

Capital Fire Mutual Aid System

(CFMAS)

E. Montpelier Fire Department

54 Village Acres, East Montpelier, VT 05651

January 21, 2026, 19:00

Regular Meeting Minutes

CFMAS members present

E. Metivier, J. Koonz, J. Quinn, T. Oullette, J. Campbell, G. Dillon, S. Dillon, P. Cerutti, T. Neill, K. Guyette, S. Pratt, J. Staab, K. Giroux, T Seckington

CFMAS members On-line

K Cushman, W. Knott, D. Knott, B. Morse

Guests

S. Bagg (on-line)

District 1 Berlin, Middlesex, Montpelier, Northfield, Roxbury

District 2 Bolton, Moretown, Stowe, Waitsfield, Warren, Waterbury

District 3 Cabot, East Montpelier, Marshfield, Plainfield, Walden, Woodbury, Worcester

District 5 Groton, Peacham, Ryegate, Topsham

District 6 Barre City, Barre Town, Brookfield, Chelsea

I. Meeting to order - 1st VP P. Cerutti called the meeting to order at 19:03

II. Roll Call by Town (P=Present, V= Virtual, Blank=Not Present,)

Barre City	V	E. Montpelier	P	Peacham		Warren	P
Barre Town	V	Groton	V	Plainfield		Washington	
Berlin	P	Marshfield		Roxbury		Walden	
Bolton		Middlesex	P	Ryegate		Waterbury	P
Brookfield	P	Montpelier	P	Stowe	P	Williamstown	
Cabot	P	Moretown	P	Topsham	P	Woodbury	P
Chelsea		Northfield		Waitsfield		Worcester	

III. Addition or deletions to the agenda – No additions or deletion

IV. Public comments – No public comments

V. Approval of Meeting Minutes for 11/19/2025 –

Motion was made by **J. Campbell** to approve the minutes of 11/19/2025 and seconded by **G. Dillon**. With no discussion the 11/19/2025 minutes were approved by vote of the body.

VI. Approval of Treasurer's report –

Motion was made by **G. Dillon** to approve the Treasurer's report as sent out and seconded by **J. Campbell**. S. Bagg added the budget will remain as was presented at the November meeting. With no further discussion the 11/19/2025 minutes were approved by vote of the body.

VII. Old Business

a. Update / discussion - Communication Project

The grant was denied. The public communications task force is looking for a pilot project and we've offered our project. We will have to wait for that political process to wind its way through the system. CFMA had investigated financing it but the cost would be too great. It was suggested to record a video message to be delivered to all the selectboard on the current situation. CFMA will just have to maintain the equipment we currently have. Departments will have to document issues as they come and pass them on to the Communication Committee or Dispatch and hopefully be able to correct them. S. Bagg proposed doing small portions of the project which would utilize the new frequency which CFMA is now licensed for. This will do nothing for coverage but will utilize a frequency that is less crowded. The communication committee will discuss the proposal.

b. G. Dillon brought up the non-fire department calls. Calls that should be addressed by AOT which happen on the interstate or State highway system such as road closures or trees down. These roadways are the responsibility of AOT not the local fire departments. It was suggested to create a list of situations that would not be in the fire department's responsibility and present it to dispatch. It was stated that dispatch has that information and is not using it.

c. Mad River Valley will be utilizing our dispatch system as they transition. June 30, 2026, will be the deadline for this service through Capital Dispatch.

d. G. Dillon wanted to add some guidelines on who should be on the CFMA Google group. After discussion, the people in the group will be chief (or primary), alternat and training officer. This list will be viewed during the annual meeting.

VIII. New Business

IX. Committee Reports

a. May-Day procedure still needs to be addressed

X. Good of the Order

a. Thank you E. Montpelier for hosting the meeting. **CFMA meetings will be in E. Montpelier until the end of the year.**

b. New equipment, out-of-service equipment, special department news

- i. Waterbury if all goes well at Town meeting we will be receiving a new tanker and will have a tanker to sell. The one to be sold is a 1998, International, 1860-gallon, 6 speed manual transmission.
- ii. Woodbury will also receive a new tanker in the near future.
- iii. Wayne Knott spoke about the Twin State Fire School happening May 2nd & 3rd. Look for a mailing or visit.
- iv. P. Cerutti spoke of the Lamoille County Rookie School and Officer Training.
- v. Berlin has 5 MSA air packs with 10 bottles with one more Hydro left for sale.

XI. Executive session – *Not needed*

XII. Adjournment

Motion was made by **S. Pratt** to adjourn, seconded by **E. Metivier**. With no discussion the motion passed by a vote of the body present at 19:40

Training in the Area

- VT Fire Academy upcoming Courses, <https://firesafety.vermont.gov/calendar>
- Twin State Fire School – <https://www.twinstatfire.org/twin-state-regional-fire-school-about>

Notes

- Information on Accountability Tags, contact Jeff jcampbell@warrenvt.org