



**Municipal Plan Review Committee
Minutes**

Tuesday, July 8, 2025

**Meeting and Hearing Held in-Person and Virtually
29 Main Street, Suite 4, Montpelier, Vermont**

Committee Members	
X	William Arrand, Worcester
X	Brittany Butler, Cabot
X	Ron Krauth, Middlesex
X	Joyce Manchester, Moretown Alternate Commissioner
X	Michael Gray, Woodbury
Staff: Christian Meyer, Niki Sabado, Lorraine Banbury, Guests: Doug Greason, Peter Carbe, Michael Miller, Peter Kelman, Peter Kelman, Thomas Weiss, Stephen Whitaker, James Moore	

In the absence of a chair, Staff opened the meeting at 5:03PM.

Adjustments to the Agenda

- No changes

Public Comments

- Steven Whitaker provided public comments concerning CVRPC hearing procedures, stating that he believed the hearing should be held with the full Board of Commissioners present. Staff read back the relevant statutory language under 24 VSA Sub section 4350(a)(2)(b)(1).

Election of Officers

- The floor was opened for the nomination of a Chair for the Municipal Plan Review Committee. Joyce Manchester nominated William Arrand for Chair. There were no further nominations for Chair. The floor was closed for nominations for Committee Chair. The floor was opened for nominations for Vice Chair for the Municipal Plan Review Committee. William Arrand nominated Joyce Manchester as Vice Chair. There were no further nominations for Vice Chair. The floor was closed for vice Chair. The Committee voted on a slate of William Arrand as Chair and Joyce Manchester as Vice Chair. The vote passed unanimously with not discussion.

Public Hearing

William Arrand opened the public hearing for the Montpelier City Plan 25.

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2 Testimony was given from by following participants: Brian Ogilby, Thomas Weiss, Stephen
3 Whitaker, Peter Kelman, James Moore. Additional time was granted to Stephen, Thomas and
4 Peter.

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6 The hearing was closed at 5:54

7 **Consideration of Confirmation of the City of Montpelier’s Planning Process and Conditional**
8 **Approval of the City Plan**

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10 The Committee considered a recommendation for conditional approval of the Montpelier City
11 Plan. Staff provided an introduction to the process and reviewed staff findings, including that
12 they found the plan met all statutorily requirements. Staff further noted that the regional
13 planning commission review process is narrowly defined by statute and does not take into
14 consideration all points that were presented to the committee in public testimony.

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16 The commissioners on the committee discussed staff review and the comments provided
17 during the hearing, and asked follow-up questions based on observations or public comments.
18 Joyce Manchester moved to confirm the City of Montpelier’s planning process. William Arrand
19 seconded the motion. The motion passed unanimously with no further discussion.

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21 William Arrand made the motion to recommend approval of the Montpelier City Plan to the
22 Board of Commissioners, conditioned on the City of Montpelier adopting the plan with no
23 major changes. Ron Krauth Seconded the Motion. The Motion passed unanimously.

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25 The Committee then discussed possible advisory recommendations that the Commission may
26 want to consider including in a letter that would accompany the regional approval. Joyce
27 Manchester discussed including a road conditions map, clarification of all prioritizations and
28 definitions, showing dates and sources associated with maps, and encourage Montpelier to be
29 more conscious public engagement in the future. Michael Miller, representing Montpelier,
30 clarified that the plan has a prioritization framework of high, medium, and low. He further
31 explained that the municipality expects to be making yearly updates to the plan, as it has begun
32 doing with its zoning regulations. Michael also explained that much of the public input that has
33 gone into the plan came early in the process between 2017 and 2020 to develop the goals and
34 actions.

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36 Due to time constraints, no action was taking on the draft meeting minutes from December 30,
37 2024.

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- 1 Joyce Manchester moved to adjourn the meeting. The motion was seconded by Brittany Butler.
- 2 The motion carried.
- 3
- 4 William Arrand adjourned the meeting at 6:20PM
- 5
- 6 *Respectfully submitted by Christian Meyer*