



## BOARD OF COMMISSIONERS

May 14, 2024 at 6:30 pm

**Central VT Chamber of Commerce Conf. Room, 963 Paine Turnpike North, Berlin VT**

*Hybrid Meeting with Remote Participation via Zoom<sup>1</sup>*

<https://us02web.zoom.us/j/81136818419?pwd=dDFDbDhrTm56TUNQUlp3WEorYzRZZz09>

One tap mobile: +19294362866,,81136818419#,,,,\*722490# US (New York)

Dial in via phone: 1-929-436-2866 • Meeting ID: 811 3681 8419 • Passcode: 722490

Or find your local number: <https://us02web.zoom.us/u/kcjBhi3bIX>

Download the app at least 5 minutes before the meeting starts: <https://zoom.us/download>

### Page **AGENDA**

- 6:30<sup>2</sup> Introductions – Visiting Regional Planning Commission Representatives**  
**Adjustments to the Agenda**  
**Public Comments**
- 6:35 Regional Plan Readoption Hearing**
- 2 7:05 FY25 Nominations (Action - enclosed)<sup>3</sup>**  
 Presentation of nominations; final opportunity for nominations from the floor.
- 5 7:15 ARPA 3-Acre Permit Obtainment Assistance (POA) Program (enclosed) –**  
 Danny Bouwens, VT Department of Environmental Conservation
- 16 7:30 FEMA Flood Maps Current Status (enclosed) – Brian Voigt**
- 25 7:50 Community Tree Planting Grant (enclosed) – Lincoln Frasca**
- 26 7:55 Minutes (Action - enclosed)<sup>3</sup>**
- 29 8:00 Reports - Staff and Committee Reports (Action - enclosed)<sup>3</sup>**
- 8:15 Adjourn**

**Annual Meeting: June 11, 2024 – location TBD**

<sup>1</sup> Persons with disabilities who require assistance or alternate arrangements to participate in programs or activities are encouraged to contact Nancy Chartrand at 802-229-0389 or [chartrand@cvregion.com](mailto:chartrand@cvregion.com) at least 3 business days prior to the meeting for which services are requested.

<sup>2</sup> Times are approximate unless otherwise advertised.

<sup>3</sup> Anticipated action item.



## MEMO

DATE: April 24, 2024  
 TO: Board of Commissioners  
 FROM: Nominating Committee  
 RE: Nominations for FY25 Officers and Committee Members

CVRPC's Bylaws task the Nominating Committee with nominating:

1. A slate of Officers and At-Large members of the Executive Committee, with an initial proposed slate presented at the April regular meeting and a final slate presented at the May regular meeting; and
2. A slate of nominees for committees and appointees to be presented at the May meeting of the Board of Commissioners.

This memo presents the Nominating Committee's final slate of candidates for Officers and members of the Executive Committee, Standing and Special Committees, and Appointments to Other Organizations for FY25 (starting July 1, 2024). In preparing these slates, the Nominating Committee has followed its adopted Rules of Procedure and Guidelines, including considerations such as the best interest of the Commission, Commissioner interests, and committee balance.

**Commissioners may nominate additional candidates from the floor at the May meeting, at which time nominations will be closed and those nominations added to the slate for a balloted election.**

The slates identified by the Nominating Committee are included below. Unless otherwise noted, terms are one year. All terms end on June 30 of the year noted.

### Executive Committee (1-year term ending 2025)

|   |                                    |
|---|------------------------------------|
| Chair – Jerry D'Amico, Roxbury                  | At-Large – Lee Cattaneo, Orange    |
| Vice Chair – Peter Carbee, Washington           | At-Large – Michael Gray, Woodbury  |
| Secretary/Treasurer – Janet Shatney, Barre City | At-Large – Alexis Leacock, Warren  |
|   | At-Large – Paula Emery, Plainfield |

**Project Review Committee (3-year term ending 2027, unless otherwise indicated)**

|   |  |
|---|--|
| <b>Robert Wernecke, Berlin</b>                                    | <b>Bill Arrand, Worcester (alternate member)</b> |
| <b>Alice Peal, Waitsfield Alt. (vacant seat term ending 2026)</b> |  |

Committee members with unexpired terms are: Lee Cattaneo, Orange (2025); Peter Carbee, Washington (2025); John Brabant, Calais (2026)

**Regional Plan Committee (1-year term ending 2025)**

|                                       |                                   |
|---------------------------------------|-----------------------------------|
| <b>Doug Greason, Waterbury</b>        | <b>Alice Peal, Waitsfield Alt</b> |
| <b>Michael Miller, Montpelier Alt</b> | <b>Alice Farrell, Barre Town</b>  |
| <b>John Brabant, Calais</b>           |                                   |

**Municipal Plan Review Committee (1 year term ending 2025)**

|                               |                                   |
|-------------------------------|-----------------------------------|
| <b>Bill Arrand, Worcester</b> | <b>Michael Gray, Woodbury</b>     |
| <b>Ron Krauth, Middlesex</b>  | <b>Joyce Manchester, Moretown</b> |
| <b>Brittany Butler, Cabot</b> |                                   |

**Brownfields Advisory Committee – 4 Board Members and 1 Alternate (2-year term ending 2026, unless otherwise indicated)**

|  |                                  |
|--|----------------------------------|
| <b>Jenny Faillace, Warren Alt.</b>                 | <b>Ron Krauth, Middlesex</b>     |
| <b>Peter Carbee, Washington (alternate member)</b> | <b>Janet Shatney, Barre City</b> |
| <b>Alice Farrell, Barre Town</b>                   |                                  |

Interested Parties Seats that need filling (usually appointed at Committee level):

|  |                                  |
|--|----------------------------------|
| <b>Nicola Anderson, Downstreet (housing)</b> | <b>Vacant Seat (real estate)</b> |
| <b>Vacant Seat (finance)</b>                 | <b>Vacant Seat (environment)</b> |

Interested Parties Seats that are filled (2-year term ending 2025): Melissa Bounty, Central Vermont Economic Development Corporation (economic); Liz Scharf, Capstone Community Action (at-risk populations); Joan Marie Misek, Vermont Department of Health (health)

**Clean Water Advisory Committee (2-year term ending 2026, unless otherwise indicated)**

The Clean Water Advisory Committee includes RPC members, municipal members and stakeholder representatives with staggered terms appointed by the Board. The proposed slate is:

|   |   |
|---|---|
| <u>Board of Commissioner Representatives</u>                                      | <u>Municipal / Stakeholder Representatives:</u>   |
| <b>Richard Turner, Williamstown</b>   | <b>John Hoogenboom, Moretown Appointee</b>        |
| <b>Ron Krauth, Middlesex</b>  | <b>Alice Peal, Waitsfield Planning Commission</b> |
| <b>Mitch Osiecki, Middlesex Alt. – (Vacant Alternate Seat – term ending 2025)</b> | <b>Emily Ruff, Orange Recreation Committee</b>    |

CVRPC members with unexpired terms are: John Brabant, Calais (2025); Municipal members with unexpired terms are: Jeff Schulz, Northfield Town Manager (2025); Joyce Manchester, Moretown TAC Alternate (2025); Joseph Whelan, Montpelier Conservation Comm - Stakeholder Representative (2025)

## Commission Appointments to Other Organizations

### Basin Water Quality Council (staggered terms)

|  |  |
|--|--|
| <u>Board of Commissioner Representatives*</u><br>(3-year term – ending 2027):  | <u>Municipal Representatives:</u><br>(2-year term – ending 2026) |
| Royal DeLegge, Northfield<br>Richard Turner, Williamstown (alternate member)   | Alice Peal, Waitsfield<br>Vacant (alternate seat)                |
| <i>*CCRPC appoints a representative and alternate from their Board as well</i> | Annie Costandi, Essex<br>Sara McShane, Stowe (alternate)         |

### Vermont Economic Progress Council (usually the Executive Director):

|                 |
|-----------------|
| Christian Meyer |
|-----------------|

### Green Mountain Transit (usually the Executive Director or Transportation Planner):

|   |
|---|
| Christian Meyer<br>Reuben MacMartin (alternate) |
|---|

### Central Vermont Economic Development Corporation Regional Project Prioritization:

|   |
|---|
| <u>Board of Commissioner Representatives</u> (1-year term ending 2025):                 |
| Paula Emery (Plainfield)<br>Doug Greason (Waterbury)<br>Mitch Osiecki, (Middlesex Alt.) |

