

**CENTRAL VERMONT REGIONAL PLANNING COMMISSION**  
**Brownfields Committee Meeting**  
**MINUTES**  
**September 19, 2024**

**Present:**

x	Janet Shatney, Chair; Barre City Commissioner
x	Peter Carbee, Vice Chair, Washington Commissioner (Alternate Seat)
	Alice Farrell, Barre Town Commissioner
x	Ron Krauth, Middlesex Commissioner
	Jenny Faillace, Warren Alternate Commissioner
x	Melissa Bounty, CVEDC (Central Vermont Economic Development Council)
x	Joan Marie Misek, Vermont Department of Health
x	Liz Scharf, Capstone Community Action Council
x	Nicola Anderson, Downstreet Housing
	Vacant, (environment, finance, or real estate organization)
	Vacant, (environment, finance, or real estate organization)
	Vacant, (environment, finance, or real estate organization)

**Staff:** Eli Toohey, Niki Sabado

**Call to Order:** Chair Shatney called the meeting to order at 10:06 am. Quorum was present. N. Sabado is the minute taker.

**Adjustments to the Agenda:** J. Shatney motioned to shift actions in agenda - program updates and funding request action were switched to accommodate a member needing to leave early. P. Carbee made motion to accept agenda, R. Krauth seconded agenda update. *motion carried.*

**Meeting Minutes:** Shatney moved to approve the meeting minutes from August 19, 2024, and seconded by L. Scharf, all in favor. *motion carried.*

**Funding Request:** E. Toohey reads motion to approve funding request - *That the Commission approve use of State Brownfields Revitalization Grant Assessment funding, not to exceed \$50,000 to be used for a Phase II Environmental Assessment of the 203 Country Club Road, Montpelier VT (SMS Site # 2022-5116).* J. Shatney asks if there are any other questions or considerations from the committee. J. Shatney asks for motion, all in favor, *motion carried.*

**Program Updates:** E. Toohey provides update on signed grant agreement of \$50,000 and states it may reach \$99,000 via brownfield assessment funds once 75% is encumbered. E. Toohey reported on RFP out for EPA grant application and implementation assistance. The EPA Coalition Assessment Grant is up to 1.2 million, and Revolving Loan Fund, is up to 4 million.

E. Toohey summarizes DEC roundtable for Brownfields on regional scale for the advisory committee. Key topics include flood mitigation, particularly what re-use and re-development could mean for the region in relation to flood mitigation and flood plain restoration.

E. Toohey reviewed site updates – Phase II for 300-302 Granger Road site. She reported the Weston & Sampson’s findings were that vapor intrusions were found on the site. Weston and Samson have a proposal for a Supplement for Phase II to do further testing. The proposal for the Phase II Supplement came in at \$11,585, when added to the already encumbered \$30,550 this brings the total for the site to \$42,000. The BAC previously approved up to \$50,000 for the Phase II assessment of this site. The corrective action plan will likely include vapor monitoring and is being reviewed by the DEC.

E. Toohey stated that BRELLA application (for 63 Sawmill Rd, Cabot site) has been submitted and Cabot and DEC will meet (with Eli present) on September 30<sup>th</sup>.

E. Toohey provided update on 0 Seminary St stating that the DEC is providing funding for this project.

P. Carbee had comments on the Granger Road site regarding future clean-up needs. He attended executive board meeting for the Central Vermont Solid Waste Management District (CVSWMD) discussing corrective action plan (CAP). There was a question from their Chair, regarding who will be responsible for the monitoring after the project is approved and in place. P. Carbee puts forth the question of when DEC signs off, if a future problem were to arise, will CVSWMD be responsible or will the BRELLA be responsible. E. Toohey stated DEC would be involved.

**Public Comment:** None.

**Adjourn:** With no other items for the Committee, a motion was made by R. Krauth and seconded by J.M. Misek to adjourn at 10:19 am, *motion carried*.