

RFP for ADU Concept Design Consulting

REQUEST FOR PROPOSALS

ADU Concept Design

Central Vermont Regional Planning Commission

Montpelier, Vermont

March 21, 2024

Proposal Due on April 21, 2024

Questions and Answers April 1, 2024 (updated 4/3 and 4/10)

Question: Is the expectation that the RFP response is made by a team of architect + plumber + electrician, or is the CVRPC expecting to hire the three consultants separately?

Answer: *This RFP expects responses by a team with an architect, plumber and electrician or by an architect with expertise in preliminary plumbing and electrical assumptions.*

Question: How many ADUs are expected to be included in the \$15,000 funding package?

Answer: *The number of ADUs will depend on the proposed amount per site.*

Question: Is CVRPC scheduling the site visits, or is the consultant coordinating those directly with the homeowner?

Answer: *The consultant will coordinate directly with the homeowner to schedule site visits and include CVRPC.*

Question: Will the site visits be back to back on the same day(s) or on a rolling basis as applications are received between May and December?

Answer: *This is up to the consultant how they would like to schedule these site visits.*

Question: Is it acceptable to include a sample deliverable outside of the page limit listed in the RFP?

Answer: Yes

Question: Is there a possibility of negotiating the contract provisions in section 7? Some of the language is not insurable.

Answer: ~~*The elements of section 19 of the required Standard Agreement Provisions document must be included in the agreement.*~~

Updated 4/3/2024: Attachment C represents the State required provision CVRPC must adhere to. CVRPC is soliciting state and legal advice o which sections are negotiable.

Questions and Answers April 10, 2024

Question: given residential design in Vermont does not require an architectural license, would you accept proposals from non-licensed designers, design/build firms, or builders?

Answer: Yes