# 3-Acre Permit Obtainment Assistance (POA) Program

Financial Assistance Available to Help 3-Acre Sites  
Obtain Required 'Three-Acre General Permit'

# Agenda

- What is Stormwater?
- Act 64 "Clean Water Act"
- Am I a 3-acre site?
- What is the POA program?
- Help spread the word
- Key Takeaways
- Resources

# What is Stormwater?

- **Cause:**
  - Precipitation runs off impervious surfaces
- **Impact:**
  - Nutrients including phosphorus, and sediment, metals, petroleum-based hydrocarbons, and related stormwater pollutants
  - Increased runoff volumes over undeveloped conditions
- **Result:**
  - Negatively impacts plants and animals
  - Ability to use waters for recreation and water supply

## Why Manage It?

- Best Management Practices (BMPs)
  - Tailored to your site
- Maintain/restore the water quality in downstream waters





# Vermont Clean Water Act (Act 64 of 2015) “All-in for Clean Water”

**Act 64:** ANR to update rule and develop general permit for

- Discharges of stormwater from existing impervious surface of 3+ acres in size
- Previously were unpermitted or permitted prior to 2002

**Stormwater Permitting Rule: “3-acre site” Requirements**

- Rule and General Permit 3-9050, standards and timeline
- Owners of 3-acre sites, including multi-lot developments subject to prior permit, required to get new stormwater permit coverage no later than 2023
- Stormwater treatment practice construction required no later than 5 years from permit authorization, when new treatment is applicable





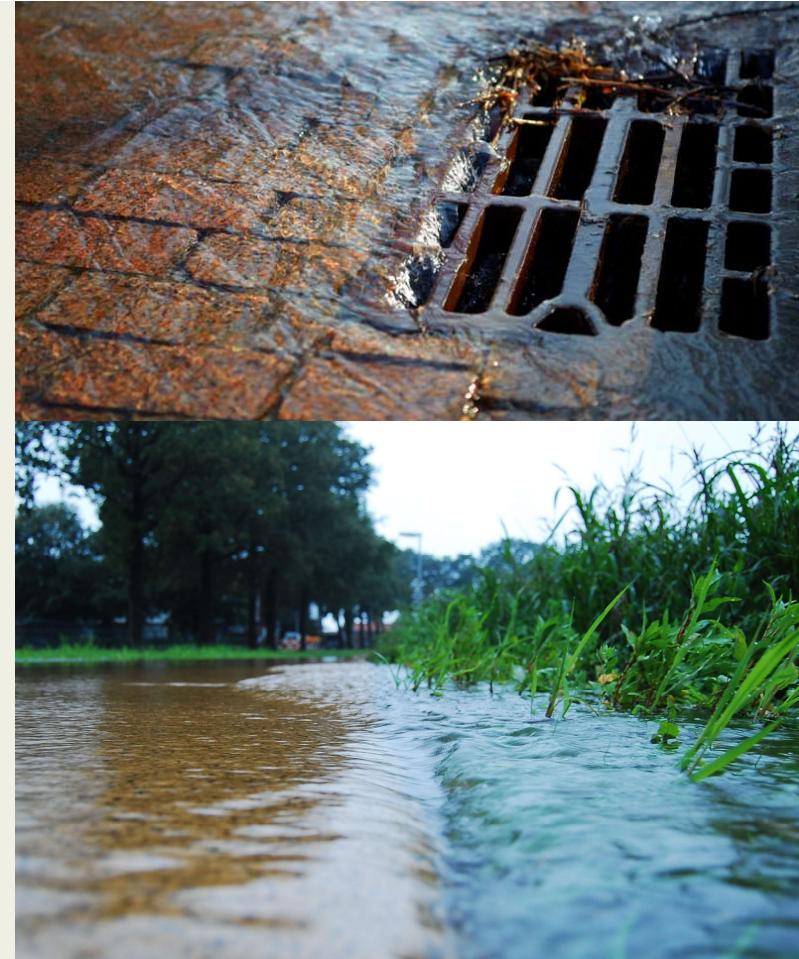
# How do I know I am a 3-acre site?

- Site with impervious surface of three or more acres that:
  - has never had an operational stormwater permit, or
  - was permitted to standards in place prior to the 2002 Stormwater Management Manual
- Communication from Watershed Management Division
  - Listed on the 3-acre list or otherwise notified
- Send all questions about regulations to DEC Stormwater Program



# What is the POA Program?

- **Challenge:** 3-acre site permit compliance requires the services of a professional engineer that can be costly
- **Program Overview:** Funding assistance for eligible 3-acre sites pursuing three-acre permit obtainment
- **Award Amounts:** Up to **\$49,999** split across two categories
  - Up to \$30,000 for engineering expenses
  - Up to \$19,999 for permit review fees
- **Timeline:**
  - Strongly encouraged to apply before September 30, 2024
  - Must obtain permit before August 2026



# Who Is Eligible For Funding?

**Eligible sites include:** all 3-acre sites located in the Lake Memphremagog, Lake Champlain, and stormwater impaired basins **except:**

- State and federally owned properties
- Manufactured Housing Communities (MHCs) utilizing other 3-acre site programming
- Public schools eligible to participate in the Green Schools Initiative
- Businesses that do not attest they are a "small business enterprise"
- 3-acre sites that have been integrated into a Municipal Separate Storm Sewer System (MS4) permit phosphorus reduction and/or flow restoration target.



# How to support our affected landowners and businesses

- Spread the word! Tell everyone about us!
  - Let your networks know 3-acre site funding is available for design work
- Current outreach efforts: email marketing, town clerks, engineers, press releases, SW mailers, etc.
- There are **~105** sites in Central Vermont but **only 20** have applied
- Reach out to us for info, resources, or additional informational sessions

# Key Takeaways

- ✓ Up to \$49,999/site in funding is now available for most 3-acre sites in the Lake Memphremagog, Lake Champlain, and stormwater impaired basins
- ✓ Funding is available for design and permitting costs for 3-acre sites pursuing three-acre permit authorization
- ✓ You must apply for funding before October 31, 2024 but applicants are strongly encouraged to apply before **September 30, 2024**
- ✓ Applicants **do not** need to have taken steps toward permit obtainment to apply for an award
- ✓ Begin/continue permit NOI process to ensure you are on track with funding timeline
- ✓ POA program staff are here to answer any questions and guide you through the process

# Resources + Contacts

- Visit the 3-Acre Funding Program Webpage: <https://anr.vermont.gov/special-topics/arpa-vermont/treating-stormwater-runoff>
- More background on Stormwater General Permit 3-9050: <https://dec.vermont.gov/watershed/stormwater/9050>
- To access the 3-acre Permit Assistance Application: <https://anronline.vermont.gov/app/#/formversion/fdf9bc52-5ba3-48a7-9081-00c144e3c06d>
- For questions about funding assistance: please email [madeline.russell@vermont.gov](mailto:madeline.russell@vermont.gov)
- For questions about 3-acre regulations: Contact the [DEC Stormwater Program contact](#) for your area



**Thank you!**



# FEMA Flood Map Updates

14 May 2024

# Flood Insurance Rate Map (FIRM)

- ◆ Official map of a community on which FEMA has delineated the Special Flood Hazard Areas (SFHAs), the Base Flood Elevations (BFEs) and the risk premium zones applicable to the community.
- ◆ The Flood Insurance Rate Map shows the extent of the “Base Flood” (the area of inundation that is the basis for the insurance program). The area of the base flood is regulated by the community as the legal “Special Flood Hazard Area” (SFHA).
  - ◆ area that will be inundated by the flood event having a 1-percent chance of being equaled or exceeded in any given year
  - ◆ areas with detailed studies may also have a mapped Floodway (an area that can convey the base flood without raising the level of the water more than a foot)

