

**CENTRAL VERMONT REGIONAL PLANNING COMMISSION**  
**Brownfields Committee Meeting**  
**MINUTES**  
**November 21, 2024**

**Present:**

x	Janet Shatney, Chair; Barre City Commissioner
	Peter Carbee, Vice Chair, Washington Commissioner (Alternate Seat)
x	Alice Farrell, Barre Town Commissioner
x	Ron Krauth, Middlesex Commissioner
	Jenny Faillace, Warren Alternate Commissioner
x	Melissa Bounty, CVEDC (Central Vermont Economic Development Council)
x	Joan Marie Misek, Vermont Department of Health
x	Liz Scharf, Capstone Community Action Council
x	Nicola Anderson, Downstreet Housing
	Vacant, (environment, finance, or real estate organization)
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**Staff:** Eli Toohey

**Call to Order:** Chair Shatney called the meeting to order at 10:13am. Quorum was present.

**Adjustments to the Agenda:** There were no adjustments to the Agenda

**Meeting Minutes:** Shatney moved to approve the meeting minutes from August 19, 2024, and seconded by L. Scharf, all in favor. *motion carried.*

**Funding Request:** E. Toohey reads motion to approve funding request - *That the Commission approve use of State Brownfields Revitalization Grant Assessment funding, not to exceed \$66,000 to be used for a Phase II Environmental Assessment of the 203 Country Club Road, Montpelier VT (SMS Site # 2022-5116)* J. Shatney asks if there are any other questions or considerations from the committee. J. Shatney asks for motion, all in favor, *motion carried.*

**Program Updates:** E. Toohey provides update on EPA Coalition Assessment and Revolving Loan Fund grant applications which were submitted November 14, 2024. Joan Marie asked when we'd learn of the award status E. Toohey replied May 2025. The EPA Coalition Assessment Grant is up to 1.2 million, and Revolving Loan Fund, is up to 4 million.

E. Toohey reviewed site updates – Supplemental Phase II for 300-302 Granger Road site underway.

E. Toohey stated that BRELLA was approved (for 63 Sawmill Rd, Cabot site) and a Phase II will be likely after debris is removed from caved in sawmill.

**Public Comment:** None.

**Adjourn:** With no other items for the Committee, a motion was made to adjourn at 10:30 am, *motion carried.*

DRAFT