

1                                   **CENTRAL VERMONT REGIONAL PLANNING COMMISSION**  
2   **Executive Committee Meeting**  
3   **DRAFT MINUTES**  
4   **August 5, 2024 Meeting**

5   **Present:**

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Peter Carbee  | <input type="checkbox"/> Paula Emery    | <input checked="" type="checkbox"/> Michael Gray  |
| <input checked="" type="checkbox"/> Lee Cattaneo  | <input type="checkbox"/> Alexis Leacock | <input checked="" type="checkbox"/> Janet Shatney |
| <input checked="" type="checkbox"/> Jerry D'Amico |   |   |

6   Staff: Christian Meyer, Nancy Chartrand

7   Guest: Ahsan Ijaz, Ijaz Group

8  
9   **Call to Order:** Chair D'Amico called the meeting to order at 4:01 pm

10 **Adjustments to the Agenda:** Chair D'Amico noted he would like to discuss adding an agenda item for  
11 Commissioner input or roundtable

12 **Public Comment:** None

13  
14 **Financial Report**

15 Ahsan Ijaz reviewed the financial statement as provided with the meeting materials on the website.  
16 There was discussion related to indirect costs, an inquiry addressed related to interest expense and the  
17 aging receivables summary for Barre City LHMP.

18  
19 *Peter Carbee moved to accept the unaudited June financial report, seconded by Janet Shatney. The*  
20 *motion carried 5-0.*

21  
22 **Contract/Agreement Authorization**

23 Christian Meyer provided a brief overview of all contracts outlined. There was discussion related to the  
24 CVTA contract and whether or not to extend only to 2025, or to sign an amendment that states the  
25 contract will renew annually.

26  
27 Town of Berlin – Local Hazard Mitigation Plan

28 *Janet Shatney moved to authorize the executive director to sign the contract, seconded by Michael Gray.*  
29 *The motion carried 5-0.*

30  
31 CVTA Amendment of Administrative Services

32 *Janet Shatney moved to authorize the executive director to sign the amendment with Cross Vermont*  
33 *Trail as outlined on page 11 of the contract packet, seconded by Michael Gray. The motion carried 5-0.*

34  
35 Central Vermont Solid Waste Management District Brownfields Phase II – Weston & Sampson

36 *Peter Carbee moved to authorize the executive director to sign the contract with Central Vermont Solid*  
37 *Waste Management District, Janet Shatney clarified the contract was with Weston Sampson, which was*  
38 *confirmed. Janet Shatney seconded the motion amended to Weston Sampson. The motion carried 5-0.*

39  
40 Chittenden County Regional Planning Commission – Hunting River Select Reaches – Project  
41 Development

42 *Michael Gray moved to authorize the executive director to sign an addendum to the master agreement*  
43 *with CCRPC. Peter Carbee seconded the motion. The motion carried 5-0.*

1 **Meeting Minutes – 7/1/24**

2 *Lee Cattaneo moved to accept the meeting minutes from 7/1/24, seconded by Michael Gray. The motion*  
3 *carried 5-0.*

4  
5 **Presentation on Updates to Energy Policies**

6 Christian provided an overview of the information outlined in the packet. He noted he had a meeting  
7 with Gerry D’Amico, Board Chair; Alice Peal, Regional Plan Committee Chair; and John Brabant regarding  
8 concerns that John raised at the recent Board meeting related to updates to the Energy Plan. He noted  
9 there were two goals in mind: 1) whether or not an August Board meeting is necessary; and 2) providing  
10 the Executive Committee with an overview of the type of changes that appear in the current energy  
11 plan.

12  
13 Christian noted a specific siting requirement as related to hub height restriction of wind turbines was  
14 left out of the Energy Plan (page 7 in packet). The former plan had this restriction to limit industrial  
15 scale wind in Central Vermont. It was noted that in the short term, the language that was removed is  
16 not what is keeping industrial wind out of Central Vermont, the State has some very rigorous  
17 requirements that it places on wind generation. He doesn’t believe the region is open to a large-scale  
18 development that we don’t want, but does believe we should consider it in the future as a Commission.

19  
20 Do we want to begin the process of discussing with the Board an amendment of our current plan to add  
21 this language back in. When this was discussed with Alice and John they were okay with waiting until  
22 September to have this conversation with the full Board.

23  
24 Christian also noted that all chapters of the Regional Plan Update will be presented in a similar format as  
25 provided in today’s meeting packet so that it is very clear where new language is coming into the new  
26 plan.

27  
28 It was noted we are not restricting all wind, just the scale of wind. Discussion ensued related to  
29 potential aeronautical hazards and getting comment from the Agency of Transportation. There was also  
30 discussion related to the time it will take to finalize the current Regional Plan update that is ongoing.  
31 Christian noted he expected it would be at least a year before we begin our adoption process as the  
32 pace has been deliberately slowed to allow each chapter to be reviewed in more depth by the Regional  
33 Plan Committee. He also noted that the Future Land Use Map that we must adopt as a region by  
34 January 2026, which impacts municipalities, Act 250 and state designations will require significant public  
35 outreach with each municipality to ensure our plan and their local plan are both working in the same  
36 direction. This may also potentially slow the pace to allow for a robust public outreach process. There  
37 was also discussion to how much amendment should we do to current plan before we go through the  
38 final adoption process. Also discussed was the effort municipalities should be putting into their current  
39 municipal plan updates while issues at regional and state level are getting resolved.

40  
41 There was also discussion on the follow-up with the open meeting law complainant. Christian has been  
42 in communication with her, in addition a letter was sent on behalf of the Board, a copy of which will be  
43 included in the next Board meeting packet.

44  
45 It was confirmed the only siting language that was changed was around the hub height, not other  
46 development.

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48 It was confirmed that a meeting would not be held August, but this item would be part of the  
49 September Board meeting agenda.

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**Commission Meeting Agenda**

As noted above, it was determined that there will no meeting in August. An agenda for September will be approved at the next Executive Committee meeting.

Chair D’Amico inquired the status of the purchase of a brick for Steve Lotspeich, which Nancy confirmed has been completed; and the potential of a scholarship fund, which Nancy advised research is still pending. Further discussion ensued about adding a Round Table item at the end of each Executive Committee meeting agenda. There was also discussion about ensuring our language in public notices is very clear in the future.

**Adjourn**

*Peter Carbee moved to adjourn, seconded by Lee Cattaneo. Meeting adjourned at 5:06 pm.*

Respectfully submitted,  
Nancy Chartrand, Office Manager

