



BOARD OF COMMISSIONERS

July 14, 2026 @ 6:30 pm

Physical Location - 29 Main Street, Suite 4, Montpelier, VT

Hybrid Meeting with Remote Participation via Zoom¹

<https://us02web.zoom.us/j/81136818419?pwd=dDFDbDhrTm56TUNQUlp3WEorYzRZZz09>

Dial in via phone: 1-929-436-2866 • Meeting ID: 811 3681 8419 • Passcode: 722490

Page **AGENDA**

1	6:30²	Introductions/Roll Call/Confirmation of Meeting Recording Adjustments to the Agenda Public Comments <i>(Please aim to limit comments to 3 minutes)</i>
3	6:35	Accusation of Open Meeting Law Violation - June 18, 2026 Board of Commissioners Meeting <i>(action – enclosed)</i>
9	6:45	Accept Meeting Minutes – 6/9/2026 & 6/18/2026 <i>(action – enclosed)</i>
16	6:50	FY 25 Audit Report <i>(enclosed)</i>
17	6:55	FY 27 Budget and Work Plan <i>(enclosed)</i>
31	7:05	Letters of Compatibility <i>(action – enclosed)</i> • Waitsfield - Mad River Path Active Transportation Corridor • Warren - Mad River Path Active Transportation Corridor • Waterbury - Sidewalk extension and improvements
40	7:25	Executive Director updates: Rules of Meeting Conduct; Regional Plan; Commissioner Outreach <i>(enclosed)</i>
42	7:35	Accept Committee and Staff Reports (June) <i>(action - enclosed)</i>
	7:40	Commissioner Roundtable
	7:45	Adjourn

¹ Persons with disabilities who require assistance or alternate arrangements to participate in are encouraged to contact us at 802-229-1015 or cvrpc@cvregion.com at least 3 business days prior to the meeting for which services are requested.

² Times are approximate unless otherwise advertised.

Une assistance linguistique gratuite est disponible pour accéder à tous les programmes

Next Meeting: September 8, 2026 or August 11, 2026 if needed

CVRPC aims to conduct meetings in a respectful, orderly, and productive manner. The purpose of this meeting is for the public body to complete its work as outlined in the meeting agenda. All members of the public will be given an opportunity to comment during the public comment period on matters being considered by the public body at this meeting. However, meetings are not debates. The Chair of this public body is charged with running this meeting and all statements and questions will be directed to the Chair once a speaker is recognized.

Respondents from the public body and staff will try to answer any questions of a factual nature.



MEMO

Date: July 14, 2026
To: Board of Commissioner
From: Christian Meyer, Executive Director
Re: Public response to the allegation of Open Meeting Law violation

✉ **ACTION REQUESTED:** Move to ratify the denial of the alleged violation of Open Meeting Law against the CVRPC Board of Commissioner dated June 18, 2026.

On June 18, 2026, CVRPC received the attached notice alleging a violation of Vermont Open Meeting Law took place at the June 18 joint special meeting of the Board of Commissioners and CVRPC Executive Committee.

Background

In alignment with the Rules of Meeting Conduct and Public Participation, adopted 5/12/2026, Chair Carbee opened public comment during the opening of the meeting.

Mr. Whitaker spoke from timestamp 00:03:00 to 00:09:22 with about 30 seconds lost in the middle due to technical difficulties with the remote meeting. During his time Mr. Whitaker provided comment on the allegations of both the Board and Brownfields Advisory Committee, the Rules of Meeting Conduct and Public Participation and its adoption, the actions taken during the BAC meeting, his past related allegation regarding the June 1 meeting of the Executive Committee, commissioner discussion when a quorum is not present, and CVRPC's contract with a qualified environmental professional. The comments generally followed the letter distributed to the full Board via email directly preceding the June 18, meeting.

A recording of Thursday's Board of Commissioners meeting is available at:

<https://centralvtplanning.org/about/minutes-agendas-staff-reports/board-of-commissioners/>

Staff would summarize Mr. Whittaker's attached allegations as follows: By restricting public-comment with a time limit and to only one part of the agenda, CVRPC is not allowing the public a reasonable opportunity to express its opinion on matters considered by the public body during the meeting. Further, he opines that CVRPC does not have the right put into place an administrative policy that places limits on public comment.

VLCT and Vermont SOS Guidance

The VT League of Cities and Towns and the VT Secretary of State's office have stated that both limitations are within the rights of a public body.

In their Open Meeting Law Training video, the Vermont Secretary of State's office states, "Many public bodies allow public comment at the start of the meeting, while others place it as the final agenda item. Some bodies allow public comment whenever anyone is present that has something to add to the conversation. We recommend allowing the public to comment on each item as the public body proceeds through the agenda."

(<https://www.youtube.com/watch?v=kKKQeUiAFLs> Timestamp:26:53)

Per statute cited below, because CVRPC failed to respond within 10 calendar days of receipt of the notice, it was treated as a denial of the allegations (1 V.S.A. § 314(2)).

Best practices state that despite the existing denial, CVRPC should address the allegation on the record and take any merited action. Therefore, staff are recommending an action be taken to ratify the denial of the alleged violation of Open Meeting Law against the CVRPC Board of Commissioner dated June 18, 2026.

State statute relevant to CVRPC's response:

Per 1 V.S.A. § 314 (b)(2), upon receipt of the written notice of alleged violation, the public body shall respond publicly to the alleged violation within 10 calendar days by:

(A) acknowledging the violation and stating an intent to cure the violation within 14 calendar days; or

(B) stating that the public body has determined that no violation has occurred and that no cure is necessary.

Per 1 V.S.A. § 314 (b)(3) failure of a public body to respond to a written notice of alleged violation within 10 calendar days shall be treated as a denial of the violation for purposes of enforcement of the requirements of this subchapter.

Per 1 V.S.A. § 314 (b)(4)(a), should the CVRPC acknowledge a violation, additional action would be needed to ratify or declare void Tuesday's actions, if the violation was found to result in:

(i) a meeting that was not noticed in accordance with subsection 312(c) of this title; or

(ii) a meeting that a person or the public was wrongfully excluded from attending; or

(iii) an executive session or portion thereof not authorized under subdivisions 313(a)(1)-(10) of this title



Notice of Open Meeting Law Violation — CVRPC Board of Commissioners June 18, 2026

From Stephen Whitaker <whitaker.stephen@gmail.com>

Date Thu 6/18/2026 7:46 PM

To Peter Carbee - Chair, CVRPC Commissioner & TAC Appointee - Washington <accuratecounts.vt@gmail.com>

Cc Christian Meyer <meyer@cvregion.com>

Dear Mr. Meyer and Chair Carbee:

This message constitutes written notice, under 1 V.S.A. § 314(b)(1), that the Central Vermont Regional Planning Commission ("CVRPC" or the "Commission") violated the Vermont Open Meeting Law, 1 V.S.A. §§ 310–314, at its Board of Commissioners meeting of June 18, 2026. It alleges a specific violation and requests a specific cure, as the statute requires.