# Flood Insurance Rate Map Updates



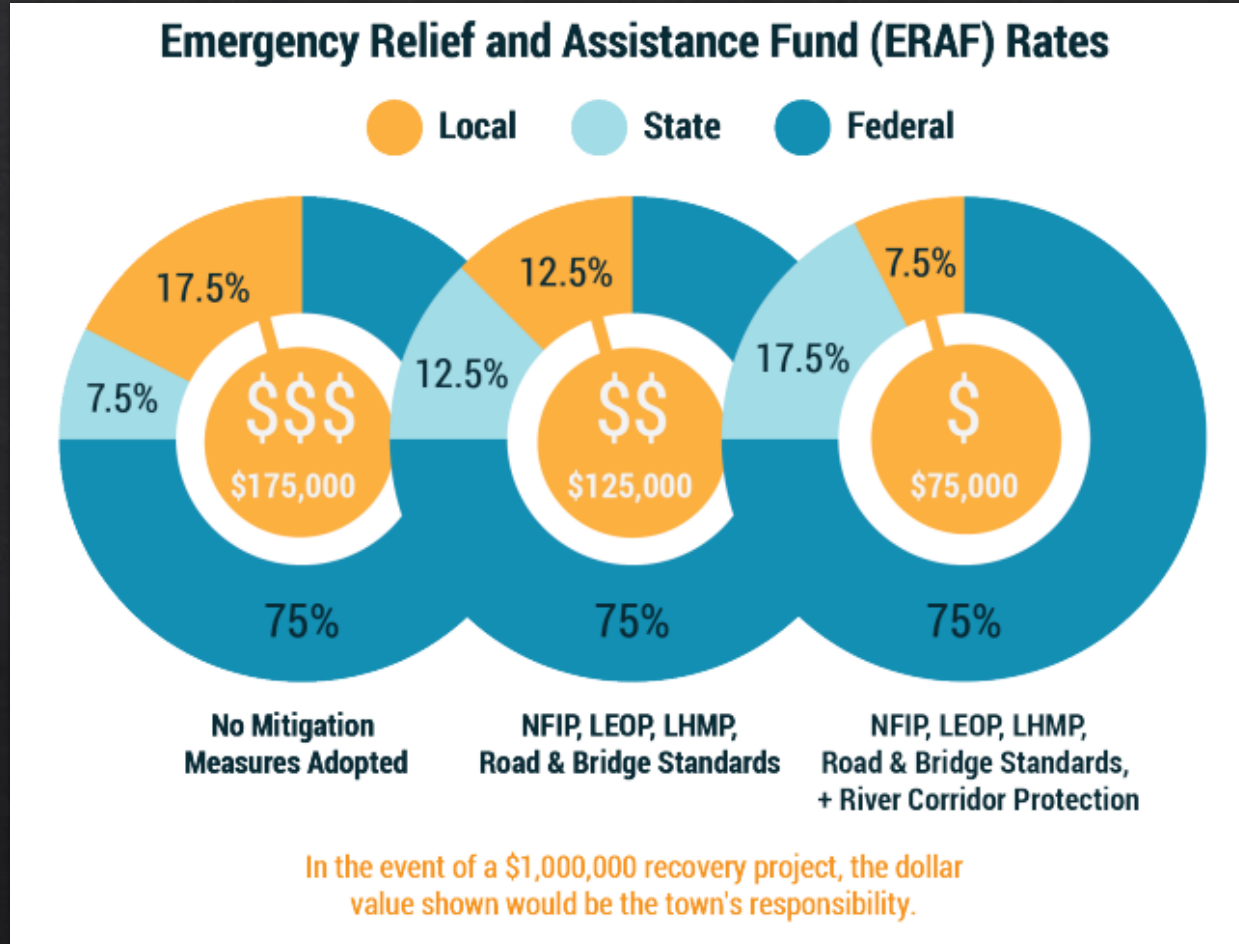
- ◆ First update in ~40 years
- ◆ 1' contour interval (compared to the 20' contour interval of current maps)
- ◆ Maps prepared by watershed
- ◆ Discovery meeting – completed October 2021
- ◆ Discovery report – completed September 2022
- ◆ Work Map meeting – anticipated Summer 2024

# Why This Matters (for your town)

- ◆ When the new maps go into effect, FEMA requires that town bylaws meet current standards for participation in the NFIP. If your bylaws are not sufficient, residents will no longer be able to purchase nor renew flood insurance through the NFIP.
- ◆ Opportunities:
  - ◆ ensure your town qualifies for 92.5% disaster funding through the [Emergency Relief and Assistance Fund \(ERAF\)](#)
  - ◆ provide additional safety for your community



# Emergency Relief & Assistance Fund (ERAF)



# Next Steps – Plan Updates

- ❖ Municipal Plan & Local Hazard Mitigation Plan must be valid before updating bylaws
- ❖ Expanded Community Report Tool
- ❖ Know your risks & opportunities: if any of the ERAF columns have a “no” value, that represents an opportunity to improve community safety and increase post-disaster public assistance funding

| Emergency Relief and Assistance Fund (ERAF) - State Post-Disaster Funding |   |         |                                  |             |
|---|---|---------|----------------------------------|-------------|
| Flood Hazard Mitigation Actions   | Action Dates  |         | Responsible                      | ERAF Status |
| 1. Road and Bridge Standards  | 07/22/2019  |         | Waitsfield                       | Yes         |
| 2. Local Emergency Management Plan  | 06/05/2023  |         | Waitsfield                       | No          |
| 3. National Flood Insurance Program                                       | 06/01/1978  |         | Waitsfield                       | Yes         |
| 4. Local Hazard Mitigation Plan   | Expired   |         | Waitsfield                       | No          |
| 5. River Corridor Protection  |   | Interim |                                  | Yes         |
| ERAF Rate for Actions 1 - 4: 12.5%, Actions 1 - 5: 17.5%                  |   |         | <b>ERAF Rate for:</b> Waitsfield | <b>7.5%</b> |
| 19  | Buildings in the Special Flood Hazard Area (SFHA) (estimated from e911 sites).          |         |                                  |             |
| Hazard Maps For Manufactured Home Communities                             | None  |         |                                  |             |
| 14  | Flood Insurance Policies in SFHA (Zone A, AE, AO, A 1- 30)                              |         |                                  |             |
| 74%   | Percent of buildings in the SFHA with flood insurance in force.                         |         |                                  |             |
| 1   | Critical or public structures in SFHA or 0.2% flood hazard area (est. from e911 sites.) |         |                                  |             |
| 2%  | Percent of buildings in the SFHA.   |         |                                  |             |
| 06/01/1978  | National Flood Insurance Program (NFIP) (Enrollment Date)                               |         |                                  |             |
| <b>DFIRM</b>  | Flood Insurance Rate Map Standard (Digital FIRM (DFIRM), Rough Digital Paper)           |         |                                  |             |
| Waitsfield  | NFIP Status: Regular Program  |         |                                  |             |
| 0   | Community Rating System (CRS) Class   |         |                                  |             |
| No  | Local Emergency Management Plan (LEMP) ERAF Status valid for Waitsfield?                |         |                                  |             |
| 06/05/2023  | LEMP - annual update after Town Meeting and before May 1.                               |         |                                  |             |
| No  | Local Hazard Mitigation Plan (LHMP) ERAF Status valid for Waitsfield?                   |         |                                  |             |
| 05/01/2017  | LHMP - Valid for 5 years from FEMA final approval date                                  |         |                                  |             |
| FEMA Formal Approval  | LHMP - Status of review (Plans currently in review are valid for ERAF).                 |         |                                  |             |
| Yes   | River Corridor Protection in Waitsfield?  |         |                                  |             |
| Interim   | River Corridor Interim Protection Status for ERAF valid for Waitsfield?                 |         |                                  |             |
| 10/09/2023  | Municipal Plan - Valid for 8 years from adoption date                                   |         |                                  |             |
| 09/26/2017  | Zoning Adoption / Amendment Date  |         |                                  |             |
|   | Hazard Area Regulation Adoption / Amendment Date  |         |                                  |             |
| Yes   | Road and Bridge Standards   |         |                                  |             |
| 35.410  | Town Highway Mileage in Waitsfield  |         |                                  |             |
| 07/22/2019  | Waitsfield Road and Bridge Standards and Adoption Date                                  |         |                                  |             |
| 3/16/2020   | Waitsfield Certificate of Compliance with Road and Bridge Standards and Date            |         |                                  |             |
| 3/16/2020 12:00:00 AM   | Town Highway Network Inventory Date   |         |                                  |             |
| 80%   | Town Highway Structures Grant Rate (State match 80% or 90%)                             |         |                                  |             |
| 70%   | Class 2 Roadways Grant Rate (State match 70% or 80%)                                    |         |                                  |             |
| District 6  | Project Manager email for VTrans Maintenance District 6                                 |         |                                  |             |

