

CENTRAL VERMONT REGIONAL PLANNING COMMISSION
Executive Committee Special Meeting
Minutes
July 21, 2025 Meeting

Present:

<input checked="" type="checkbox"/> Peter Carbee	<input checked="" type="checkbox"/> Doug Greason	<input checked="" type="checkbox"/> Michael Gray
<input checked="" type="checkbox"/> Lee Cattaneo	<input checked="" type="checkbox"/> Royal DeLegge	<input checked="" type="checkbox"/> Janet Shatney
<input checked="" type="checkbox"/> Jerry D'Amico		

Staff: Christian Meyer, Nancy Chartrand

Guests: Stephen Whitaker, Montpelier

Call to Order: Chair Carbee called the meeting to order at 4:00 pm, a quorum was present.

Adjustments to the Agenda: None

Public Comment: None

Contract/Agreement Authorization: Christian Meyer provided an overview of the contract outlined in the meeting packet and advised why there needed to be a special meeting called. Department of Housing and Community Development – 87 State Street Assessment Jerry D'Amico moved to authorize the Executive Director to sign the agreement. Seconded by Lee Cattaneo. There was committee discussion as to why this arose so suddenly, and confirmation of the work to be accomplished under the funding, noting that CVRPC is the administrator for the work to be done and where the funds are generated from. Stephen Whitaker provided his understanding of the situation, advising that by disposing of the federal building Montpelier could revive negotiation with other owners to consider a downtown parking plaza / housing development in the pit. He requested to go on record to state he believes it is important to note that the Montpelier Commission on Recovery & Resilience is a non-profit and claims to not be subject to open meeting or public records law, and the transparency of this process may need to be enforced by this regional planning commission acting as the agent/fiscal manager. Michael Gray agreed that the process needs to be transparent. Stephen Whitaker suggests the commission take possession of all relevant documents in the process and asked the commission to be diligent and transparent in making sure Montpelier and citizens of Montpelier are engaged in the process. Christian added that commissioners can get more detail on the scope of work in the packet – a lot of the work we are talking about is appraisal, legal framework, title review, etc. He reiterated that the planning process that will occur must be open and clear, confirming this is due diligence behind the project. Stephen Whitaker further suggested invoking the freedom of information act to get the appraisal done by GSA. It was then confirmed Montpelier and the non-profit are willing partners in this process. *Vote was called and motion passed unanimously.*

Adjourn

Jerry D'Amico moved to adjourn at 4:15 pm, seconded by Michael Gray.

Respectfully submitted,
Nancy Chartrand, Office Manager