This notice concerns only the meeting of June 18, 2026. It does not re-allege, and is independent of, the previously noticed matters concerning the meetings of June 5 and June 9, 2026, and it does not address the validity of any action taken by the Commission or its committees, which is reserved.

1. The meeting and the matter before the Board

The June 18 meeting was convened, in part, to act on accusations that the Open Meeting Law had been violated at the Brownfield Advisory Committee meeting of June 5, 2026, and at the Annual Meeting of June 9, 2026. The conduct of the June 5 meeting was therefore squarely a matter "considered by the public body during the meeting" within the meaning of 1 V.S.A. § 312(h). The Board took up the June 5 allegation, deliberated it, and voted to deny it — 13 in favor, none opposed, with three commissioners abstaining.

2. The violation

During the public comment period at the outset of the meeting, the undersigned began to describe how the June 5 meeting had in fact been conducted, including that the Commission has at times treated quorum-failed sessions as informal gatherings whose positions are then ratified at the next quorum with the appearance of fresh deliberation. Before the undersigned could state the specific facts of the June 5 meeting — how late the Chair joined, that a voting member departed during the meeting, and that the agenda was compressed into roughly twenty-five minutes — the Chair, Peter Carbee, who was physically present in the room, interrupted and instructed the undersigned to "wrap it up." The undersigned indicated that his time was in dispute and that he would finish, but the specific June 5 facts

and the close of his requests were curtailed. (The contemporaneous transcript registers an unintelligible fragment at this exact point, immediately before the undersigned resumed with his requests, consistent with the Chair speaking over the comment.)

When the Board later reached the June 5 allegation and began to deliberate, multiple commissioners stated on the record that they lacked the information needed to vote: one stated that he would be voting “from an uninformed position” and that most members would be “guessing”; another stated that he was not “familiar enough to say yay or nay.” A request was then made on the floor for an account from someone who had attended the June 5 meeting. The undersigned — the only member of the public present who had attended the June 5 meeting in full — offered to provide that account. The Chair refused, stating that public comment was “closed,” that it was the undersigned’s “time to be quiet,” and that he would “disallow” the comment. The undersigned stated on the record that he preserved the point for appeal. The Board then voted to deny the June 5 allegation without hearing the offered account.

The Chair himself had only fragmentary first-hand knowledge of the June 5 meeting, having joined it late and participated by telephone on speakerphone. He was, by his own attendance, present for only a portion of that meeting — and he was the official who both curtailed the opening comment and refused, during deliberation, to permit the one complete first-hand account available in the room.

3. The applicable standard

1 V.S.A. § 312(h) provides that the public “shall be given a reasonable opportunity to express its opinion on matters considered by the public body during the meeting,” subject only to “reasonable rules established by the chairperson.” CVRPC’s own Bylaws reinforce this: Section 601 provides that all meetings of the Board and its committees “are subject to the Vermont Open Meeting Law,” 1 V.S.A. §§ 310–314. The chairperson’s authority to set “reasonable rules” is authority to regulate the time, order, and manner of comment so that order is maintained. It is not authority to extinguish the opportunity to be heard on a matter while that matter is being considered and decided.

To the extent the Chair’s ruling rested on the public-participation policy adopted May 12, 2026, that policy is, at most, one of the “special rules” the Board may adopt under Bylaws Section 608. A special rule is subordinate to the Bylaws and to statute; it cannot be applied to defeat the right that Section 601 and § 312(h) guarantee. The Commission need not resolve how that policy was adopted to recognize that it cannot be applied to eliminate a statutory right.

4. Why the refusal was not a “reasonable rule”

A rule is not reasonable, within the meaning of § 312(h), when its effect is to deprive the public body of material information on the precise question it is deciding. Three features place the June 18 refusal outside the bounds of a reasonable rule. First, the testimony offered was material: it bore directly on the question the Board was voting on — how the June 5 meeting was conducted. Second, the Board had affirmatively identified its need for that information; commissioners stated on the record that they were uninformed and asked for an account from an attendee. Third, the undersigned was the only available source of a complete first-hand account in the room, and that opportunity had already been foreclosed once, when the Chair curtailed the opening comment. A ruling that forecloses material, requested, first-hand testimony at both available opportunities, and leaves the body to vote on information it has called inadequate, is the

opposite of the informed public participation that § 312(h) exists to protect.

5. Context bearing on knowledge and intent

As context bearing on whether the violation was knowing and intentional under 1 V.S.A. § 314(a), the undersigned notes that the same restriction on public comment has now been applied across the meetings of June 1, June 5, June 9, and June 18, 2026, and that the Board denied written objections concerning the June 5 and June 9 meetings at the same June 18 meeting. The undersigned does not, by this notice, re-allege those prior matters; the pattern is identified solely as it bears on the Commission's knowledge and intent.

6. Specific cure requested

Pursuant to 1 V.S.A. § 314(b)(1), the undersigned requests the following specific cure. First, that the Commission place the June 5, 2026 matter — and the question whether an Open Meeting Law violation occurred there — on the agenda of a future duly warned meeting, and permit public comment on that item as it is considered, before the Commission takes or relies upon any further action arising from it. Second, that the Commission adopt, pursuant to 1 V.S.A. § 314(b)(4)(B), specific measures that actually prevent recurrence — including conforming its public-comment practice to § 312(h), so that members of the public are afforded a reasonable opportunity to be heard on matters as the body considers them, and not solely within a single opening window that the Chair may foreclose.

The Commission must respond publicly to this notice within 10 calendar days, either acknowledging the violation and stating its intent to cure within 14 calendar days, or stating that it has determined no violation occurred and that no cure is necessary. 1 V.S.A. § 314(b)(2). Failure to respond within 10 calendar days will be treated as a denial of the violation. 1 V.S.A. § 314(b)(3).

7. Reservation of rights

The undersigned reserves all rights, including the right to bring an enforcement action in the Civil Division of the Superior Court under 1 V.S.A. § 314(c), and to seek the injunctive relief, costs, and attorney's fees the statute allows, within the one-year period the statute provides. The undersigned further reserves the right to supplement this notice with citations to the Commission's official audio-visual recording of the June 18, 2026 meeting, including timestamps, once the Commission makes that recording available. Nothing in this notice waives, merges, or limits any separately pending or contemplated matter, including any challenge to the validity of action taken at the June 5, 2026 meeting.