**Note: if you have updated information - please let us know:**

# What's Next – Bylaw Updates

- ◇ Review current bylaws. Do they:
  - ◇ ... achieve the flood resilience elements in your Municipal Plan?
  - ◇ ... avoid increasing risk to your family and neighbors?
  - ◇ ... protect the critical functions of floodplains and river corridors?
  - ◇ ... protect town roads and investments, and provide reliable roads for work, school, and critical needs?
  - ◇ ... support meaningful action to reduce risk to people already living in harm's way?
- ◇ Draft bylaw updates
  - ◇ Planning Commission
  - ◇ [Department of Environmental Conservation model bylaws](#)
  - ◇ Build community understanding & support – what's changing? why? benefits?
- ◇ Selectboard consideration – public hearing & adoption of new bylaws
- ◇ FEMA review of bylaws



# What's Next – FEMA

- ◆ Presentation of new Flood Insurance Rate Maps
  - ◆ Work Maps: meeting held with towns / counties to roll out new maps; minor issues (e.g. labelling errors) can be corrected
  - ◆ Preliminary FIRMs & Flood Insurance Studies – Community Consultation Officer Meeting
    - ◆ review maps, discuss what changed & answer questions
- ◆ Appeal Opportunity
  - ◆ If you discover substantial errors or surprises in the Preliminary Maps and Studies, the Town may formally appeal the data within the 90 day Appeal Period. The town will usually need to provide higher quality engineering data to supersede FEMA's preliminary data.
- ◆ Process Completion
  - ◆ Once any appeals have been resolved, FEMA will notify the town of an effective date (at least six months later) for the new maps, with a Letter of Final Determination.
  - ◆ Maps go into effect for an entire county at once.
  - ◆ You will also receive a Summary of Map Actions that describes which existing Letters of Map Amendment (LOMA) will remain valid.

# How can CVRPC help?

- ◆ Completed review of zoning, flood hazard and river corridor bylaws for all member municipalities
- ◆ Assist with updates to existing bylaws
- ◆ Develop new flood hazard and / or river corridor bylaws
- ◆ Support:
  - ◆ public awareness & engagement
  - ◆ community education
  - ◆ access to relevant information
  - ◆ adoption of municipal plans & local hazard mitigation plans
- ◆ Municipal consultations: [book time with Brian & Lincoln](#)



## Vermont Community Tree Planting Grants: \$630,000 Available

This program aims to **enhance urban tree canopy, improve water quality, boost public health, and increase equitable access to trees** via strategic tree planting initiatives throughout Vermont. Funds are provided by Coronavirus State and Local Fiscal Recovery Funds from the federal American Rescue Plan Act of 2021 (ARPA).



| Grant Overview  | Eligible Applicants   |
|---|---|
| <ul style="list-style-type: none"> <li>• \$5,000 minimum to \$75,000 maximum.</li> <li>• No cost-share required.</li> <li>• VT UCF offers technical support.</li> </ul> <p><u>Two rounds of competitive funding:</u></p> <ul style="list-style-type: none"> <li>• Round 1 applications due May 17, 2024</li> <li>• Round 2 applications due January 17, 2025</li> <li>• All projects must be completed by July 31, 2026.</li> </ul> | <ul style="list-style-type: none"> <li>• Municipalities</li> <li>• Public educational institutions</li> <li>• Registered non-profits</li> </ul> <p>Regional Planning Commissions may apply on behalf of one or more of their member municipalities.</p> |

### Key Objectives:

- **Environmental Stewardship:** Leverage co-benefits of trees to mitigate the impacts of climate change, conserve energy, provide food, manage stormwater, enhance public spaces, and improve public health.
- **Community Engagement:** Foster partnerships and empower local stakeholders.
- **Equity and Inclusion:** Ensure equitable access to green spaces and tree canopy cover and create lasting pathways for future benefits in underserved communities.

### Support and Resources:

- **Training Opportunities:** An informational webinar on Thursday, April 11<sup>th</sup> from 9:30am-11:00am will provide an overview of the program, address questions, and provide insights on criteria and submission requirements. Additional trainings will be provided to grant awardees on project management and implementation.
- **Technical Assistance**
  - **Grant Application & Submission Questions:** Darren Schibler, Senior Planner, Chittenden County Regional Planning Commission, (802) 846-4490 ext. 135, [dschibler@ccrpcvt.org](mailto:dschibler@ccrpcvt.org)
  - **Project Development Questions and Technical Assistance Requests:** Adam McCullough, Urban Forester, VT Urban & Community Forestry Program, (802) 522-5104, [adam.mccullough@vermont.gov](mailto:adam.mccullough@vermont.gov)

**Details are on the program webpage at <https://vtcommunityforestry.org/municipal-assistance/financial-assistance/community-tree-planting-grants>**

1 **CENTRAL VERMONT REGIONAL PLANNING COMMISSION**  
 2 **BOARD OF COMMISSIONERS**  
 3 **Draft MINUTES**  
 4 **April 9, 2024**

5 **Commissioners:**

- |  |                          |  |                          |
|--|--------------------------|--|--------------------------|
| <input checked="" type="checkbox"/> Barre City | Janet Shatney, Sec/Treas | <input type="checkbox"/> Moretown                | David Stapleton          |
| <input type="checkbox"/>                       | Vacant                   | <input type="checkbox"/>                         | Joyce Manchester, Alt    |
| <input checked="" type="checkbox"/> Barre Town | Alice Farrell            | <input checked="" type="checkbox"/> Northfield   | Royal DeLegge            |
| <input type="checkbox"/>                       | Vacant                   | <input type="checkbox"/>                         | Jeff Schulz, Alt         |
| <input checked="" type="checkbox"/> Berlin     | Robert Wernecke          | <input checked="" type="checkbox"/> Orange       | Lee Cattaneo             |
| <input type="checkbox"/>                       | Karla Nuissl, Alt.       | <input type="checkbox"/> Plainfield              | Paula Emery              |
| <input checked="" type="checkbox"/> Cabot      | Brittany Butler          | <input checked="" type="checkbox"/>              | Bob Atchinson, Alt.      |
| <input type="checkbox"/> Calais                | John Brabant             | <input checked="" type="checkbox"/> Roxbury      | Jerry D’Amico, Chair     |
| <input type="checkbox"/>                       | Melanie Kehne, Alt.      | <input checked="" type="checkbox"/> Waitsfield   | Don La Haye              |
| <input type="checkbox"/> Duxbury               | Alan Quackenbush         | <input checked="" type="checkbox"/>              | Alice Peal, Alt.         |
| <input checked="" type="checkbox"/>            | David Wendt, Alt.        | <input checked="" type="checkbox"/> Warren       | Alexis Leacock           |
| <input type="checkbox"/> E. Montpelier         | Vacant                   | <input type="checkbox"/>                         | Jenny Faillace, Alt.     |
| <input checked="" type="checkbox"/>            | Clarice Cutler, Alt.     | <input checked="" type="checkbox"/> Washington   | Peter Carbee, Vice Chair |
| <input checked="" type="checkbox"/> Fayston    | Andrew McNealus          | <input checked="" type="checkbox"/> Waterbury    | Doug Greason             |
| <input type="checkbox"/> Marshfield            | Vacant                   | <input checked="" type="checkbox"/> Williamstown | Richard Turner           |
| <input checked="" type="checkbox"/> Middlesex  | Ron Krauth               | <input type="checkbox"/>                         | Jacqueline Higgins, Alt. |
| <input checked="" type="checkbox"/>            | Mitch Osiecki, Alt.      | <input type="checkbox"/> Woodbury                | Michael Gray             |
| <input type="checkbox"/> Montpelier            | Ariane Kissam            | <input checked="" type="checkbox"/> Worcester    | Bill Arrand              |
| <input checked="" type="checkbox"/>            | Mike Miller, Alt.        |  |                          |

6  
7 Staff: Christian Meyer, Nancy Chartrand, Eli Toohey, Sam Lash, Will Pitkin

8 Guests: Josh Hanford, Vermont League of Cities & Towns

9  
10 **Call to Order:** Chair D’Amico called the meeting to order at 6:30 pm, a roll call was completed and quorum was  
11 present.

