

CENTRAL VERMONT REGIONAL PLANNING COMMISSION

Regional Plan Committee

Special Meeting

Draft Minutes

June 17, 2025 4:00 – 5:30 pm

29 Main Street, Suite 4, Montpelier, VT 05602

Remote Access Via Zoom

Committee Members:

X	Alice Peal, Waitsfield Alternate Rep
	Vacant
X	Doug Greason, Waterbury Rep
X	Mike Miller, Montpelier Alternate Rep
	John Brabant, Calais Rep

Staff: Brian Voigt, Lorraine Banbury, Teddy Jorgensen, Emily Lelli (in person), Christian Meyer, Eli Toohey, Will Pitkin (online)

Rich Turner, Williamstown Rep

A. Peal Called the meeting to order at 4:11PM

Adjustments to the Agenda

No adjustments to the agenda.

Public Comment

No public comment.

Approval of Minutes

Committee agreed to approve minutes at next meeting.

Regional Plan Aspirations, Goals, Strategies, and Policies

Committee members provided feedback on the draft memo that detailed the definition, focus, characteristics, and examples of aspirations, goals, strategies, and policies. M. Miller stated how the Montpelier City Plan defined the terms and provided examples of their usage.

Discussion included the hierarchy of the various terms. The committee agreed that goals fall within aspirations, strategies and policies fall within goals, and strategies and policies are next to each other at the same level of the hierarchy.

The committee discussed distinctions between goals and policies and what types of statements policies would encompass. The committee generally agreed that policies are more granular than goals.

Strategies are generally actions that staff and commissioners can take to achieve aspirations and goals.

Discussion centered on policies, including where policies will be used and whether all policies must

1 feature imperative language such as “must, shall, and will.” Committee members and staff agreed that
2 the need for imperative language in policies varied based on where the policies would be used: for
3 quotes in permit application review, mandatory language is more necessary, whereas for quotes in grant
4 applications, letters of support, municipal plan review, and other such uses, mandatory language is less
5 necessary. A suggestion for policies related to permit review was to identify gaps in state regulation and
6 adopt policies to fill those gaps.

7
8 **Goals, Strategies, and Policies Review: Housing Chapter**

9 Committee and staff continued the discussion of goals, strategies, and now policies in the draft housing
10 chapter, with feedback on specific statements and how those related to the previous discussion of their
11 definition, focus, and characteristics.

12
13 **Meeting Topics for July 1, 2025**

14 Continue discussion of internal staff memo on aspirations, goals, strategies, and policies.

15 Continue review of revised aspirations, goals, strategies, and policies of the draft housing chapter.

16
17 M. Miller moved to adjourn, D. Greason seconded, all in favor.

18
19 A. Peal adjourned meeting at 5:44 PM

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21 *Respectfully submitted by W. Pitkin*