Note on sourcing: The quotations in this notice are drawn from the undersigned's first-hand participation in the June 18, 2026 meeting and from the contemporaneous LiveTranscribe transcript, which the undersigned can produce. The Commission's official Zoom recording of the meeting remained in the Commission's custody and had not been made publicly available as of the date of this notice. As stated above, the undersigned reserves the right to supplement this notice with precise citations to that recording, including timestamps, upon its release.

07/14/2026
Respectfully,

Board of Commissioners

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Stephen Whitaker
Montpelier, Vermont

CENTRAL VERMONT REGIONAL PLANNING COMMISSION BOARD OF COMMISSIONERS

Annual Meeting DRAFT MINUTES

June 9, 2026

Commissioners:

☒ Barre City	Janet Shatney, Sec/Treas	☒ Moretown	Deborah Sargent
☐	Vacant	☐	Joyce Manchester, Alt
☐ Barre Town	Vacant	☒ Northfield	Royal DeLegge
☐	Vacant	☐	Vacant
☒ Berlin	Alice Farrell	☒ Orange	Lee Cattaneo, Vice Chair
☒	Robert Wernecke, Alt.	☐ Plainfield	Paula Emery
☐ Cabot	Brittany Butler	☐	Bob Atchinson, Alt.
☒ Calais	John Brabant	☒ Roxbury	Jerry D'Amico
☐	Melanie Kehne, Alt.	☒ Waitsfield	Alice Peal
☒ Duxbury	David Wendt	☐	Don La Haye, Alt.
☐	Vacant	☒ Warren	Jim Crafts
☒ E. Montpelier	Alexander Rob	☐	Adam Zawistowski, Alt.
☐	Clarice Cutler, Alt.	☒ Washington	Peter Carbee, Chair
☒ Fayston	Andrew McNealus	☒ Waterbury	Doug Greason
☒ Marshfield	Amy Monahan	☒ Williamstown	Richard Turner
☐ Middlesex	Ron Krauth	☐ Woodbury	Michael Gray
☒	Mitch Osiecki, Alt.	☒ Worcester	Bill Arrand
☒ Montpelier	Mike Miller		

Staff: Christian Meyer, Barbara Petrie, Brian Voigt, Jeffrey Gibson, Kari Pelletiere, Lorraine Banbury, Niki Sabado, Reuben MacMartin, Keith Cubbon, Eli Toohey, Lincoln Frasca, Brian Voigt, Elizabeth Opladen (Summer Planning Tech), Addison Hardt (Summer Planning Tech)

Guests: Fred Kenney, Interim Executive Director
Central Vermont Economic Development Corporation

Members of the Public: Steven Whitaker, Montpelier resident

Call to Order: Chair Carbee confirmed meeting was being recorded, called the meeting to order at 6:31 pm, roll call was taken, and a quorum was established.

Adjustments to the Agenda: None

Public Comments: Steve Whitaker provided public comment, sharing that, in his opinion, CVRPC violated mandatory public participation requirements called for in statute. He questioned the \$87,000 approval of the Country Club Road site investigation made without a proper workplan. He highlighted concerns about children's safety at Turtle Island Children's Center and elderly residents receiving food from unassessed soil at that site. Commissioner Brabant requested we add an agenda item to the next meeting inviting Trish Coppolino from ANR to explain the compliance

status of the Brownfields program with state and federal laws. Chair Carbee noted this invitation would be taken into consideration.

Accusation of Open Meeting Law Violation: Christian noted for the group that there was a memo in the packet addressing this item. The discussion focused on addressing allegations of an open meeting law violation at the June 1st Executive Committee meeting.

A motion was made to either respond to the alleged allegation and schedule a meeting within 10 days with intent of curing the violation or to determine that no violation occurred.

Chair Carbee called for a motion saying that there was no Open Meeting Law Violation at the June 1st Executive Committee meeting. Commissioner D'Amico moved the motion and was seconded by Commissioner Cattaneo.

Commissioner Peal asked to comment on the motion, proposing to amend it to include that there was no intent to create a violating environment or stifle public comment. The ensuing discussion revealed conflicting interpretations of the Code of Conduct and Public Participation Policy, with some arguing that the public's input should be allowed on specific agenda items while others present maintained that public comment should be limited to the beginning of the meeting to avoid interrupting deliberations.

Based on Commissioner Peal's comment on the motion, an amended motion was put forth as follows: *No open meeting violation occurred at the June 1st Executive Committee meeting, nor was it the intent of the Committee or the Code of Conduct and Public Participation Policy to limit public discussion of specific issues.* Commissioner Brabant asked for clarification on the details of the violations. Chair Carbee reviewed the Code of Conduct and Public Participation Policy of CVRPC. There was further discussion among commissioners regarding the policy.

Commissioner D'Amico reminded the group that what was under discussion was the agenda item "Accusation of Meeting Law Violation" and not the Code of Conduct Policy. Chair Carbee stated that the current discussion is around an Open Meeting Law violation and the policy that was approved by the Commission in May states allowing three minutes with extra time as allowed by the Chair at the beginning of the meeting. He added that until that policy changes he will enforce the standing policy, and then whatever new policy, once a new one is adopted. Given this there is no violation of the Open Meeting Law.

Commissioner Brabant moved to table the motion on the floor until we were better informed by the Secretary of State; Commissioner Peal seconded. Chair Carbee noted this was non-debatable. Commissioner Miller noted the difference between a motion to table (moves it to end of the meeting) versus a motion to postpone (which is debatable and does get a vote.)

A roll call was taken to determine tabling motion amended as follows: *No open meeting violation occurred at the June 1st Executive Committee meeting, nor was it the intent of the Committee or the rules of meeting conduct and participation to limit public discussion of specific issues.*

Roll Call results are as follows:

Motion to Table (per CMB's spreadsheet):

Barre City, Berlin, Calais, Middlesex, Waitsfield, Williamstown = 6 yay; 13 nay motion to table did not pass.

Commissioner Wendt noted that the complainant had adequate time for public comment on that agenda item as they were well prepared and informed based on their presentation regarding the 6/1/2026 meeting. Examples provided here regarding those unable to speak on agenda item prior to their presentations at meetings didn't seem to meet the issues that were brought forth here.

Chair Carbee then called for a motion to deny the allegation brought forth regarding the Open Meeting Law violation.