12  
13 **Adjustments to the Agenda:** None

14  
15 **Public Comments:** Chair D’Amico and Christian Meyer shared comments about an upcoming Health Equity  
16 Workshop that CVRPC is hosting on 4/17; that CVRPC will be at the Waterbury LEAP fair on 4/13, and that the  
17 organization is currently recruiting for summer interns for field work.

18  
19 Robert Wernecke, Michael Miller, and Alice Farrell joined after roll call.

20  
21 **VLCT Legislative Update:** Chair D’Amico introduced Josh Hanford of Vermont League of Cities & Towns who  
22 provided members with a legislative update. He reviewed the VLCT municipal priorities document that was  
23 shared and posted prior to the meeting. He shared details on several bills that VLCT is following and also  
24 providing testimony on. Some of these include H.629 – property tax abatements; S.55 - open meeting law;



1 H.612 - cannabis amendments; H.875 - municipal and statewide ethics. Disaster response and public safety bills  
2 were also discussed. Also of particular interest are two bills related to housing and Act 250 reform – H.687 and  
3 S.311, which will likely be merged. It is anticipated that work on these will continue through the end of the  
4 session before it is known what changes to Act 250 will result.

5  
6 Questions and discussion from the floor included the statewide reappraisal process, Act 250 impacts on  
7 municipalities and designated downtowns and open meeting law.

8  
9 A video of the meeting and the discussion is available on CVRPC's website at:

10 <https://centralvtplanning.org/about/minutes-agendas-staff-reports/board-of-commissioners/>

11  
12 **Regional Plan Re-adoption Assessment Report:** Christian Meyer provided an overview of the information  
13 outlined in the packet to begin the public hearing process for the re-adoption of the 2016 regional plan with  
14 submission of a Proposed Regional Plan Assessment Report in order to extend our time frame to complete a full  
15 update of the plan. Hearings have been scheduled more than 30 days apart in order to allow time to integrate  
16 any comments received at the first hearing. The first hearing is scheduled for May 14<sup>th</sup> and the second hearing is  
17 scheduled for July 9<sup>th</sup> in order to re-adopt the 2016 plan.

18  
19 Alice Peal, Chair of the Regional Plan Committee advised that the Committee supported the plan for re-adoption  
20 of the current plan to allow more time to create a quality updated Regional plan that incorporates the initiatives  
21 that are coming from legislature and other entities.

22  
23 There was brief discussion related to the methodology being used for housing units and whether or not  
24 municipalities could sustain the growth outlined.

25  
26 *Robert Wernecke moved to accept the Regional Plan Committee's recommendation for CVRPC staff to*  
27 *commence the public hearing process for the Proposed Regional Plan Assessment Report. Brittany Butler*  
28 *seconded. Motion carried unanimously.*

29  
30 In follow-up Chair D'Amico shared his concerns related to the housing issue being impacted by rental properties  
31 and tenant issues. Ron Krauth commented on how energy storage is being referenced.

32  
33 **Brownfields Project Review:** Eli Toohey, Community Development Planner provided an overview of the  
34 information provided in the meeting packet. Due to not being able to get a quorum of the Brownfields Advisory  
35 Committee we are requesting the Board to act on a proposed project. There is an opportunity to use  
36 Brownfields funding for a project that is proposed in Cabot at the Clark's Sawmill. The dam was heavily  
37 damaged in the flood and the town is proposing to buy the property, and return it to the floodplain and a green  
38 space. A new phase I is needed as the previous one conducted in 2018 is not applicable to the current proposed  
39 sale due to being more than 6 months old.

40  
41 Christian Meyer advised it was appropriate for this body to be giving staff the go ahead on this project. Peter  
42 Carbee advised the Brownfields Advisory Committee members who were at the meeting discussing the project,  
43 were all in favor even though they were short of a quorum and recommend that the commission approve the  
44 project.

1  
2 *Lee Cattaneo moved to approve use of State Brownfields Revitalization Grant Assessment funding, not to exceed*  
3 *\$20,000, to be used for a Phase I Environmental Assessment of the 63 Sawmill Road property in Cabot, Vermont.*  
4 *Seconded by Robert Wernecke. Bob Atchinson asked what the chemicals were that were at the sawmill. Eli*  
5 *advised there were a number of factories and mill operations throughout the years at the dam site – woolen*  
6 *mill, box factory, sawmill. Ron Krauth advised he could not make the Brownfields Advisory Committee meeting*  
7 *and noted he was in favor of approving the project. The vote was called and passed unanimously.*  
8

9 **Minutes – (3/12/24)** *Don LaHaye moved to accept the minutes of March 12<sup>th</sup>, seconded by Robert Wernecke.*  
10 *Motion passed unanimously.*  
11

12 **Reports:** Christian Meyer made note of Sam’s work to complete the energy element for the re-adoption  
13 assessment; he also noted that Keith is working on multiple hazard mitigation plans; in transportation we are  
14 kicking off a safety action plan that municipalities will be able to use for federal transportation funding; and in  
15 community planning we have a new staff member and are participating in consultations and project review  
16 committee work. Sam reminded members that the mini-grants for MERP close May 31<sup>st</sup> and there are four  
17 towns that can still apply and she will help them do so. Bob Atchinson thanked Sam for her work with Plainfield.  
18

19 *Janet Shatney moved to accept the staff report, seconded by Peter Carbee. Motion passed unanimously.*  
20

21 *Janet Shatney moved to accept the committee report, seconded by Peter Carbee. Motion passed unanimously.*  
22

23 Chair D’Amico welcomed Andrew McNealus, new representative from Fayston.  
24

25 **Adjournment:** *Don La Haye moved to adjourn at 7:44 pm; seconded by Bob Atchinson. Motion carried.*  
26

27 Respectfully submitted,  
28 Nancy Chartrand, Office Manager  
29

## Central Vermont Regional Planning Commission

P: 802-229-0389

Staff Report, April 2024 [cvrpc@cvregion.com](mailto:cvrpc@cvregion.com)

Staff are in the office Monday through Friday. Due to telework schedules, please schedule in-person meetings in advance.

### COMMUNITY DEVELOPMENT

Contacts: Eli Toohey, [toohey@cvregion.com](mailto:toohey@cvregion.com), Niki Sabado [sabado@cvregion.com](mailto:sabado@cvregion.com) & Will Pitkin, [pitkin@cvregion.com](mailto:pitkin@cvregion.com), unless otherwise noted.

#### Municipal Planning & Plan Implementation:

- CVRPC staff prepared to support Wrightsville Beach Recreation District with the administration of a VT Outdoor Recreation Economic Collaborative grant(Lincoln)
- Met with the Chair of the Waterbury Housing Taskforce to discuss development trends and planning for infill housing development (Brian)
- Attended Downtown Board meeting to support four Village Center Designation applications for Barre Town (Brian & Will)
- Met with the Plainfield Planning Commission to discuss cannabis-related language in draft Zoning Bylaws. Provided the Planning Commission with a summary of findings and recommendations (Brian).
- Continued work with Barre City on housing infill analysis. (Brian, Eli)
- Staff attended the Vermont League of Cities and Town training, "Grant Basics" (Eli, Niki)
- Met with the Waterbury Housing Taskforce to discuss housing infill and buildout analysis (Brian).
- Assisted the Town of Middlesex with the administration of their Emergency Watershed Protection Program grant (Brian and Lincoln). Included: Issuing Request for Proposals for engineering design and construction oversight services; Review of proposals and recommended an engineering contractor; Preparation of a contract for services between the Town and engineer and presented the document to the Select Board; Planned site visits by the Engineer and the Natural Resources Conservation Service to all ten project sites.
- Assisted the Town of Marshfield with the administration of their Emergency Watershed Protection Program grant (Brian and Eli): Included: Issuing Request for Proposals for engineering design and construction oversight services;
- Met with the Town of Cabot and Friends of the Winooski to support BRELLA application (Eli)
- Held municipal consultation with the Marshfield Planning Commission to assist with Town Plan Update with an emphasis on Zoning Bylaws, Housing, Smart Growth, and Hazard Mitigation Chapters.
- Participated in training and offered outreach assistance to municipalities on the Village Trust Initiative and Community Trust Organization planning process. (Niki, Eli)

