

**CENTRAL VERMONT REGIONAL PLANNING COMMISSION**  
**Municipal Plan Review Committee**  
**Draft Minutes**

February 6, 2023 at 4:00pm  
Via Zoom Software and in person at 29 Main Street, Montpelier

**Committee Members:**

X	Bill Arrand, Worcester
	Peter Carbee, Washington
	Ron Krauth, Middlesex Commissioner
X	Joyce Manchester, Moretown Alternate Commissioner
X	Jan Ohlsson, Calais Alternate Commissioner

Municipal Representatives: Toni Kaeding (Worcester), Chani Waterhouse (Worcester)  
Staff: Clare Rock (in person), Jon Ignatowski, Zach Melcher

**CALL TO ORDER.** B. Arrand called the meeting to order at 4:10 pm

**CHANGES TO THE AGENDA.** No changes to the agenda.

**PUBLIC COMMENTS.** No public comments.

**PUBLIC HEARING: APPROVAL OF THE 2023 WORCESTER TOWN PLAN AND CONFIRMATION OF THE LOCAL PLANNING PROCESS**

*J. Ohlsson made a motion to open the public hearing for the Worcester Town Plan, seconded by J. Manchester. All in favor. Motion carried.*

C. Waterhouse provided a brief description of the intent of the Plan and the planning process that was undertaken. T. Kaeding thanked everyone for their support throughout the process.

*J. Manchester moved to close the public hearing, seconded by J. Ohlsson. All in favor. Motion carried.*

**RECOMMENDATIONS TO THE CVRPC BOARD OF COMMISSIONERS:**

**A) CONFIRMATION OF THE TOWN OF WORCESTER MUNICIPAL PLANNING PROCESS;**

*J. Manchester moved to recommend confirmation, seconded by J. Ohlsson. All in favor. Motion carried.*

No discussion.

*All in favor. Motion carried.*

**B) APPROVAL OF THE 2023 WORCESTER TOWN PLAN;**

*J. Ohlsson moved to approve the 2023 Worcester Town Plan, seconded by J. Manchester.*

No discussion

All in favor. Motion carried.

C. Rock offered CVRPC assistance to Worcester with their application for a Designated Village Center. T. Kaeding inquired if consultations with CVRPC counted towards their free hours of assistance from the CVRPC. C. Rock clarified that GIS services had a limited amount of free hours before it became a fee-for-service – staff consultations outside of GIS work are free.

J. Manchester asked if Worcester was considering an Enhanced Energy Plan. B. Arrand stated that Sam Lash will be meeting with them soon to discuss the process.

J. Ohlsson and T. Kaeding discussed how state mandates and programs were straining volunteers in small towns. Comments were made about how Act 148 and Act 174 were turning the town plan into more of a regulatory document instead of a visionary document.

#### **APPROVAL OF MINUTES**

J. Manchester moved to approve minutes from the November 8, 2022 meeting, seconded by J. Ohlsson.

All in favor. Motion carried.

#### **FUTURE BUSINESS**

J. Manchester inquired if the Municipal Plan Review Committee will be reviewing other plans in the near future. C. Rock mentioned that Waitsfield is on the horizon, and possibly Washington.

J. Manchester asked C. Rock if she has been seeing towns struggling with the additional responsibilities created by the state. C. Rock replied yes, she has noticed that smaller towns have needed more assistance, and she has been guiding them towards the Municipal Planning Grant.

#### **ADJOURNMENT**

J. Ohlsson moved to adjourn, seconded by J. Manchester. All in favor. Motion carries. Meeting adjourned at 4:38 pm.