Roll Call results are as follows:

Motion to Deny the Allegation (per CMB's spreadsheet):

Barre City, Berlin, Duxbury, East Montpelier, Fayston, Marshfield, Montpelier, Moretown, Northfield, Orange, Roxbury, Waitsfield, Warren, Washington, Waterbury, Williamstown, Worcester = 17:1 Motion to deny passed

Calais – Abstain. When asked by the Chair if Commissioner Brabant would like to share the reason for his abstention, he communicated that as he had not been present during the meeting in question, perhaps the complainant had addressed the item brought forth with ample time. His larger concern is that the Commission allows public comment on agenda items without debate or argument going forward.

FY27 CVRPC Committee Election Results: Christian explained the postal service issues we've been experiencing and thanked all for their flexibility in pivoting to an electronic version of voting. Commissioner Shatney, Secretary/Treasurer of the Board, shared 16 ballots were received, counted and all named on the ballot were voted in unanimously. She asked if the group wanted her to read through the ballot positions and those elected, and the group agreed it was not necessary. Commissioner Shatney also noted that the electronic balloting went very well, and the Commission should consider this method of voting again next year in lieu of paper ballots.

Appointment of Executive Director to Represent CVRPC on 87 State Street LDC Board of Directors: The Board approved appointing Christian Meyer, Executive Director to represent CVRPC on the 87 State Street Local Development Corporation Board, with Lincoln Frasca as the alternate designee for the same capacity. Commissioner Brabant mentioned it should be made clear that the CVRPC designee will be chosen by E.D. Meyer and not the Board. This clarification was acknowledged.

Chair Carbee called for a motion to appoint Christian Meyer, Executive Director, to represent CVRPC on the 87 State Street LDC Board and he may designate a staff member as an alternate for the same capacity of his choosing. The motion was moved by Commissioner Greason and seconded by Commissioner Rob. Motion passed unanimously.

Presentation on Regional Plan Update and Comments Received. Endorse staff Submission of Preapplication for Land Use Review Board comments: Lory, Kari and Brian included a detailed

presentation on the regional plan update, discussing changes to environmental justice impacts, energy updates, and future land use mapping with the plan currently undergoing public outreach and review processes. Christian discussed the Energy portion given that Planner Sam Lash was not in attendance at this meeting. There were some questions from Commissioners for Brian Voigt for which he provided a screen share of map of land use classes to further demonstrate what he was explaining.

Brian explained the constraints of the VAPTA methodology in making map changes and clarified the overlapping districts on the draft map would be cleared up before submission. The group discussed housing targets, with concerns raised about the feasibility of certain municipality targets, particularly for smaller communities like Barre City.

Some questions from commissioners included what the difference between required versus recommended changes were. Christian explained what we are required to produce and when. As requested by Chair Carbee, Christian restated the motion:

Chair Carbee called for a motion to direct staff to submit the Draft 2026 Regional Plan Pre-Application as presented on June 9th, 2026, CVRPC Board of Commissioners meeting, to the Land Use Review Board. Commissioner Cattaneo made a motion seconded by Commissioner Miller. Motion passes unanimously.

Accept Meeting Minutes – 5/12/2026: *Chair Carbee called for a motion to accept the minutes of the May 12th Board of Commissioners meeting as amended; the motion was moved by Commissioner Cattaneo and seconded by Commissioner Farrell. Motion passed unanimously.*

Moretown Sidewalk Compatibility Letter: Christian gave a brief overview of this agenda item. *Chair Carbee called for a motion to allow staff to draft a letter of compatibility for this Moretown Sidewalk project. The motion was moved by Commissioner D’Amico and seconded by Commissioner Crafts. Motion passed unanimously.*

Accept Committee and Staff Reports (May): *Chair Carbee called for a motion to accept the Committee and Staff Reports. The motion was moved by Commissioner Cattaneo and seconded by Commissioner Farrell. Motion passed unanimously.*

Commissioner Round Table: Commissioner Brabant shared that there was a discussion at the last Selectboard meeting in Calais around ADU’s and setting up a fund in the community to assist folks with some the infrastructure this housing requires. Eli Toohey added there is information available regarding revolving loan funds to address these needs.

Adjournment:

Commissioner Carbee called for a motion to adjourn, moved by Commissioner Cattaneo, seconded by Commissioner Miller. Motion passed unanimously.

Meeting adjourned at 8:31 pm.

Respectfully submitted,
Barbara Petrie, Office Manager

**CENTRAL VERMONT REGIONAL PLANNING COMMISSION
BOARD OF COMMISSIONERS
CVRPC Executive Committee
Joint Special Meeting
DRAFT MINUTES
June 18, 2026**

Commissioners & Executive Members:

☐	Barre City	Janet Shatney, Sec/Treas	☒	Moretown	Deborah Sargent
☐		Vacant	☐		Joyce Manchester, Alt
☐	Barre Town	Vacant	☒	Northfield	Royal DeLegge
☐		Vacant	☐	Orange	Vacant
☒	Berlin	Alice Farrell	☐	Plainfield	Lee Cattaneo, Vice Chair
☐		Robert Wernecke, Alt.	☐		Paula Emery
☒	Cabot	Brittany Butler	☐	Roxbury	Bob Atchinson, Alt.
☒	Calais	John Brabant	☐	Waitsfield	Jerry D'Amico
☐		Melanie Kehne, Alt.	☒	Warren	Alice Peal
☒	Duxbury	David Wendt	☐		Don La Haye, Alt.
☐		Vacant	☒	Washington	Jim Crafts
☐	E. Montpelier	Alexander Rob	☒	Waterbury	Adam Zawistowski, Alt.
☐		Clarice Cutler, Alt.	☒	Williamstown	Peter Carbee, Chair
☐	Fayston	Andrew McNealus	☒	Woodbury	Doug Greason
☒	Marshfield	Amy Monahan	☒	Worcester	Richard Turner
☐	Middlesex	Ron Krauth			Michael Gray
☐		Mitch Osiecki, Alt.			Bill Arrand
☒	Montpelier	Mike Miller			

Staff: Christian Meyer, Barbara Petrie**Members of the Public:** Stephen Whitaker, Montpelier**Guests:** None

Call to Order: Chair Carbee called the meeting to order at 5:30 pm, roll call was taken, and a quorum was established.

Adjustments to the Agenda: None

Public Comments: Steve Whitaker raised concerns about the validity of meeting conduct rules adopted on May 12th, arguing they were not properly adopted under Vermont law and restricted public comment opportunities.

Accusation of Open Meeting Law Violation: 6-9-2026 Board of Commissioners Meeting. Christian explained that, per VLCT and Secretary of State guidance, restricting public comment to specific agenda items is permitted under VT's Open Meeting Law and that the rules adopted on May 12th do not require bylaw amendments. Christian also addressed questions about the procurement process for Onterris Environmental, noting that EPA approved the process and that it was

carried out through an open solicitation. He also mentioned that the Brownfields Advisory Committee had acted based on information provided by environmental professionals.

