

CENTRAL VERMONT REGIONAL PLANNING COMMISSION
BOARD OF COMMISSIONERS
Draft MINUTES
June 13, 2023

Commissioners:

<input checked="" type="checkbox"/> Barre City	Janet Shatney, Sec/Treas	<input checked="" type="checkbox"/> Moretown	David Stapleton
<input type="checkbox"/>	Vacant, Alt.	<input type="checkbox"/>	Joyce Manchester, Alt
<input type="checkbox"/> Barre Town	George Clain	<input checked="" type="checkbox"/> Northfield	Royal DeLegge
<input type="checkbox"/>	Alice Farrell, Alt	<input type="checkbox"/>	Jeff Schulz, Alt
<input checked="" type="checkbox"/> Berlin	Robert Wernecke	<input checked="" type="checkbox"/> Orange	Lee Cattaneo
<input type="checkbox"/>	Karla Nuissl, Alt.	<input type="checkbox"/> Plainfield	Paula Emery
<input type="checkbox"/> Cabot	Brittany Butler	<input type="checkbox"/>	Bob Atchinson, Alt.
<input checked="" type="checkbox"/> Calais	John Brabant	<input checked="" type="checkbox"/> Roxbury	Jerry D'Amico, Vice Chair
<input type="checkbox"/>	Jan Ohlsson, Alt.	<input checked="" type="checkbox"/> Waitsfield	Don La Haye
<input checked="" type="checkbox"/> Duxbury	Alan Quackenbush	<input type="checkbox"/>	Alice Peal, Alt.
<input type="checkbox"/>	David Wendt, Alt.	<input type="checkbox"/> Warren	Alexis Leacock
<input type="checkbox"/> E. Montpelier	Vacant	<input type="checkbox"/>	Vacant, Alt.
<input type="checkbox"/>	Clarice Cutler, Alt.	<input checked="" type="checkbox"/> Washington	Peter Carbee
<input type="checkbox"/> Fayston	Vacant	<input checked="" type="checkbox"/> Waterbury	Steve Lotspeich, Chair
<input type="checkbox"/> Marshfield	Vacant	<input checked="" type="checkbox"/> Williamstown	Richard Turner
<input checked="" type="checkbox"/> Middlesex	Ron Krauth	<input type="checkbox"/>	Jacqueline Higgins, Alt.
<input checked="" type="checkbox"/>	Mitch Osiecki, Alt.	<input type="checkbox"/> Woodbury	Michael Gray
<input type="checkbox"/> Montpelier	Ariane Kissam	<input checked="" type="checkbox"/> Worcester	Bill Arrand
<input type="checkbox"/>	Mike Miller, Alt.		

Staff: Christian Meyer, Nancy Chartrand, Brian Voigt, Keith Cubbon, Sam Lash, Clare Rock, Lincoln Frasca
Guests: Evelyn O'Hare-Short, Medical Reserve Corp

Call to Order: Chair Lotspeich called the meeting to order at 6:35; introductions were made and a quorum was present.

Adjustments to the Agenda: It was noted that FY24 meeting dates were included in the packet with the reports.

Public Comments: None

Election Results: Secretary/Treasurer Janet Shatney announced the results of the ballot counting as outlined on the **attached ballot**. Sixteen ballots were returned and everyone as outlined on the ballot received more than 51% of votes. Members were thanked for their willingness to serve and the Nominating Committee was thanked for preparing the slate.

1
2 **Medical Reserve Corps:** Christian Meyer provided an overview of the Medical Reserve Corps (MRC) and the
3 overlap it has with work we do in emergency management and response. He noted that Northwest Regional
4 Planning has served as fiscal agent for the unit in their region and found the partnership to be beneficial. He
5 believes the same type of partnership in our region would be beneficial and similar to the work we have
6 provided to other partners such as Wrightsville Beach and Cross Vermont Trail. Evelyn O'Hare-Short, Central
7 Vermont MRC Unit Coordinator was introduced and provided additional detail regarding the organization. They
8 cover all of Washington County and five towns in Orange County. They are one of several units located in
9 Vermont as part of a larger nationwide organization. They were very active in the vaccination clinics and testing
10 during COVID and they continue to distribute test kits through the Vermont Foodbank. MRC also has volunteers
11 staff the People's Health and Wellness clinic in Barre, and do various vaccination clinics through Good Samaritan
12 Haven and Bridges to Help. They are currently building and distributing tick kits to schools and homeless
13 shelters. They also have volunteers serve as adult mental health first aiders and are training volunteers through
14 Vermont Cares to administer NARCAN in overdose situations.