#### Regional Planning and Implementation:

- Reviewed Act 250 and Section 248 applications. Staff collaborated with Project Review Committee chair to determine if two Act 250 applications had substantial regional impact and needed CVRPC comment.
- Met with stakeholders from Housing, Social Services, and Economic sectors for regional plan input (Eli, Lincoln)
- Participated in Vermont Fish & Wildlife training, ""Using BioFinder 4.0: A step by step introduction to using this updated web-map." (Lincoln)
- Participated in a "Meet the Forester" gathering with the Washington County Forester for a discussion on regional forestry priorities, Use Value Appraisal, and threats to sustainable management (Lincoln)
- Participated in Act 59: Vermont Conservation Strategy Initiative Municipalities Focus Group (Lincoln)
- Staff collaborated on Diversity, Equity, and Inclusion initiatives for the Regional Plan update process. Including the use of the VT Climate Council's "Adapted Equity Guiding Principles" as a filter for each chapter.
- Staff collaborated on Chapter Outline and Structure for the Regional Plan update process.



**Health Equity:** (Contact Sam Lash [lash@cvregion.com](mailto:lash@cvregion.com) )

- Hosted “Planning for Health Equity” Workshop including municipal health equity toolkit training, and workshops on transportation and food access April 17th- get your walk to shop trolley and chat about integrating health equity into your town plan by emailing [toohey@cvregion.com](mailto:toohey@cvregion.com)

**Economic Development:** (Contact Christian Meyer, [meyer@cvregion.com](mailto:meyer@cvregion.com))

- Continued to work with Neck of the Woods to serve as their Local Development District through their Northern Borders Regional Commission Catalyst Program Grant to expand their facility.

**Brownfields:** (Contact Eli Toohey, [toohey@cvregion.com](mailto:toohey@cvregion.com))

- Staff met with Cabot officials, State BRELLA Coordinator and Friends of the Winooski to discuss BRELLA application for Cabot. Brownfields Advisory Committee approved Phase I assessment funding for the Cabot project prior to BRELLA application submittal. Staff supported Cabot with BRELLA application.

**Partnerships for Progress:**

**THRIVE:** Attended monthly meeting, coordinated on community needs assessment, affordable housing and other local planning initiatives; shared updates and invited participation on CVRPC initiatives including WindowDressers, LHMPs, Hot Weather Preparedness Planning, and Planning for Health Equity Workshop (Sam)

**EMERGENCY MANAGEMENT & HAZARD MITIGATION**

Contact Keith Cubbon, [cubbon@cvregion.com](mailto:cubbon@cvregion.com), unless otherwise noted.

**Local/Regional Planning:**

- Attended the Regional Medical Reserve Corp board meeting as fiscal agent
- Met with Berlin Selectboard and Montpelier City Council to introduce RIVER Program and discuss municipalities’ flood mitigation priorities (Keith, Christian, Will).
- Received demo on First Street Foundation’s disaster risk model Risk Factor (Keith, Sam, Will).
- Drafted and submitted Congressional Discretionary Spending ask for Capital Fire Mutual Aid and regional communications plan implementation for First Responders
- Met with VEM about Hazard Mitigation Funding
- Worked on Waitsfield, Barre City, and Waterbury LHMPs and had planning meeting with Waterbury
- Submitted proposals for Worcester, Woodbury, Middlesex, and East Montpelier LHMPs
- Planned Barre City After Action Review
- Met with Plainfield and VEM for Plainfield Brook Road Bridge project
- Reviewed Vermont law requirements for adopting regional Mutual Aid agreement
- Provided information to Washington for River Corridor bylaws possible adoption
- Shared Waterbury draft bylaws with Ned Swanberg for possible River Corridor acceptance
- Met with VEM for planning the Binary Blizzard exercise
- Attended the Integrated Preparedness Planning Workshop with VEM
- Provided outreach for eclipse planning
- Attended VEM with Recovery teams of ANR, VTrans, RPCs
- Provided forms and guidance to towns for LEMP and REMC member appointments

**TRANSPORTATION**

Contact Reuben MacMartin, [macmartin@cvregion.com](mailto:macmartin@cvregion.com) or Keith Cubbon, [cubbon@cvregion.com](mailto:cubbon@cvregion.com), unless otherwise noted.

**Field Services:**

- Continued scheduling traffic counting locations for the field season
- Met with Moretown to discuss and plan traffic calming along Route 2 and 100B

- **Reminder:** CVRPC is currently recruiting for summer field staff. Pass it on! See [website](#) for more details.

**Public Transit:** CVRPC represents Central Vermont on the Green Mountain Transit (GMT) Board of Commissioners.

#### **Municipal Assistance:**

- Site visit and meeting with Calais discussing possible options for East Calais village
- Providing outreach to Orange Center School for Safe Routes to School at Orange planning commission request
- Collected guidance on how to implement school traffic speed reductions in Orange and provided to the town.
- Met with VTrans to discuss Moretown request for traffic calming on state routes.
- Attending Berlin selectboard meeting for Route 12 and lover's lane bridge updates.
- Assisted multiple towns with VTculvert access issues and received new access credentials for Berlin, Middlesex, and Cabot.
- Met with Waitsfield Road supervisor to discuss problems and supports we can provide
- Provided outreach on website for VTrans Barre City trestle #308 scoping project report
- Provided ash tree inventory report to new Roxbury Selectboard member
- Met with Barre City public works director about transportation grants, programs and city projects
- Distributed Complete Streets reporting information to towns.
- Facilitated meeting and supported Cabot in discussion of options for bridge B#007
- Provided copy of Route 12 paving for Northfield to use for Northfield Falls pedestrian project
- Received confirmation that CVRPC had been selected to host a Transportation Alternatives grant for the Mad River Path. The funding will be used to study the creation of a multi-use path between Warren and Moretown.
- Woodbury- Participated in Buck Lake Brook project scoping with DEC River Engineer, VTrans Hydrologist, landowner, municipal staff, and CVRPC Board Member to coordinate possible solutions and funding for to river encroachment on Rt. 14, bank erosion on Cabot Rd., and two temporary bridge replacements (Lincoln).
- Provided information on current and upcoming EVSE programs and incentives to Warren (Sam)
- Met with Moretown Road crew and provided information on DERA program for town vehicle replacements, EVSE programs and benefits as back-up power and electrical panel upgrades, and discussed impacts of climate change on road conditions and implications for equipment and planning (Sam)

#### **Regional Activities:**

- Staff attended monthly TPI meeting
- Transit-oriented Development (TOD) RAISE Project, Masterplan and Bylaw Kickoff Meetings in towns of Northfield and Berlin. (Reuben and Niki)
- Submitted Complete Streets reporting to VTrans for region.
- Drafted TPI mid-year review
- Submitted 2023 Bike and Pedestrian counts
- Interview planning tech applicant
- Planned spring road supervisor meeting
- Attended quarterly Drive Electric Stakeholder meeting and followed up VTrans on municipal EVSE application aggregation (CFI), ACCD on status and next round of VT Community Charges program, and Solarflect regarding municipal projects (Sam)
- Met with VTRANS and discussed launch [electrify your fleet program](#) (municipalities, non-profits, businesses) and [public charging programs](#) (Sam)

## **NATURAL RESOURCES**

Contact Brian Voigt [voigt@cvregion.com](mailto:voigt@cvregion.com) and Lincoln Frasca [frasca@cvregion.com](mailto:frasca@cvregion.com), unless otherwise noted.

#### **Tactical Basin Planning Assistance:**

- Attended the following coordination meetings and trainings:

- Chittenden County Regional Planning Commission Clean Water Advisory Committee to provide a status update of Clean Water Service Provider activities.
- Participated in the Rouleau Pond Dam kick-off meeting site visit hosted by Vermont Natural Resources Council
- Confirmed panelists for May 2024 Clean Water Advisory Committee meeting: Lake Champlain Basin Program, Friends of the Winooski River and Friends of the Mad River.
- Submitted draft FY25 Tactical Basin Workplan to Department of Environmental Conservation Winooski Basin Planner.

