

CENTRAL VERMONT REGIONAL PLANNING COMMISSION  
BOARD OF COMMISSIONERS  
Draft MINUTES  
February 11, 2025

Commissioners:

<input type="checkbox"/>	Barre City	Janet Shatney, Sec/Treas	<input type="checkbox"/>	Moretown	David Stapleton
<input type="checkbox"/>		Vacant	<input type="checkbox"/>		Joyce Manchester, Alt
<input type="checkbox"/>	Barre Town	Alice Farrell	<input checked="" type="checkbox"/>	Northfield	Royal DeLegge
<input type="checkbox"/>		Vacant	<input type="checkbox"/>		Jeff Schulz, Alt
<input checked="" type="checkbox"/>	Berlin	Robert Wernecke	<input checked="" type="checkbox"/>	Orange	Lee Cattaneo
<input type="checkbox"/>		Karla Nuisssl, Alt.	<input checked="" type="checkbox"/>	Plainfield	Paula Emery
<input type="checkbox"/>	Cabot	Brittany Butler	<input type="checkbox"/>		Bob Atchinson, Alt.
<input checked="" type="checkbox"/>	Calais	John Brabant	<input checked="" type="checkbox"/>	Roxbury	Jerry D'Amico, Chair
<input type="checkbox"/>		Melanie Kehne, Alt.	<input checked="" type="checkbox"/>	Waitsfield	Don La Haye
<input type="checkbox"/>	Duxbury	David Wendt	<input type="checkbox"/>		Alice Peal, Alt.
<input type="checkbox"/>		Vacant	<input checked="" type="checkbox"/>	Warren	Alexis Leacock
<input type="checkbox"/>	E. Montpelier	Zoe Christiansen	<input type="checkbox"/>		Jenny Faillace, Alt.
<input type="checkbox"/>		Clarice Cutler, Alt.	<input type="checkbox"/>	Washington	Peter Carbee, Vice Chair
<input checked="" type="checkbox"/>	Fayston	Andrew McNealus	<input type="checkbox"/>	Waterbury	Doug Greason
<input type="checkbox"/>	Marshfield	Vacant	<input checked="" type="checkbox"/>	Williamstown	Richard Turner
<input type="checkbox"/>	Middlesex	Ron Krauth	<input type="checkbox"/>		Jacqueline Higgins, Alt.
<input checked="" type="checkbox"/>		Mitch Osiecki, Alt.	<input checked="" type="checkbox"/>	Woodbury	Michael Gray
<input checked="" type="checkbox"/>	Montpelier	Mike Miller	<input checked="" type="checkbox"/>	Worcester	Bill Arrand

Staff: Christian Meyer, Nancy Chartrand, Eli Toohey, Sam Lash

Guests: Gregory Montgomery, OSSO Studios

Call to Order: Chair D'Amico called the meeting to order at 6:30 pm, a roll call was completed, and a quorum was present.

Adjustments to the Agenda: It was noted the agenda should reflect the 1/14/25 minutes not the 12/10 and 12/30 minutes. The 1/14 minutes were included in the meeting packet.

Public Comments: None

Additional Dwelling Unit (ADU) Presentation: Eli introduced Greg Montgomery from OSSO Studios. Eli provided an overview of the background of the program utilizing the ACCD housing navigation funds. A presentation was shared (available on website) of the six projects that were completed as part of the program.

Some of the topics discussed as a result of the presentation were necessary fire separation, septic needs, parking, laundry hook-ups, electrical and plumbing inspections, need for wastewater permits even when on municipal sewer, building permits, bedrooms needing a second egress. Also discussed was VHIP and Healthy Homes funding sources. It was confirmed that the Home Act through state statute dictates that all towns allow ADUs and noted that towns can be less restrictive, but not more restrictive than state law as long as it doesn't conflict with building code. It was confirmed that the plans included were not construction designs but a schematic package with budget pricing.

Also discussed was the application process and how the information was program information was distributed back in August of 2024.

Regional Plan Update – Energy Chapter Decision Points: Christian provided an overview of where this chapter is in the Regional Plan Committee. Sam reviewed the presentation on key decision points (available on website), outlining the work completed to date. Key decision points reviewed with the Regional Plan Committee: 1) Custom High-Efficiency Cordwood Stove Conversion Target; 2) Incremental Renewable Energy Generation Target; 3) Distribution of Incremental Renewable Energy Target Across Technology Types; and 4) Siting.

There was discussion on high efficiency wood heat sources, MMBTU's, tracking of renewable energy targets, likelihood of hitting the targets, utilization of the project review committee in reviewing projects. It was noted that additional points on the Energy Chapter will be discussed at an upcoming meeting, and members were encouraged members follow-up with their planning commissions and/or energy committees regarding the updates being made.

Open Meeting Law Resolution Revision: The open meeting law resolution previously approved on 1/14/25, was revised to indicate where meeting recordings could be located on the website.

Robert Wernecke moved to approve the revised open meeting law resolution, seconded by Paula Emery. Motion carried unanimously.

Minutes – (1/14/25):

Don LaHaye moved to approve the minutes; seconded by Rich Turner. Motion passed unanimously.

Reports: Christian provided highlights related to Nominating Committee, Municipal Planning Grants, staff work on legislative changes and impacts on municipal planning, and progress of Regional Plan Committee on the Regional Plan update.

Paula Emery moved to accept the Staff and Committee reports, seconded by Bill Arrand. Motion passed unanimously.

Commissioner Round Table:

Paula inquired about the status of a project on John Fowler Road (berm construction) and if the Great Brook map is available. It was confirmed we will have Brian follow-up with her.

It was noted the Regional Plan Committee meeting planned for 2/18 will be held on 2/20 due to conflict with Roxbury's Community visit.

Adjournment: Don La Haye moved to adjourn at 7:56 pm; seconded by Lee Cattaneo. Motion passed unanimously.

Respectfully submitted,

Nancy Chartrand, Office Manager