiders and are training volunteers through  
14 Vermont Cares to administer NARCAN in overdose situations.

15  
16 There was discussion regarding the status of their advisory board which is currently being setting up for  
17 oversight of the unit and which CVRPC staff would serve on if we moved forward as a fiscal agent. The goal is to  
18 have 5-7 members (i.e. fiscal agent, health care organization, EMS agency, community partner, etc.). Peter  
19 Carbee offered to assist in organization of an advisory board. Christian Meyer advised the next step would be to  
20 develop an agreement with the organization and then bring that agreement to the Board for review. The work  
21 would be very similar to other grant management that we do. Evelyn further advised that all grant funding they  
22 receive is directly related to the number of hours volunteers put in and they are reimbursed for those hours.  
23 Christian advised that the staff time needed would likely be less than one hour per month and that there could  
24 potentially be an administrative draw down as part of the MRC funding source.

25  
26 *Janet Shatney moved to authorize the executive director to begin developing an agreement to establish CVRPC as*  
27 *the fiscal agent for the Washington and Orange County unit of the Medical Reserve Corps. Seconded by David*  
28 *Stapleton. Motion carried.*

29  
30 **Equity Statement:** Chair Lotspeich directed the Board to the information in the packet related to the THRIVE  
31 equity commitment. Christian Meyer reviewed the information provided, noting we have been involved with  
32 THRIVE as a leadership partner for several years. THRIVE is focused on equalizing health outcomes in the entire  
33 population and are working on an equity commitment across their organization and encouraging their partners  
34 to do the same. He would like to work on specific steps we could take to keep integrating and improving  
35 protocols around diversity, equity and inclusion in our organization and suggested an working group might be  
36 initiated at the organizational level to address the topic. Sam Lash provided additional details as to who is  
37 involved with THRIVE, i.e. Vermont Department of Health, Central Vermont Medical Center, Washington County  
38 Mental Health, Recovery Vermont, Turning Point, Downstreet Housing, Central Vermont Home Health &  
39 Hospice, Capstone, Vermont Foodbank, Green Mountain United Way. She noted they create working groups to  
40 address current needs and long-term needs, they were very involved in the pandemic response and are now  
41 focused on meeting other needs in the region. She also noted that equity plans are going to become more  
42 important and likely be required so it is important to consider what is meaningful for us and our organization;  
43 and also, what we 'have' to do as well.

1 Discussion ensued regarding the economics of the situation, the need to address root causes and not just  
2 consequences (i.e. homelessness, lack of healthcare). There was also discussion on how equity, diversity and  
3 inclusion is being addressed in the regional plan update and it was confirmed the update is being addressed  
4 through an equity lens. Christian Meyer was requested to put together a task description of what a working  
5 group would do and put that information out to the organization to see who might be interested in  
6 participating.

7  
8 In addition, Christian advised that THRIVE is going to vote on adopting their equity commitment and asked that  
9 as a member of that group does the organization support us in voting in favor of THRIVE adopting their equity  
10 commitment?

11  
12 *John Brabant moved that the Commission support staff in their efforts to support the mission of THRIVE,*  
13 *seconded by Bill Arrand.* Additional discussion ensued regarding our ongoing relationship with THRIVE and the  
14 noting that the statement is broad and doesn't bind us to a specific commitment. *Motion carried.*

15  
16 **Minutes** - (May 9 2023): *Lee Cattaneo moved to approve the minutes of May 9th, Rich Turner seconded. Motion*  
17 *carried.*

18  
19 **Reports:** Chair Lotspeich directed the Board to the information in the packet. CM pointed out the breadth of  
20 work staff has being doing and his appreciation for that. CM noted that EC adopted budget and work plan at  
21 their June meeting and a presentation of those would be provided to the Board in July.

22  
23 *Peter Carbee moved to accept CVRPC Staff Report for May 2023. Seconded by Janet Shatney. Motion carried.*

24  
25 *Bill Arrand moved to accept CVRPC Committee and Appointed Representatives Report for May 2023. Seconded*  
26 *by Robert Wernecke. Motion carried.*

27  
28 Chair Lotspeich passed the gavel to incoming Board Chair Jerry D'Amico.

29  
30 **Adjournment**

31 *Don La Haye moved to adjourn at 7:46 pm; seconded by Lee Cattaneo. Motion carried.*

32  
33  
34 Respectfully submitted,  
35 Nancy Chartrand, Office Manager  
36