15
16 There was discussion regarding the status of their advisory board which is currently being setting up for
17 oversight of the unit and which CVRPC staff would serve on if we moved forward as a fiscal agent. The goal is to
18 have 5-7 members (i.e. fiscal agent, health care organization, EMS agency, community partner, etc.). Peter
19 Carbee offered to assist in organization of an advisory board. Christian Meyer advised the next step would be to
20 develop an agreement with the organization and then bring that agreement to the Board for review. The work
21 would be very similar to other grant management that we do. Evelyn further advised that all grant funding they
22 receive is directly related to the number of hours volunteers put in and they are reimbursed for those hours.
23 Christian advised that the staff time needed would likely be less than one hour per month and that there could
24 potentially be an administrative draw down as part of the MRC funding source.

25
26 *Janet Shatney moved to authorize the executive director to begin developing an agreement to establish CVRPC as*
27 *the fiscal agent for the Washington and Orange County unit of the Medical Reserve Corps. Seconded by David*
28 *Stapleton. Motion carried.*

29
30 **Equity Statement:** Chair Lotspeich directed the Board to the information in the packet related to the THRIVE
31 equity commitment. Christian Meyer reviewed the information provided, noting we have been involved with
32 THRIVE as a leadership partner for several years. THRIVE is focused on equalizing health outcomes in the entire
33 population and are working on an equity commitment across their organization and encouraging their partners
34 to do the same. He would like to work on specific steps we could take to keep integrating and improving
35 protocols around diversity, equity and inclusion in our organization and suggested an working group might be
36 initiated at the organizational level to address the topic. Sam Lash provided additional details as to who is
37 involved with THRIVE, i.e. Vermont Department of Health, Central Vermont Medical Center, Washington County
38 Mental Health, Recovery Vermont, Turning Point, Downstreet Housing, Central Vermont Home Health &
39 Hospice, Capstone, Vermont Foodbank, Green Mountain United Way. She noted they create working groups to
40 address current needs and long-term needs, they were very involved in the pandemic response and are now
41 focused on meeting other needs in the region. She also noted that equity plans are going to become more
42 important and likely be required so it is important to consider what is meaningful for us and our organization;
43 and also, what we 'have' to do as well.

1 Discussion ensued regarding the economics of the situation, the need to address root causes and not just
2 consequences (i.e. homelessness, lack of healthcare). There was also discussion on how equity, diversity and
3 inclusion is being addressed in the regional plan update and it was confirmed the update is being addressed
4 through an equity lens. Christian Meyer was requested to put together a task description of what a working
5 group would do and put that information out to the organization to see who might be interested in
6 participating.

7
8 In addition, Christian advised that THRIVE is going to vote on adopting their equity commitment and asked that
9 as a member of that group does the organization support us in voting in favor of THRIVE adopting their equity
10 commitment?

11
12 *John Brabant moved that the Commission support staff in their efforts to support the mission of THRIVE,*
13 *seconded by Bill Arrand.* Additional discussion ensued regarding our ongoing relationship with THRIVE and the
14 noting that the statement is broad and doesn't bind us to a specific commitment. *Motion carried.*

15
16 **Minutes** - (May 9 2023): *Lee Cattaneo moved to approve the minutes of May 9th, Rich Turner seconded. Motion*
17 *carried.*

18
19 **Reports:** Chair Lotspeich directed the Board to the information in the packet. CM pointed out the breadth of
20 work staff has been doing and his appreciation for that. CM noted that EC adopted budget and work plan at
21 their June meeting and a presentation of those would be provided to the Board in July.

22
23 *Peter Carbee moved to accept CVRPC Staff Report for May 2023. Seconded by Janet Shatney. Motion carried.*

24
25 *Bill Arrand moved to accept CVRPC Committee and Appointed Representatives Report for May 2023. Seconded*
26 *by Robert Wernecke. Motion carried.*

27
28 Chair Lotspeich passed the gavel to incoming Board Chair Jerry D'Amico.

