



REQUEST FOR PROPOSALS

Brownfields Phase II Environmental Site Assessment

Response to RFP Questions

On June 26, 2023, the Central Vermont Regional Planning Commission (CVRPC) issued a Request for Proposals (RFP) for Qualified Environmental Professionals (QEPs) to conduct a Phase II Environmental Site Assessment for 11 North Main Street, Northfield, Vermont. As per the RFP, please find the following responses to questions received in writing on or before July 7, 2023.

Question:

Does the prospective purchaser have a conceptual redevelopment plan that can be shared?

Response:

We expect to get a copy any day, we hoped to have it yesterday in order to share. We will make available as soon as we can. The site is quite small, anticipate developers will utilize the majority of the site for parking and apartment building.

Question:

The proposal has a maximum 10-page limit. Are any appendices allowed that would not count towards the page limit? For example, staff resumes, case summaries of similar projects, laboratory analytical fee schedules, proof of insurance, etc.?

Response:

Resumes can be included in an appendix, and will not count toward the page limit. In this case, please include a brief Staff Bio within the 10-page proposal.

Detailed laboratory analytical fee schedules can be included in the appendix. But at a minimum a simplified budget line item for lab fees should be included in a budget which is included in the 10-page limit.

Information about the firm's experience with similar projects should be included within the 10-page limit.

A Certificate of Insurance can be included in an appendix, and will not count toward the page limit. However, within the 10-page proposal your firm should indicate how your firm meets this requirement and then reference the copy contained with the appendix.

In general, any information contained within the appendix should supplement information already contained within the 10-page Proposal.