There was discussion among the commissioners present around whether any feedback had been received from our attorneys and/or VLCT regarding this issue. It was agreed that there are several items that should be brought up at a future meeting, given all that has come up during this time.

Commissioner Brabant made a motion that Open Meeting Law was not violated on 6/9/2026. Commissioner DeLegge seconded the motion.

There was further discussion regarding whether the rules of procedure were or were not properly adopted. Christian clarified that a yes or yay to the motion indicated that no violation had occurred.

Chair Carbee repeated the motion: As to the accusation of an open meeting law violation at the Board of Commissioners Meeting on June 9, 2026, that all those in favor of denying the accusation of this violation would indicate so by saying yay.

One abstention required a roll call vote with results as follows:

Yays

Alice Farrell
Brittany Butler
David Wendt
Amy Monahan
Mike Miller
Deb Sargent
Royal DeLegge
Alice Peal
Jim Crafts
Peter Carbee
Doug Greason
Richard Turner
Bill Arrand
Michael Gray
Mitch Osiecki (alt)

Abstain

John Brabant

Motion to deny the accusation of Open Meeting Law violation at the June 9, 2026 Board of Commissioners meeting passed.

Accusation of Open Meeting Law Violation: 6-5-2026 Brownfields Advisory Committee Meeting

Chair Carbee called for a motion regarding the above. Commissioner Miller made a motion to deny the Open Meeting Law violation allegation for the June 5, 2026, Brownfields Advisory Committee meeting. Commissioner Farrell seconded the motion.

Commissioner Miller continued that there was no information provided in Mr. Whitaker's memo proving that a violation had occurred. There was further discussion among the commissioners regarding past practices on making these decisions (e.g., listening to all minutes, watching all recordings, and so forth). Christian shared that board members are allowed to vote on matters as long

as they have sufficient knowledge of the basis of the motion.

Commissioner Crafts abstained, sharing that he was not familiar enough with the topic to decide one what or the other, nor was he present at the meeting. It was announced that recordings and minutes are posted on the website, made available for the public to familiarize themselves with topics under discussion.

Chair Carbee repeated the motion, as to the accusation of the Open Meeting Law violation at the Brownfields Advisory Committee meeting on June 5, 2026. Due to at least one abstention, a roll call vote was required with results as follows:

Yays

Alice Farrell
Brittany Butler
David Wendt
Amy Monahan
Mike Miller
Deb Sargent
Royal DeLegge
Peter Carbee
Doug Greason
Richard Turner
Bill Arrand
Michael Gray
Mitch Osiecki (alt)

Abstain

John Brabant
Alice Peal
Jim Crafts

*Commissioner Carbee called for a motion to adjourn, moved by Commissioner Brabant, seconded by Commissioner Arrand. **Motion passed unanimously.** Meeting adjourned at 6:13 pm.*

Respectfully submitted,
Barbara Petrie, Office Manager



MEMO

Date: July 14, 2026
To: Board of Commissioners
From: Christian Meyer, Executive Director
Re: FY25 Financial Audit Report

☒ ACTION REQUESTED: Discussion.

CBIZ CPAs P.C. has completed CVRPC's FY25 financial audit. CBIZ identified no deficiencies in internal control that they consider to be material weaknesses. The Executive Committee met with the auditor during their July 6 meeting and accepted the audit report. The report along with past reports is available here: <https://centralvtplanning.org/about/financial-audits/>

Per the *CVRPC Bylaws*, as amended December 9, 2025, and the *Administrative and Financial Management Policy and Procedures*, an annual audit, conducted by an independent CPA, shall be performed and a report shall be presented to the Executive Committee at a duly warned meeting. This audit is to confirm that the financial statements are free of "material misstatement" and give an accurate accounting of CVRPC's funds.

CVRPC is below the federal cost threshold for a single audit. Had the Commission to expended more than \$750,000 in federal funds in fiscal year 2025, a single audit would have been required.

In addition to those purposes stated above, the Audit supports the development of CVRPC's indirect rate. Audited costs for the prior fiscal year serve as the basis for the indirect rate applied to the current year.



MEMO

Date: July 14, 2026
To: Board of Commissioners
From: Christian Meyer, Executive Director
Re: DRAFT FY27 Budget & Work Plan

✉ ACTION REQUESTED: Discussion.

Per Section 904 of the CVRPC Bylaws, “the Executive Director shall prepare an annual written work plan and budget that shall be presented to the Executive Committee for approval. The approved work plan and budget shall be presented to the Board at the July meeting or as soon as possible thereafter.”

Setting

The FY27 budget and work plan build upon our core programs from FY26. Funding and work programs with our major state partners have not been drastically adjusted nor have our annual contracts been substantially revised. The largest change to our programming and budget is the additional capacity and funding for our flood resilience funded through the Vermont Community Development Program and Federal Community Development Block Grant-Disaster Recovery.

As in past years, this budget and work plan is marked by some programs winding down while new programs are launched. This year CVRPC will be working with many of our Central Vermont communities to deliver planning work funded through various state planning and highway grants. Funding has been restored for our emergency management planning work and is expected to carry into FY27. Major programs like the Clean Water Service Provider (CWSP) and the EPA Brownfields Assessment Program and Revolving Loan Fund are either established beginning operations, producing a regular volume of new projects.

Staffing in FY27 will include 14 employees comprising 13.8 Full Time Equivalent Positions Executive Director

Executive Director
Office Manager
Finance Manager
Natural Resources Program Manager
Natural Resources Planner
Energy and Climate Planner
Transportation Senior Planner

Community Development and GIS
Planner
Emergency Management and
Transportation Planner
Four Community Development/Land
Use Planners

Finance

Funding for the Commission's \$3.1 million budget comes from a combination of core funding sources, special projects, and municipal dues. In FY 27, this includes:

- ❖ \$1.1 million – Annual contracts through Agency of Conservation and Community Development, Agency of Transportation, Vermont Emergency Management, Agency of Natural Resources.
- ❖ \$687,130 – Contracts with stakeholders for projects and services. This includes storm water implementation funding, federally funded traffic safety planning, Municipal Energy Resilience program and other projects with project horizons of several years or less.
- ❖ \$550,000 – Operation of the Clean Water Service Provider. Funding is split between project implementation and program administration (85/15).
- ❖ \$637,000 – Facilitation of brownfields assessment and mitigation work. This program has grown significantly in the last year and is primarily pass through for projects.
- ❖ \$8,400 – Direct contracting for fee for services such as subcontracting accounting services for the Cross Vermont Trail and Wrightsville Beach Recreation District
- ❖ \$15,000 – Miscellaneous revenue mostly composed of interest income.
- ❖ \$92,691 – Municipal Dues

Except for municipal dues and interest income, all other funding is performance based with defined deliverables. Municipal dues are a critical investment in regional shared staffing. Their flexibility leverages special projects and transportation planning funds that benefit municipalities. The RPC leverages every dollar of municipal dues to bring in over 30 dollars in programming and project funding.