29
30 **Adjournment**

31 *Don La Haye moved to adjourn at 7:46 pm; seconded by Lee Cattaneo. Motion carried.*

32
33
34 Respectfully submitted,
35 Nancy Chartrand, Office Manager
36

CENTRAL VERMONT REGIONAL PLANNING COMMISSION

BALLOT FOR ELECTION OF EXECUTIVE COMMITTEE MEMBERS

Fill the 1-Year Term Ending June 30, 2024

Vote for Officers:

- ☐ Chair: Jerry D'Amico, Roxbury
- ☐ Vice Chair: Peter Carbee, Washington
- ☐ Secretary/Treasurer: Janet Shatney, Barre City

Vote for up to FOUR At-Large Members:

- ☐ Alexis Leacock, Warren
- ☐ Lee Cattaneo, Orange
- ☐ Michael Gray, Woodbury
- ☐ Paula Emery, Plainfield

BALLOT FOR ELECTION OF PROJECT REVIEW COMMITTEE MEMBERS

Fill the 3-Year Term Ending June 30, 2026

Vote for up to TWO:

- ☐ John Brabant, Calais
- ☐ Ron Krauth, Middlesex

Fill the Vacant Seat - Term Ending June 30, 2025

Vote for up to ONE:

- ☐ Peter Carbee, Washington

BALLOT FOR ELECTION OF REGIONAL PLAN COMMITTEE MEMBERS

Fill the 1-Year Term Ending June 30, 2024

Vote for up to FIVE:

- ☐ Rich Turner, Williamstown
- ☐ George Clain, Barre Town
- ☐ Michael Miller, Montpelier Alt
- ☐ Alice Peal, Waitsfield Alt
- ☐ John Brabant, Calais

*Please return your ballot to CVRPC in the enclosed SASE
by Friday, June 2nd, 2023*

Thank you!

Questions? Call CVRPC at 229-0389; e-mail chartrand@cvregion.com

BALLOT FOR ELECTION OF MUNICIPAL PLAN REVIEW COMMITTEE MEMBERS

Fill the 1-Year Term Ending June 30, 2024

Vote for up to FIVE:

- ☐ Bill Arrand, Worcester
- ☐ Ron Krauth, Middlesex
- ☐ Alexis Leacock, Warren
- ☐ Jan Ohlsson, Calais Alt
- ☐ Joyce Manchester, Moretown Alt

BALLOT FOR ELECTION OF BROWNFIELDS ADVISORY COMMITTEE MEMBERS

Fill the 2-Year Term Ending June 30, 2025 (Interested Group Representatives)

Vote for up to THREE:

- ☐ Melissa Bounty, Central Vermont Economic Development Corporation (economic)
- ☐ Joan Marie Misek, Vermont Department of Health (health)
- ☐ Liz Scharf, Capstone Community Action (at risk populations)

**Note: Four vacant seats remain of Interested Group Representatives in the following sectors: housing, environment, finance, and real estate*

BALLOT FOR ELECTION OF CENTRAL VERMONT ECONOMIC DEVELOPMENT CORPORATION REGIONAL PROJECT PRIORITIZATION COMMITTEE MEMBERS

Fill the 1-Year Term Ending June 30, 2024

Vote for up to THREE:

- ☐ Robert Wernecke, Berlin
- ☐ Richard Turner, Williamstown
- ☐ Peter Carbee, Washington

***Please return your ballot to CVRPC in the enclosed SASE
by Friday, June 2nd, 2023***

Thank you!

Questions? Call CVRPC at 229-0389; e-mail chartrand@cvregion.com

BALLOT FOR ELECTION OF CLEAN WATER ADVISORY COMMITTEE MEMBERS

Fill the 2-Year Term Ending June 30, 2025

Vote for up to TWO Board Representatives:

- ☐ John Brabant, Calais
- ☐ Royal DeLegge, Northfield – Committee Alternate

Vote for up to THREE Municipal/Stakeholder Representatives

- ☐ Jeff Schulz, Northfield Town Manager
- ☐ Joyce Manchester, Moretown TAC Representative
- ☐ Joseph Whelan, Montpelier Conservation Commission

**Note: One vacant municipal representative seat remains (term ending 6/30/24)*

BALLOT FOR APPOINTMENT OF VERMONT ECONOMIC PROGRESS COUNCIL REPRESENTATIVE

Fill the 1-Year Term Ending June 30, 2024

Vote for up to ONE representative:

- ☐ Christian Meyer, Executive Director

BALLOT FOR APPOINTMENT OF GREEN MOUNTAIN TRANSIT BOARD OF COMMISSIONERS REPRESENTATIVES

Fill the 1-Year Term Ending June 30, 2024

Vote for ONE representative and ONE alternate representative:

- ☐ Christian Meyer, Executive Director
- ☐ Alice Peal, Waitsfield Alternate –Alternate Representative

***Please return your ballot to CVRPC in the enclosed SASE
by Friday, June 2nd, 2023***

Thank you!

Questions? Call CVRPC at 229-0389; e-mail chartrand@cvregion.com