#### **Clean Water Service Provider (CWSP):**

- Correspondence:
  - Basin Water Quality Council Municipal and Regional Planning Commission representatives to assess their interest in continued participation on the Basin Water Quality Council.
  - Progress check-in with the Vermont Land Trust and their engineer regarding the John Fowler Road berm removal project.
- Worked on updates to the Clean Water Service Provider webpage to increase prominence of funding opportunities and simplify background materials.
- Communicated with stakeholders:
  - Bolton Valley Ski Area – explore project opportunities across their land holdings.
  - Town of Huntington – pursue funding for project identification and development along the Huntington River. Coordinated with Chittenden County Regional Planning Commission staff who will submit the proposal and administer the funding.
- Planned outreach and education details to all towns in Winooski Basin
  - Corresponded with CCRPC for Chittenden County town contacts
  - Compiled a CWSP listserv with over 200 contacts made up of local town officials, commission chairs, and other watershed partners.
- Attended the following coordination meetings and trainings:
  - Clean Water Service Provider Summit – Staff presented an overview of Winooski Basin activities
  - Chittenden County Regional Planning Commission Planner’s Advisory Committee meeting to present an overview of Winooski Basin activities and current / future funding opportunities
  - Quarterly check-in meeting with Technical Project Manager and Winooski Basin Planner
  - DEC Tier 1: Operation & Maintenance online training and completed post-training survey

#### **604b:**

- The 604b grant administered by the Rutland Regional Planning Commission ended 15 December 2023. Additional funding is anticipated later in FY24.

#### **FEMA Map & Flood Bylaw Updates:**

- Met with Waitsfield Planning Commission member to discuss map updates, model language and river corridor bylaws.
- Distributed outreach materials to all municipalities (and their Boards and Commissions) in the region. Established “office hours” for meetings with municipal staff and community volunteers.
- Attended the following coordination meetings and trainings:
  - DEC Floodplain Manager Drop-in meeting "Flood Elevation from the FIS"
  - DEC Clean Water Conversation webinar, "We all live downstream" with Staci Pomeroy and Ned Swanberg on FEMA mapping updates

#### **Water Quality Project Development:**

- Received Water Quality Project Development Grant from Addison County Regional Planning Commission for scoping and development work on 15 priority clean water projects identified in River Corridor Plans, Stormwater Master Plans, and Stormwater Infrastructure Mapping Reports, and the DEC Watershed Projects Database.

- Drafted Engineering Services Request for Proposals to assist with project scoping and development activities.
- Met with Winooski Basin Planner to review scope of work and project list.

#### Stormwater Projects:

Barre City Auditorium Final Designs – Corresponded with Project Partners regarding project status. Prepared FY24 Q3 report.

Moretown School Stormwater Implementation – Corresponded with Project Partners to establish a date for a final walkthrough. Prepared FY24 Q3 report.

Upper Winooski Stormwater Implementation – Prepared draft Request for Proposals and shared with Department of Environmental Conservation program staff for review.

## CLIMATE & ENERGY

Contact Sam Lash, [lash@cvregion.com](mailto:lash@cvregion.com) unless otherwise noted.

### Municipal Energy Resilience Program (MERP)

**Mini Grants (*still open until May 31<sup>st</sup>!*)**. Currently 21 of 23 municipalities have applied and been approved

- Provided technical support to develop plan for mini grant use to Roxbury, Duxbury, Northfield, Plainfield, Woodbury, Barre Town (attended Energy Committee Meeting), Moretown, Middlesex,
- Conducted outreach to Barre City, Marshfield, Barre Town, and Waitsfield to support application to mini-grant (reviewed Marshfield and Barre Town applications).

#### Assessments:

- Facilitated assessments scheduling, reviewed documentation and conducted outreach to fill gaps in utility bills and building plans, provided assessment procedures & workflows, and conducted outreach with town leadership and staff (Duxbury, Berlin, Middlesex, Plainfield, Northfield, Fayston, Moretown, Warren, Montpelier, Washington, Williamstown, Marshfield, Roxbury, East Montpelier, and Calais).
- Began reviewing incoming assessment reports and building next step recommendations (Worcester&Cabot)
- Provided technical support regarding utility bills and energy use tracking (Barre City, Montpelier, Plainfield)
- Participated in municipal energy assessments, discussed projects, priorities, and funding stacking, in the towns of
 

|  |  |
|--|--|
| Middlesex: Fire Department & Town Hall       | Fayston: Municipal Building & Town Garage)     |
| Duxbury Town Office & Garage                 | Moretown: Town Hall/Library & Town Garage      |
| Plainfield: WWTF                             | Warren: Town Hall/Library & Municipal Building |
| Montpelier: DPW & Rec Center                 | Northfield: Municipal Building & Library       |
| Berlin: Town Offices/Police Dept & Fire Dept | Roxbury: Community Hall & Town Office          |
- Coordinated on lack of ventilation and lighting ECMs and thermal options; attended vendor report walkthroughs
- Federal funding stacking best practices and workflow; began project roadmap resource for municipalities

### Municipal Planning and Implementation

- Developed and conducted outreach to all municipalities with introduction to CPRG, GHG emission reduction benefits and examples, and Northwest Regional Planning Commission's survey; provided municipal support to take survey for inclusion in State's Climate Pollution Reduction Grant Application (ANR Climate Action Office) (conducted 5 rounds of outreach and reminders)
- Coordinated and hosted Central VT Windowdressers meetings including coordination meeting at CVRPC office and public informational meeting held at Middlesex Town Hall; coordinated with Capstone, Efficiency VT, & other partners (4 community builds Montpelier/Barre City, Mad River/Middlesex (+Duxbury, Waterbury, Moretown); Roxbury; conducted outreach to Northfield&Marshfield and met with Barre Town re participation interest)
  - Coordinated and hosted Central VT Windowdressers community meeting at Middlesex Town Hall (followed-up on participation inquiries from Calais, Barre Town, Marshfield, Fayston, Waterbury, and Moretown)
- Supported municipal Enhanced Energy Planning:
  - Broke out Capstone and Efficiency VT weatherization and fuel switching data by town
  - Cross-checking DG Inventory by Town

- Continued preparing data, analyses, targets, and plan for draft maps for municipal breakouts/profiles (Worcester, East Montpelier, Marshfield)
- Facilitated Worcester energy working group meeting
- Attended webinar on WRAP program for integration with existing town weatherization initiatives
- Met with Barre Town staff to review priorities and goals; provide basic resources and program introductions for new energy committee.
- Reviewed Northfield projects with Jeff Schulz and Tom Davis and provided incentives, funding stacking, and other recommendations on key stakeholder and timeline considerations.
- Coordinated with RPC Energy planners on Efficiency VT “municipal energy program”, EVSE and EV program rollout, Enhanced Energy Planning, etc.

### Regional Energy Planning and Implementation

- Drafted Enhanced Regional Energy Element for Board and Public Comment (for adoption)
- Tabled at Waterbury LEAP Energy Fair: hosted scavenger hunt of partners for municipalities, discussed municipal projects and general regional and state issues with 75-100 people including town leadership and community members (prepared materials including WindowDresser event fliers, Town Committee/Coordinator and Enhanced Energy Plan status maps, etc)
- Prepared letter to VAPDA regarding impact on municipalities of RES updates (Board update & town follow-ups)
- Identified key asks from long term recovery groups active in region
- Participated in VELCO Long Range Transmission Plan Stakeholder and Public meetings; attended grid modernization discussion (VELCO, ISONE, HQ, VEC, WEC)
- Took ButtonUp partner survey and provided recommendations for program update/roll out
- Attended RPC Municipal Vulnerability Training Session 1 hosted by ANR’s Climate Action Office
- Participated in thermal energy network working group meeting; attended geothermal and affordable housing project meeting
- On-boarded to Just Transitions Sub-Committee (Vermont Climate Council), attended monthly meetings.
- Served on VCRD Municipal Summit Advisory Committee
- Participated in VT Climate Action Office’s resilience implementation strategy kickoff meeting

### GIS – Geographic Information System Mapping

Contact Brian Voigt, [voigt@cvregion.com](mailto:voigt@cvregion.com), unless otherwise noted.