The Commission has a policy maintaining sufficient operating funds in reserves to continue operations in the event of paused funding streams. Based on the fiscal year 2025 draft audited net position, CVRPC's reserves currently stand at about 10 months. However, these reserves are expected to decrease in the coming years with changing indirect costs. These resources are critical to cushioning the impact of fluctuating funding and help to preserve the Commission's ability to provide services regardless of exogenous factors.



Fiscal Year 2027 Work Plan

Effective July 1, 2026 – June 30, 2027

Adopted: July 6, 2026

Introduction to CVRPC

CVRPC is one of eleven Commissions in Vermont. CVRPC operates under the Vermont Municipal and Regional Planning and Development Act (V.S.A. Title 24, Chapter 117) and its adopted bylaws. All municipalities, by law, are members. Active municipal participation in CVRPC affairs is voluntary.

The central Vermont planning area encompasses 23 municipalities and covers approximately 814 square miles and is home to 65,747 residents. Member municipalities include:

- | | | |
|-------------------|--------------|----------------|
| ▪ Barre City | ▪ Marshfield | ▪ Waitsfield |
| ▪ Barre Town | ▪ Middlesex | ▪ Warren |
| ▪ Berlin | ▪ Montpelier | ▪ Washington |
| ▪ Cabot | ▪ Moretown | ▪ Waterbury |
| ▪ Calais | ▪ Northfield | ▪ Williamstown |
| ▪ Duxbury | ▪ Orange | ▪ Woodbury |
| ▪ East Montpelier | ▪ Plainfield | ▪ Worcester |
| ▪ Fayston | ▪ Roxbury | |

CVRPC's professional, skilled staff expands local capacity, and works to link local, state, and federal planning needs. This Work Plan is its annual statement of planned activities

Our Work

REGIONAL PLANNING

CVRPC continues its work updating the Regional Plan. This planning process will bring together residents, elected leaders, the professional community, and community-based organizations in a conversation around how to best address issues and ensure the long-term health and vitality of the Central Vermont Region. The Plan builds on past regional planning efforts and looks towards the future using a vision created through public

engagement. A major element of this work will be engaging with municipalities on a new regional Future Land Use Area map and municipal housing targets.

CVRPC's statutory duties include participating in Act 250 and Section 248 project review, completing approvals of municipal plans when requested by a municipality, consulting with municipalities about implementation of their plans and CVRPC services, and making determinations of compliance regarding municipal plans and State energy goals. By participating in regulatory processes, CVRPC aims to shape development and to support municipal and regional conservation and development goals. Municipal plan review and approval includes verifying that a municipal plan addresses all plan elements and State goals required by statute. Regional approval of municipal plans is required for eligibility for certain State grants. Determinations of energy compliance verify that municipalities are working to meet Vermont's energy goals and provides a municipality with substantial deference in Section 248 proceedings.

CVRPC comments on State and Federal plans and proposals so regional and local viewpoints are considered and policy issues are informed by RPC research and analysis. This year, CVRPC anticipates providing a Central Vermont small public water utilities, FEMA flood map roll out, and flood recovery assistance and mitigation planning.

CVRPC coordinates activities with other organizations and represents the interests of the Region on commissions, committees, and boards, such as: West Central Vermont Comprehensive Economic Development Strategy Steering Committee, the THRIVE Leadership Partners, Central Vermont Economic Development Corporation, Tri-Valley Transit, Mad River Valley Planning District, 87 State Street Local Development Corporation, and VT Association of Planning & Development Agencies (VAPDA). CVRPC represents regional planning commissions on the Community Investment Board and participates in VAPDA's Emergency Management, and Transportation Committees.

Active Project and Service Agreements

- ❖ Agency of Commerce and Community Development (ACCD) Regional Planning Grant
- ❖ Climate Pollution Reduction Grant

MUNICIPAL ASSISTANCE

CVRPC assists member communities and their boards and committees to achieve their planning goals. Examples of the services CVRPC will provide in the coming year include:

- ❖ Support municipalities in the development of their municipal plans and local bylaws
- ❖ Provide technical assistance for municipalities pursuing state designations or renewing state designations
- ❖ Complete municipal planning consultations
- ❖ Participate in VT Council on Rural Development Community Visits
- ❖ Support developing water and wastewater planning activities
- ❖ Serve as the Local Development District for organizations pursuing Northern Borders Regional Commission Catalysts funding
- ❖ Provide municipal project management services on municipal scoping and construction projects
- ❖ Participate on municipal project steering committees
- ❖ Provide municipal grant writing assistance
- ❖ Other municipal fee-for-services are available depending on capacity.

In collaboration with the Vermont Bond Bank, beginning in FY 27 CVRPC staff will be continue outreaching and working with public water boards and fire districts to inventory water and wastewater systems and aggregate needs for future investment.

CVRPC welcomes additional requests for assistance throughout the year. Requests are filled on a first come, first served basis based on staffing capacity.

Municipal Contracts

- ❖ Northern Borders Regional Commission Local Development District administrative services: CVTA, Barre City Prospect Heights, Neck of the Woods Child Care, City of Montpelier, Town of Waitsfield
- ❖ Local Hazard Mitigation Planning: Calais, and Montpelier.
- ❖ Municipal Planning: Williamstown, Orange, Berlin
- ❖ Municipal Zoning: Middlesex

BROWNFIELD REDEVELOPMENT

Brownfields are properties abandoned or underused due to suspicion of contamination by hazardous substances or petroleum products. These sites would likely be viable commercial, industrial, housing, or green space properties if they could be cleared of suspected contamination. CVRPC's Brownfields Program supports environmental assessments and site redevelopment planning that can level the playing field for public, private, and non-profit investors to invest in these sites that are often found at the hearts of our communities.

Recent awards by the EPA to CVRPC for assessment and revolving loan fund will allow us to expand our brownfield program and increase our capacity to assist property owners with brownfield assessments and accessing remediation funding. A program advisory committee works with CVRPC to select sites that may benefit from environmental assessments, fund those assessments, carry out public outreach, and, if necessary, create plans for how specific sites could be cleaned up for reuse. In the coming year, CVRPC will be setting up its revolving loan fund to help landowners directly finance cleanup work.

