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**Transportation Advisory Committee (TAC)**  
**Minutes**  
**Tuesday, April 23, 2024**

<b>Attendees:</b>					
	Barre City		x	Moretown	Joyce Manchester
x	Barre Town	Stephanie Magnan (Chair)	x	Northfield	Thomas Davis
	Berlin	Robert Wernecke			Jeff Schulz, Alt
	Cabot	John Cookson		Orange	Lee Cattaneo
x	Calais	David Ellenbogen	x	Plainfield	Bob Atchinson (Vice Chair)
		Karin McNeill, Alt	x	Roxbury	Gerry D'Amico
x	Duxbury	Alan Quackenbush	x	Waitsfield	Don LaHaye
		Bill Whitehair, Alt.	x		Alice Peal, Alt
x	E. Montpelier	Adam Stanforth		Warren	Michael Bridgewater, Alt
	Fayston	Donald Simonini	x	Washington	Peter Carbee
	Marshfield	Todd Eaton		Waterbury	Mike Hedges
x	Middlesex	Ronald Krauth		Williamstown	Richard Turner
x	Montpelier	Dona Bate		Woodbury	Chris Koteas
			x	Worcester	Bill Arrand
<p><b>Staff: Keith Cubbon, Reuben MacMartin</b> <b>Guests: Monica White, GMT</b></p>					

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Stephanie brought the meeting to order at 6:32pm.

**Roll Call**

- Roll was called and a quorum was present

**Adjustments to the Agenda**

- None

**Public Comments**

- None

1 **Staff Announcements**

- 2 • Keith notified TAC that CVRPC has extended an offer to a summer planning tech and
- 3 that a second candidate was scheduled to interview.
- 4 • Keith notified TAC of upcoming voting for officers would occur at May TAC meeting.

5 **Approval of February 2024 TAC Meeting Minutes**

- 6 • Alan Q. made a motion to accept the January meeting minutes with Don L. as 2<sup>nd</sup>.
- 7 Group voted and motion passed

8 **Explanation of Upcoming Road Supervisor Meeting**

- 9 • Reuben walked the TAC through the purpose of and agenda for the upcoming CVRPC
- 10 Road Supervisor meeting.
- 11 • Gerry D. confirmed date and time of upcoming meeting.
- 12 ○ Reuben confirmed date and location
- 13 ○ Stephanie M. confirmed timing of invite
- 14 • Tom D. offered that he has been researching soil stabilizer treatments for gravel/dirt
- 15 roads. Was curious if any other members were familiar with them.
- 16 ○ Keith was familiar with technology
- 17 ○ Tom D. offered “Perma-zyme” as an example provider. Hoping that this
- 18 technology could reduce maintenance cost. Considering piloting Lovers Lane in
- 19 South Northfield
- 20 ○ Reuben confirmed that this is a chemical treatment
- 21 ○ Tom D. confirmed that these are injectable concrete-like
- 22 ○ Bob A. referred TAC to a study “Muddy Roads” that involved testing raking of
- 23 sprinkled concrete
- 24 • Alice P. asked if we had heard from road supervisor’s that they need more admin help?
- 25 ○ Keith had gotten feedback on need for grant management support
- 26 ○ Alice P. reported that there had been some contention in Waitsfield
- 27 ○ Keith mentioned Cabot as an example of good coordination
- 28 • Alice P. asked if culvert survey tracks undersized culverts
- 29 ○ Keith replied that previously we have not, but that starting this year we would be
- 30 identifying such locations

31 **Discussion of Mutual Aid Agreement**

- 32 • Keith presented purpose and draft/template text: equipment and effort sharing for
- 33 disasters, collective purchasing potential
- 34 • Stephanie M. asked if we intend to present text to VT Emergency Management for
- 35 review

