

1                   **CENTRAL VERMONT REGIONAL PLANNING COMMISSION**  
2                   **Executive Committee Meeting**  
3                   **DRAFT Minutes**  
4                   **February 2, 2026 Meeting**

5                   **Present:**

<input checked="" type="checkbox"/> Peter Carbee	<input checked="" type="checkbox"/> Doug Greason	<input checked="" type="checkbox"/> Michael Gray
<input type="checkbox"/> Lee Cattaneo	<input checked="" type="checkbox"/> Royal DeLegge	<input checked="" type="checkbox"/> Janet Shatney
<input checked="" type="checkbox"/> Jerry D'Amico		

6                   **Staff:** Christian Meyer

7                   **Guests:** Ahsan Ijaz, Ijaz Group

8                   **Call to Order:** Chair Carbee called the meeting to order at 4:02 pm, roll was called, and a  
9                   quorum was present.

10                  **Adjustments to the Agenda:** Commissioner roundtable was moved to occur before the  
11                  executive session. Introductions were added to allow Barbara Petrie, CVRPC's new office  
12                  manager, to introduce herself.

13                  **Public Comment:** No public comments.

14                  **Financial Report:**

15                  Ahsan Ijaz presented the financial report for December. Peter noted that the report needed to  
16                  be adjusted to reflect 50% of the year as complete. Ahsan responded to other questions as they  
17                  arose.

18                  *Commissioner D'Amico moved to accept the financials for December, 2025, seconded by  
19                  Commissioner Gray. Motion passed unanimously.*

20                  Janet Shatney joined the meeting at 4:08.

21                  **Financial Audit Update:**

22                  Christian Meyer noted all information had been submitted to the auditor. Ahsan Ijaz advised  
23                  the process should speed up from this point.

24                  **Contract/Agreement Authorization:**

25                  Christian Meyer provided an overview of the contracts outlined in the meeting packet.

26                  Northern Border Regional Commission (NBRC)- GT-25FAC-00047 – 87 State Street, Montpelier  
27                  Feasibility

28                  *Commissioner Shatney moved to authorize the Executive Director to sign the grant agreement,  
29                  seconded by Commissioner D'Amico.*

30                  **Discussion:** Commissioner D'Amico asked if this was the same project that Stephen Whitaker of  
31                  Montpelier had expressed interest in. Staff explained that it was phase two of the same project,  
32                  but that it had a different funding source.

33                  *The motion passed unanimously.*

1 **VT Community Development Program, Community Development Block Grant – Disaster**  
2 **Recovery Codes and Policies:**

3 Staff gave an overview of the policies included in the document and how this set of policies will  
4 replace previous policies adopted by the CVRPC the last time it had VCDP funding.

5 *Commissioner Shatney moved to adopt the updated Organizational Policies and Codes for the*  
6 *VCDP Community Development Block Grant – Disaster Recovery program, seconded by*  
7 *Commissioner Greason. The motion passed unanimously.*

8 **Meeting Minutes:**

9 *Commissioner Shatney moved to accept the Meeting Minutes from January 5, 2026, seconded*  
10 *by Commissioner Gray. The motion passed unanimously.*

11 **Commission Meeting Agenda:**

12 Christian Meyer provided an overview of the draft agenda and added that several new items  
13 had surfaced for consideration, but that we likely did not have time to discuss them all. (1) Stephen Whitaker has raised an issue regarding conflict with the Commission taking positions  
14 relative to Montpelier's planning work while litigation was still ongoing. Christian stated he felt  
15 it was important to present Stephen's argument as well as a legal response before the  
16 discussion on letters of support. (2) Christian noted that the agenda should be amended to  
17 include minutes from the 1/29/2026 special meeting. (3) Christian noted that Commissioner  
18 Brabant had requested that the Board of Commissioners have a longer conversation about the  
19 role of the Project Review Committee and its scope of work. Committee members affirmed the  
20 need for this agenda item but wanted to make sure enough time was available to have a  
21 meaningful discussion. Committee members recommended putting it on the March agenda. (4) The committee also discussed adding an item for CVEDC to provide an update on their priorities  
22 going forward and how CVRPC can be supportive. The committee felt there was likely not  
23 enough time for this conversation and recommended it be pushed to March. The committee  
24 then discussed how they wanted public comments integrated into the agenda and asked staff  
25 to identify any boundaries that might impact when and how public comments were included.

26 **Committee Round Table:**

27 Commissioner D'Amico asked about CVRPC organizational filing systems. Staff explained.

28 Commissioner Greason asked about attribution clauses and noted that he will be traveling for  
29 the following month.

30 Commissioners asked Christian Meyer to give them a summary of the contracts that were  
31 presented under FYI. Staff obliged.

32 Christian also advised that we have received a public records request for commissioner email  
33 addresses, and while he is awaiting some feedback on what constitutes the creation of a new  
34 document, he is also looking at options for commissioners to have a CVRPC email that could be  
35 terminated at the end of their tenure with the organization.

1    **Executive Session:**

2    *Commissioner Gray moved to enter executive session, per 1 V.S.A. § 313(a)(3), to discuss*  
3    *personnel issues, inviting Christian Meyer to join for the first part, seconded by Janet Shatney.*  
4    *The motion passed unanimously.*

5    The Committee entered executive session at 5:14 PM

6    *Commissioner D'Amico moved to exit executive session, seconded by Commissioner Shatney,*  
7    *The motion passed unanimously.*

8    The Committee exited executive session at 5:45 with no action taken.

9    *Commissioner D'Amico moved to adjourn, seconded by Commissioner Gray. The motion passed*  
10    *unanimously.*

11    *Chair Carbee adjourned the meeting at 4:46 PM.*

12

13    Respectfully submitted,

14    Christian Meyer, Executive Director