CVRPC's Brownfield Program:

- ❖ expands and retains jobs;
- ❖ expands housing choices and supports downtown vibrancy;
- ❖ preserves history and creates public parks;
- ❖ advances community connections through community paths and public transit;
- ❖ grows community knowledge about risks and hazards of contamination; and
- ❖ engages local governments in decisions about brownfield assessments and redevelopment initiatives.

Active Programs

- ❖ Environmental Protection Agency Brownfields Coalition Assessment and Revolving Loan Fund

EDUCATION & TRAINING

CVRPC provides opportunities for Commissioners and municipalities to learn about pertinent topics. This year, CVRPC will sponsor, present, and publicize multiple workshops. Possible topics for this year include:

- ❖ Essentials of Land Use Planning,

- ❖ Basics of Section 248
- ❖ Maximizing Flood Relief Funding and Protecting Community Investments
- ❖ Infill opportunities in Central Vermont's downtowns,
- ❖ Developing energy targets for municipalities,
- ❖ Understanding Act 250,
- ❖ Resilience and/or water quality,
- ❖ Emergency Relief Assistance Fund (ERAF),
- ❖ Roundtables for municipal staff and volunteers,
- ❖ Other municipally-requested topics,
- ❖ Select Board meetups, and
- ❖ Statewide trainings delivered at the regional level

CVRPC produces an e-newsletter that contains information about ongoing events, project and program updates, municipal and other assistance, and general education. CVRPC's Facebook page and website host training opportunities, project and program information, and publication resources.

Modernizing Mobility

Transportation investments fuel growth in Central Vermont. CVRPC staff works closely with the Transportation Advisory Committee (TAC) and the Vermont Agency of Transportation (VTrans) to assess regional transportation needs through the Transportation Planning Initiative (TPI). Significant projects include:

- ❖ Provide transit-oriented development master planning project management for Barre City, Berlin, and Northfield.
- ❖ Provide technical assistance for Road Erosion Inventories: Williamstown, Worcester, Orange, Duxbury, Cabot, and Berlin.
- ❖ Complete municipal Bridge and Culvert inventories
- ❖ Develop a Safety Action plan for the Central Vermont planning area (A plan for zero traffic fatalities)
- ❖ Provide active transportation conceptual design support
- ❖ Implement traffic calming demonstration projects for requesting municipalities
- ❖ Conduct an active transportation asset gap analysis
- ❖ Assistance municipalities to meet requirements of the VT Clean Water Act
- ❖ Host highway supervisor roundtables
- ❖ Assist the Mobility Committee plan transportation needs for older and disabled adults.

CVRPC conducts traffic, turning movement, and bicycle and pedestrian counts; culvert, sign, sidewalk, road erosion, and ash tree inventories; and park-and-ride lot capacity surveys for the Region's facilities. This work provides data to accompany local knowledge. It positions municipalities to secure funds that augment municipal budgets and enables informed decision making.

CVRPC staff extends municipal capacity by connecting municipalities to State resources and assisting partners access State programs. CVRPC coordinates Road Safety Audits to identify short-term road safety improvements for crash sites. We also assist with Better Roads, Bicycle and Pedestrian, Better Connections, Transportation Alternatives Program, and other grant applications. RPCs have worked with municipalities to build program understanding of the Municipal Grants in Aid program for several years.

CVRPC has historically served as the Washington County representative to the Green Mountain Transit Board of Commissioners. In the coming year, CVRPC will transition to the board of the Tri-Valley Transit.

Active Project and Service Agreements

- ❖ Vermont Agency of Transportation (VAOT) Transportation Planning Initiative (TPI)
- ❖ VOAT Bike Network Study
- ❖ US Department of Transportation Safe Streets and Routes for All Regional Safety Action Plan
- ❖ Chittenden County Regional Planning Commission RAISE grant sub-award for Transit Oriented Development

Strengthening Community Resilience

CVRPC continues to work with communities and other partners to respond to the flood events of 2023 and 2024 and increase the resiliency of roads, bridges, and neighborhoods and to enhance community preparedness as storm events increase in number and intensity.

In the coming year, CVRPC will:

- ❖ Ensure municipalities with need receive pre-engineering support for projects qualifying for the Hazard Mitigation Grant Program
- ❖ Provide technical assistance for floodplain bylaw updates
- ❖ Draft local hazard mitigation plans (where CVRPC is selected)
- ❖ Support municipalities plan for cooling and warming shelters in extreme weather
- ❖ Provide technical assistance to municipalities pursuing the Community Rating System
- ❖ Help communities plan, implement, and seek funding for hazard mitigation projects
- ❖ Serve as Local Liaison and staff the State Emergency Operations Center during severe weather events to connect municipalities with resources and increase awareness of road closures and hazards
- ❖ Increase local official knowledge and skills through education and trainings, such as Incident Command Systems courses and the State Emergency Preparedness Conference
- ❖ Coordinate and participate in state and local public safety exercises and drills
- ❖ Assist the Regional Emergency Management Committee (REMC) to plan and implement projects that benefit from cross municipal cooperation
- ❖ Work with communities on understanding requirements for participation in the National Flood Insurance Program (NFIP) and its Community Rating System, a voluntary program that rewards community floodplain management activities with flood insurance premium rate reductions
- ❖ Assist interested municipalities to meet requirements under the Emergency Relief Assistance Fund (ERAF) rules



CVRPC assists communities with emergency management and public safety using funding from Vermont Emergency Management and the Federal Emergency Management Agency. In the coming fiscal year, CVRPC expects to provide increased assistance to municipalities for recover and mitigation project development and project management.

Active Project and Service Agreements

- ❖ Department of Public Safety Emergency Mitigation Planning Grant
- ❖ Vermont Emergency Management memorandum of understanding for disaster response
- ❖ RIVER Navigator – Region wide flood modeling, alternative testing, and coalition building.

Clean Water

CVRPC continues to be active in water quality and river management activities in the Region. Many of these activities are aimed at assisting municipalities to protect critical infrastructure like roads, bridges, and water/sewer lines, to restore floodplain areas and river buffers, and to implement clean water projects. Watershed organizations leverage CVRPC's planning services into on-the-ground project benefits. Both the VT Department of Environmental Conservation and municipalities use CVRPC as a knowledgeable, local project manager to complete implementation projects efficiently.

