

**CENTRAL VERMONT REGIONAL PLANNING COMMISSION
BOARD OF COMMISSIONERS
Draft MINUTES
November 14, 2023**

Commissioners:

<input type="checkbox"/> Barre City	Janet Shatney, Sec/Treas	<input checked="" type="checkbox"/> Moretown	David Stapleton
<input type="checkbox"/>	Vacant	<input type="checkbox"/>	Joyce Manchester, Alt
<input type="checkbox"/> Barre Town	Alice Farrell	<input type="checkbox"/> Northfield	Royal DeLegge
<input type="checkbox"/>	Vacant	<input type="checkbox"/>	Jeff Schulz, Alt
<input type="checkbox"/> Berlin	Robert Wernecke	<input checked="" type="checkbox"/> Orange	Lee Cattaneo
<input type="checkbox"/>	Karla Nuissl, Alt.	<input type="checkbox"/> Plainfield	Paula Emery
<input type="checkbox"/> Cabot	Brittany Butler	<input type="checkbox"/>	Bob Atchinson, Alt.
<input type="checkbox"/> Calais	John Brabant	<input checked="" type="checkbox"/> Roxbury	Jerry D'Amico, Chair
<input type="checkbox"/>	Jan Ohlsson, Alt.	<input checked="" type="checkbox"/> Waitsfield	Don La Haye
<input checked="" type="checkbox"/> Duxbury	Alan Quackenbush	<input checked="" type="checkbox"/>	Alice Peal, Alt.
<input type="checkbox"/>	David Wendt, Alt.	<input checked="" type="checkbox"/> Warren	Alexis Leacock
<input type="checkbox"/> E. Montpelier	Vacant	<input type="checkbox"/>	Jenny Faillace, Alt.
<input type="checkbox"/>	Clarice Cutler, Alt.	<input checked="" type="checkbox"/> Washington	Peter Carbee, Vice Chair
<input type="checkbox"/> Fayston	Vacant	<input checked="" type="checkbox"/> Waterbury	Doug Greason
<input type="checkbox"/> Marshfield	Vacant	<input type="checkbox"/> Williamstown	Richard Turner
<input checked="" type="checkbox"/> Middlesex	Ron Krauth	<input type="checkbox"/>	Jacqueline Higgins, Alt.
<input checked="" type="checkbox"/>	Mitch Osiecki, Alt.	<input type="checkbox"/> Woodbury	Michael Gray
<input type="checkbox"/> Montpelier	Ariane Kissam	<input checked="" type="checkbox"/> Worcester	Bill Arrand
<input type="checkbox"/>	Mike Miller, Alt.		

Staff: Christian Meyer, Nancy Chartrand, Keith Cubbon

Call to Order: Chair D'Amico called the meeting to order at 6:36; a roll call was conducted and a quorum was not present to address action items.

Adjustments to the Agenda: Christian Meyer advised he would like to add an informational item related to the 2024 Legislative Flood Priorities.

Public Comments: None

Committee Appointments: A quorum was not present.

Waitsfield Municipal Plan Approval & Confirmation of Planning Process & Certificate of Energy Compliance:
A quorum was not present.

VAPDA Regional Future Land Use Initiative: The most recent draft VAPDA report, which was included in the meeting packet was discussed. Suggestions were shared and noted for sharing with VAPDA for the upcoming draft. There was consensus that the terms 'paths' and 'recreation trails' needed defining. Comments supplied

tonight and also comments from other RPCs will be compiled and provided. CCRPC has been editing the document and it will be discussed at VAPDA in December. It was confirmed that VAPDA will submit their final report as a guiding document for the Legislature to move on potential legislation for the upcoming session.

Any additional comments to be included can be sent to Christian Meyer by meyer@cvregion.com.

Central Vermont Public Safety Communications Improvement Project: Keith Cubbon advised Capital Fire Mutual Aid (CFMA) has asked if we would be willing to work with them on the communications plan previously developed by the Central Vermont Public Safety Authority to help secure funding for the implementation of the plan. It was noted that all municipal fire departments belong to CFMA and it is beneficial to our towns to have improved interdepartmental communication. Also noted was the importance of better communication equipment for safety and integration across the region. It was confirmed that there are 27 towns in CFMA, with a few being outside our region. While no action was needed, there was consensus that the Executive Director should assign these hours under EMPG grant.

2024 Legislative Flood Priorities: Christian advised we have been approached by State representatives in our region heading into 2024 legislative session to put together a list of programs they can promote that will benefit the region. He shared some initial staff concepts for this list such as: funding to expedite the removal of dams throughout the watershed; full time regional Emergency Management Planners at RPCs; hydrologic model of the Winooski River Basin to better understand flood risk; Best Management Practices document for rebuilding in the river corridor; Reverse E911 policy for use in extreme weather situations; state goal of planting 50' riparian buffers along 100% of river banks outside of established settlements; identifying shelters based on population size and access during expected disasters in the VEM Best Management Practices for Local Emergency Management Plans; review and update Emergency Action Plans and inundation maps for all high hazard potential dams every 10 years or after 100-year flood event, whichever comes sooner; funding for floodproofing wastewater plants; GIS/mapping position at VEM or a liaison position housed at the Vermont Center for Geographic Information; expand or create sub-category under Better Roads Program expressly for culvert upsizing to meet current recurring rain events.

It was also suggested to include low income housing sites, and Christian noted we are kicking off a small study with Barre City to help them identify within their current bylaws opportunities for new housing within the existing urban fabric. Also discussed was a need to look at the small things the state, towns and RPC could support that landowners could do to capture water from flowing downhill so rapidly. It was noted that Friends of the Mad River has developed Storm Smart to educate property owners on what they can do on their own properties to help mitigate free flows from their properties.

It was requested that the Regional Plan Committee also review and potentially add to the outlined recommendations with a deliverable of a bringing all recommendations to the full Commission at the December meeting.

Minutes – (10/10/23): A quorum was not present.

Reports: Christian advised we are actively interviewing new planners and anticipates that by the first of January there will be new hires. It was confirmed we are currently three staff below what we have budgeted for.

1 A quorum was not present to take action on the reports.

2
3 David Stapleton requested to hear from Waitsfield regarding what they encountered during their town plan
4 update process. Alice Peal of Waitsfield provided an overview of the process they went through to update their
5 town plan and offered suggestions. There was also discussion on using Municipal Planning Grants to hire
6 consultants to assist towns, as well as ensuring town input is a priority. It was also noted that
7 DHCD maintains a database of consultants who specialize in all types of projects.
8

9 **Adjournment**

10 *Don LaHaye moved to adjourn at 7:52 pm; seconded by Doug Greason. Meeting adjourned.*
11

12 Respectfully submitted,
13 Nancy Chartrand, Office Manager
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