

1                   **CENTRAL VERMONT REGIONAL PLANNING COMMISSION**  
2                                   **Executive Committee Meeting**  
3   **DRAFT Minutes**  
4   **March 2, 2026 Meeting**

5 Present:

|   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Peter Carbee  | <input checked="" type="checkbox"/> Doug Greason  | <input checked="" type="checkbox"/> Michael Gray  |
| <input checked="" type="checkbox"/> Lee Cattaneo  | <input checked="" type="checkbox"/> Royal DeLegge | <input checked="" type="checkbox"/> Janet Shatney |
| <input checked="" type="checkbox"/> Jerry D'Amico |   |   |

6 Staff: Christian Meyer

7 Guests: Ahsan Ijaz, Ijaz Group

8 **Call to Order:** Chair Carbee called the meeting to order at 4:02 pm, roll was called, and a  
9 quorum was present.

10 **Adjustments to the Agenda:** Chair Carbee added a discussion on the legal opinion provided by  
11 counsel on defamation in a public organization.

12 **Public Comment:** No public comments.

13 **Financial Report:** Ahsan Ijaz presented the financial report for January. Ahsan responded to  
14 questions as they arose.

15 *Commissioner D'Amico **moved** to accept the financials for January, 2026, seconded by*  
16 *Commissioner Gray. **Motion** passed unanimously.*

17 Janet Shatney and Doug Greason joined the meeting at 4:13.

18 **Financial Audit Update:** Ahsan Ijaz advised the draft audit is being reviewed. They have  
19 provided some minor comments, and it will be circulated.

20 **Contract/Agreement Authorization:** Christian Meyer provided notice that a special meeting  
21 will likely be needed to approve entering into an agreement with Vermont Community  
22 Development Program for the CVRPC CDBG-DR award.

23 Christian then briefly reviewed the contracts that were included for informational purposes  
24 only.

25 **Meeting Minutes:**

26 *Commissioner DeLegge **moved** to accept the Meeting Minutes from February 2, 2026, seconded*  
27 *by Commissioner Shatney. The **motion** passed unanimously.*

28 **Legal Opinion on Defamation:**

29 Christian reviewed the memo provided by Attorney Armor. Peter stated back his understanding  
30 that the RPC could not be defamed and that the threshold for individuals was very high. He  
31 continued that he had wanted the members of the executive committee to have an idea of  
32 what it contained before it was presented to the full board.

33 **Commission Meeting Agenda:** Christian Meyer provided an overview of the draft agenda.  
34 Commissioner added minor comments.

1 *Commissioner Cattaneo moved to approve the Board of Commissioners Agenda for the March*  
2 *10, 2026, meeting, seconded by Commissioner Gray. The motion passed unanimously.*

3 **Executive Session – 1 V.S.A. § 313(a)(1) Pending or Probable Civil Litigation**

4 *Commissioner Shatney moved to enter executive session under 1 V.S.A. § 313(a)(1) pending*  
5 *or probable civil litigation, seconded by Commissioner Cattaneo. The motion passed*  
6 *unanimously.*

7 The CVRPC executive committee entered executive session at 4:35PM

8 The CVRPC executive committee exited executive session at 4:51PM with no action taken.

9 **Executive Session per 1 V.S.A. § 313(a)(3) Personnel**

10 *Commissioner Shatney moved to enter executive session under 1 V.S.A. § 313(a)(3) for*  
11 *personnel, seconded by Commissioner Cattaneo. The motion passed unanimously.*

12 The CVRPC executive committee entered executive session at 4:51 PM

13 The CVRPC executive committee exited executive session at 5:41 PM with no action taken.

14 *Commissioner Cattaneo moved to increase the executive director's compensation effective July*  
15 *1, 2026 with a 5% merit raise and a 2.7% cost of living adjustment, seconded by Commissioner*  
16 *DeLegge. The motion passed unanimously.*

17 **Committee Round Table:** No commissioners provided comments. Christian thanked the  
18 committee for their commitment to the CVRPC and an expressed appreciation their strategic  
19 support.

20 **Adjournment**

21 *Commissioner Cattaneo moved to adjourn, seconded by Commissioner Gray. The motion passed*  
22 *unanimously.*

23

24 *Chair Carbee adjourned the meeting at 5:49 PM.*

25

26 Respectfully submitted,

27 Christian Meyer, Executive Director