- Montpelier: Updated draft zoning map to final (based on Council approval). Shared data with City staff.
- Moretown: Prepared two site maps to support proposal to fund culvert upgrades.
- Met with Vermont Center for Geographic Information and Agency of Digital Services to discuss a zoning data standard.
- Created Capital Fire Mutual Assistance map layout.
- Developed draft agenda for Regional Planning Commission GIS User’s meeting.

### OFFICE & ANNOUNCEMENTS

#### Office:

- Provided staff support to the Nominating Committee and drafted initial slate for FY25 Committee appointments.
- Distributed Regional Plan Assessment Report for Readoption of 2016 Regional Plan and warned public hearing for May 14<sup>th</sup>
- Renewed Public Officials Insurance
- Facilitated new PitneyShip contract for postage needs
- Continued updates of municipal appointments and reappointments.
- Information Technology:
  - Continued to coordinate software and hardware upgrades with Rural Solutions.
  - Met with staff to discuss file structure and SharePoint transition.

**Upcoming Meetings:**

CVRPC meetings currently offer remote access unless otherwise noted. Meeting access information is provided on agendas at [www.centralvtplanning.org](http://www.centralvtplanning.org).

**May**

|        |         |  |
|--------|---------|--|
| May 6  | 4 pm    | Executive Committee                            |
| May 7  | 4 pm    | Regional Plan Committee                        |
| May 9  | 4 pm    | Clean Water Advisory Committee                 |
| May 14 | 6:30 pm | Board of Commissioners (Regional Plan Hearing) |
| May 16 | 1 pm    | Winooski Basin Water Quality Council           |
| May 17 | 10 am   | Road Supervisors Meeting                       |
| May 20 | 6 pm    | Brownfields Committee                          |
| May 23 | 4 pm    | Project Review Committee                       |
| May 28 | 6:30 pm | Transportation Advisory Committee              |

**June**

|         |         |  |
|---------|---------|--|
| June 3  | 4 pm    | Executive Committee  |
| June 4  | 4 pm    | Regional Plan Committee  |
| June 11 | 6:30 pm | Board of Commissioners - (Annual Meeting – Old Labor Hall in Barre City) |
| TBD     | 6 pm    | Brownfields Committee  |
| June 20 | 1 pm    | Winooski Basin Water Quality Council                                     |
| June 25 | 6:30 pm | Transportation Advisory Committee  |
| June 27 | 4 pm    | Project Review Committee   |

**RECENT CVRPC NEWS HEADLINES**

Click on a week to read more about the headlines listed. *To receive Weekly News via email, sign up on our [website](http://www.centralvtplanning.org).* Visit CVRPC's web site at [www.centralvtplanning.org](http://www.centralvtplanning.org) to view our blog and for the latest publications and news.

**April 12th**

- Village Trust Initiative to Launch in April
- Planning for Health Equity Workshop
- WindowDressers event in Middlesex
- Last Call for Climate Catalyst Applications
- VCRD Community Leadership Summit
- Resilience Implementation Strategy Kick-Off
- Funding Opportunity – Clean Water Projects

**April 19th**

- Notice of Public Hearing – Regional Plan Re-Adoption
- Additional Barre City Lots for Housing Development
- Agency of Transportation Invites Municipalities to Participate in Road Grants Program

**April 26th**

- Vermont Economic Development Summit

- Vermont Organics Recycling Summit
- Vermont Energy and Climate Action Network (VECAN) Spring Summit
- Community Tree Planting Grants
- Speed CountermeasuresToolbox
- Brownfields Phase I Environmental Site Assessment – Request for Cost Estimates
- Water Quality Project Development – Engineering Services Request for Proposals

**May 3rd**

- Request for Proposals - Engineering Services for East Calais Post Office & Moscow Woods Road Gully Stormwater Implementation Project
- Village Trust Initiative – Funding to Support Community Revitalization
- Watershed Organization Roundtable
- Vermont Forest Economy Summit
- Small Grants for Smart Growth

## Central Vermont Regional Planning Commission Committee & Appointed Representative Reports, April 2024

*Meeting minutes for CVRPC Committees are available at [www.centralvtplanning.org](http://www.centralvtplanning.org).*

**EXECUTIVE COMMITTEE** (Monday of week prior to Commission meeting; 4pm) [5/6/2024]

- Accepted the March 2024 unaudited financials.
- Authorized the Executive Director to sign the contracts with the Towns of Middlesex and Worcester for Local Hazard Mitigation Plan services; and a grant amendment with Department of Environmental Conservation Clean Water Service Provider (Start-Up).
- Approved CVRPC's FY25 dental benefit for staff.
- Held and executive session to discuss personnel matters. Moved to appoint Christian Meyer to another year as Executive Director with a 6% salary increase.

**NOMINATING COMMITTEE** (February - April; scheduled by Committee)

- The committee and staff reviewed and approved a final slate for presentation to the Board at its May 14<sup>th</sup> meeting.

**PROJECT REVIEW COMMITTEE** (4<sup>th</sup> Thursday, 4pm)

- Did not meet. Staff discussed projects with potential substantial regional impact with committee chair and agreed that projects did not have substantial regional impact or need CVRPC comment.
- Monitored new and ongoing Act 250 and Section 248 permit applications for projects that will need CVRPC comment.

**REGIONAL PLAN COMMITTEE** (1<sup>st</sup> Tuesday, 4pm)

- Discussed proposed regional plan re-adoption assessment report and updates to regional plan's housing and energy chapters to meet statutory requirements. Recommended CVRPC staff commence the public hearing process for the proposed regional plan re-adoption assessment report.

**MUNICIPAL PLAN REVIEW COMMITTEE** (as needed; scheduled by Committee)

- Did not meet

**TRANSPORTATION ADVISORY COMMITTEE** (4<sup>th</sup> Tuesday; 6:30 pm)

- Reuben encouraged TAC members to establish working relationships with town road crews and attend upcoming road supervisor's meeting
- Keith announced and explained the function and process of a Regional Mutual Aid Agreement
- Next meeting May 28th

**CLEAN WATER ADVISORY COMMITTEE** (2<sup>nd</sup> Thursday, 4pm)

- Did not meet, Next meeting 9 May 2024

**BROWNFIELDS ADVISORY COMMITTEE** (3<sup>rd</sup> Monday, 6pm)

- Attempted to meet but did not have a quorum. Topics of discussion included using brownfield funding to support the Phase 1 assessment for Clark Mill Dam in Cabot.
- Next meeting scheduled for May 20, 2024



**WINOOSKI BASIN WATER QUALITY COUNCIL (3<sup>rd</sup> Thursday, 1pm)**

- Did not meet. Next meeting 16 May 2024.

**VERMONT ASSOCIATION OF PLANNING & DEVELOPMENT AGENCIES (VAPDA)**

Discussion included:

- Discussed the value of regional support for regular municipal administrator and manager forums with Elaine Wang.
- Discussed TPI guidance and major VTRANS multimodal guidance for design standards with Matthew Arancio
- Discussed current draft of H.687 – the legislative bill that would have substantial impacts on regional planning, state designations, and Act 250
- VEM is focusing on the HMPG program and taking advantage of up to \$90M for mitigation projects. Preapplication forms are available on their site: <https://vem.vermont.gov/funding/mitigation>
- There is funding available for middle of the supply chain food local and regional systems resilience systems. Due by 6/5/24: <https://agriculture.vermont.gov/grants/resilient-food-systems-infrastructure>

**VERMONT ECONOMIC PROGRESS COUNCIL**

No Central Vermont activity.

**GREEN MOUNTAIN TRANSIT**

The GMT Board of Commissioners met to discuss and act on several items:

- The Board discussed urban operations in Hinesburg and the possibility of moving some of those services to Tri-Valley Transit.
- The GMT staff presented on the annual FY25 grant applications and the Board approved the application.
- Staff presented on the Federal Transit Administration Section 5339 Low or No Emission Grant program. The Board approved the application.
- A special meeting was held to discuss personnel disciplinary actions.

**CENTRAL VERMONT ECONOMIC DEVELOPMENT CORPORATION**

- Staff were unable to attend

**MAD RIVER VALLEY PLANNING DISTRICT**

- Staff were unable to attend