- 1           ○ Keith explained that text was borrowed from Rutland which has already been  
2           approved. Document will have regional coordinator review before taking to  
3           board
- 4       • Joyce M. wondered if collective hiring via this agreement was possible
    - 5           ○ Keith was unsure, would need to review or get a decision
    - 6           ○ Stephanie M. understand “aid effort” to be fixed duration
    - 7           ○ Reuben asked if collective purchase of professional services for limited duration
    - 8           contract was a viable use
    - 9           ○ Keith would need to look into collective services purchasing
    - 10          ○ Stephanie M. thought town employees could be “sub-contracted” to other
    - 11          towns
    - 12          ○ Keith and Reuben agreed that this sounded like a potentially viable model worth
    - 13          investigating
    - 14          ○ Joyce M. thought this sounded like a good way to make full time hires to share
    - 15          between town that only need part-time effort
    - 16          ○ Alice P. offered example of Waitsfield/Fayston Fire Dept and plowing
  - 17       • Peter C. looking at agreement as more in line with emergency aid, unsure if this
  - 18       agreement right venue for shared services procurement, but would like to investigate it.
  - 19       • Gerry D. was curious as to history of the underlying legislation
    - 20           ○ Keith reported that it was enacted 2022 and Rutland and Addison RPCs have
    - 21           both set them up
    - 22           ○ Gerry D. wanted to know how agreement worked in event of activation
    - 23           ○ Keith clarified intertown request process including need, location, and timeline.
    - 24           Provider town invoices equipment and labor at standard FEMA rates.
    - 25           ○ No knowledge of prior experience in other regions
  - 26       • Dona B. asked if this would preempt existing bilateral town mutual aid agreements
    - 27           ○ Keith explained that this would not preempt. Would create framework for
    - 28           mutual aid between all towns, bilateral agreements would govern in relevant
    - 29           situations
    - 30           ○ Stephanie expressed that this looked like a template for towns
  - 31       • David E. wanted to know how mutual aid for Calais worked during 2023 floods given
  - 32       that substantial aid came from surrounding area
    - 33           ○ Keith explained that this agreement wasn’t in place, 2023 aid most likely
    - 34           spontaneous
  - 35       • Joyce M. VLCT has sample Mutual Aid Agreement: must be signed by each town and
  - 36       notarized. How does statute change this?
    - 37           ○ Keith: CVRPC Board acceptance would lead to dissemination to town select
    - 38           boards for ratification

- 1           ○ Stephanie M clarified concern regarding duplication of effort. Asked about state
- 2           level agreements
- 3           ○ Keith explained that VEM has agreements with other stats but does not host or
- 4           administer agreements between sub-state units
- 5       • Stephanie M. responsibility for equipment on respective ends of lender-borrower
- 6       arrangement and importance of documenting location.
- 7           ○ 3c4a “transportation” vs “mobilization” in text
- 8           ○ Define ICS structure

9       **TAC Member Round Table**

- 10       • Bob A mentioned Plainfield had completed MERP audit of town buildings and are
- 11       reviewing audit reports and looking to add a vehicle charging location.
- 12           ○ Looking to restore hydro damn
- 13       • Tom D construction has started on VT-12 paving between Northfield and Montpelier
- 14       • Joyce M hearing concerns about GMT schedule changes and fares being reinstated
- 15           ○ Monica W happy to present at future TAC. Fare reinstatement only happening
- 16           on urban routes so only affect LINK to Burlington from CV region
- 17           ○ Tom D requested that GMT coordinate with Northfield around future service
- 18           planning in light of RAISE TOD planning efforts and expect new housing starts in
- 19           Northfield village
- 20           ○ Alice P at last GMT Board meeting VTrans presented on diminished funding with
- 21           several sources reaching end of life and need for GMT to belt-tighten in the post-
- 22           ARPA world
- 23           ○ Monica W urban funding loss due to ARPA ending. Part of Monica’s work is
- 24           funding stabilization for CV Region services
- 25       • Ron K. provision of charging infrastructure in parking lots?
- 26           ○ Keith asked if the question was all lots or just park and rides (PnR)?
- 27           ○ Ron K said PnR would be a good start
- 28           ○ Keith said he wasn’t aware of any such mandate
- 29           ○ Vermont welcome center in Berlin at Maplefields
- 30           ○ Peter C: every 50 miles on interstate is federal standard
- 31           ○ Bob A: there is spacing for grants for chargers on other federal aid roads, exact
- 32           standard unknown. Senate Energy committee: require new parking of 80+
- 33           stances PV on carport or equivalent adjacent to lot
- 34           ○ JoyceM: drive electric map online

35       **Adjourn**

- 36       • At 7:45 PM Bob L made a motion to adjourn Bill A 2<sup>nd</sup> the motion.
- 37       Motion passed.