This year, CVRPC will:

- ❖ work with municipalities to identify, develop, and fund projects that mitigate conflicts between infrastructure and streams
- ❖ Engage municipalities to implement the State's Tactical Basin Plan for the Winooski Basin
- ❖ Assist municipalities with stormwater project design and implementation
- ❖ Assist municipalities and watershed organizations to identify and protect water resources in the region via town planning, land use regulation, and project implementation
- ❖ Assist the State to develop tools municipalities can use to plan and assess protection mechanisms for forest blocks and connecting corridors
- ❖ Improve flood resilience in headwaters by identifying and assisting municipalities to implement strategies for upland forest management
- ❖ Coordinate water quality work with transportation and emergency planning efforts including workshops for road crews and outreach related to river corridors and flood mitigation
- ❖ Provide project management services for local storm water management construction projects
- ❖ Subgrant funds as the Winooski River Basin Clean Water Service Provider to develop, design, and implement projects.

Active Project Service Agreements

- ❖ Rutland RPC 604b Water Quality Planning
- ❖ Chittenden County RPC Tactical Basin Planning
- ❖ DEC CWSP Administration
- ❖ Mount Ascutney Regional Commission Flood Bylaw updates

Energy Transitions

CVRPC's Regional Energy Plan focuses on meeting Vermont's energy goal of having renewable energy sources provide 90% of the state's total energy demand by 2050. The Regional Plan attained a Certification of Energy Compliance, which provides it with substantial deference in the Certificate of Public Good process (Section 248).

In the coming year, CVRPC will:

- ❖ Provide regional support to municipalities as they implement projects under the state Municipal Energy Resilience Program.
- ❖ Provide support to municipalities developing enhanced energy plans
- ❖ Host energy roundtables
- ❖ Support local energy committees
- ❖ Foster connections between energy planning and climate change resilience

Active Project Service Agreements

- ❖ Municipal Energy Resilience Program

Supporting Regional Entities

CVRPC provides services through fee-for-service arrangements. Geographic Information System (GIS) services are provided to municipalities, non-profit partners, and – as time and resource permit – private entities. These services assist people to understand and visualize data and make decisions based on the best information. Municipalities receive up to 12 hours of GIS services at no charge each year.

Our accounting services are provided to intermunicipal organizations and regional non-profits. These services leverage value and security for CVRPC's member municipalities, who participate in or contribute funds to the organizations served. CVRPC will continue to provide bookkeeping services and staff support to the Wrightsville Beach Recreation District and assist the Cross Vermont Trails Association with payroll and serve as the fiscal agent for the Central Vermont Medical Reserve Corps.

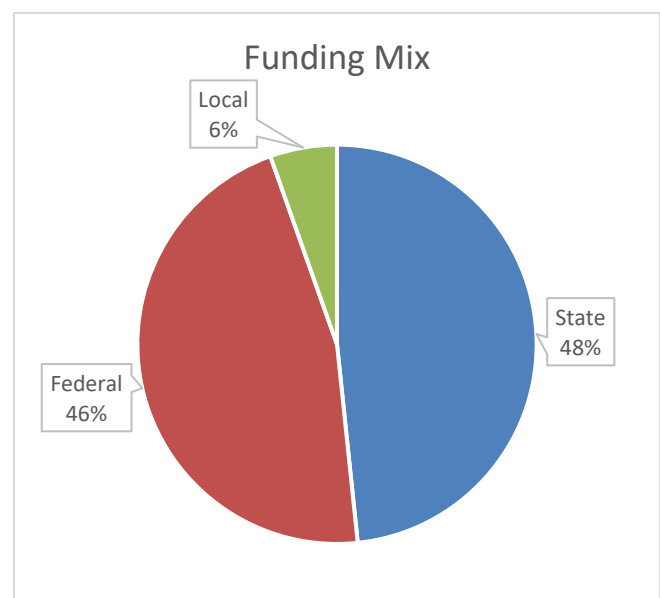
CVRPC welcomes additional requests for assistance throughout the year. Requests are filled on a first come, first served basis based on our capacity.

Resourcing Operations

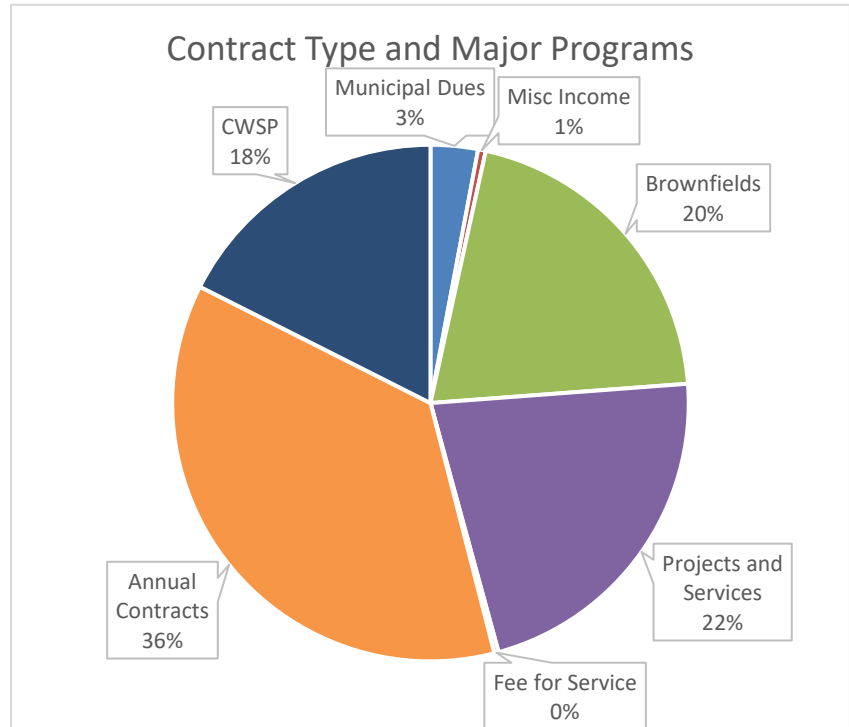
FINANCE

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- ❖ \$15,000 – Miscellaneous revenue mostly composed of interest income.
- ❖ \$92,691 – Municipal Dues



Except for municipal dues and interest income, all other funding is associated with a work program and defined deliverables. Municipal dues are a critical investment in regional shared staffing. Their flexibility leverages special projects and transportation planning funds that benefit municipalities. The RPC leverages every dollar of municipal dues to bring in over 30 dollars in additional program and project funding.

CVRPC funding is also variable from one year to the next. CVRPC is the Clean Water Service Provider as well as operates a brownfield program with federal funding. These programs provide some stability from one year to the next but are not guaranteed in the long run. The remainder of the CRPC budget is made-up by one time funding tied directly to specific projects or requested services.

The Commission's annual audit is posted on its website, www.centralvtplanning.com.

The Commission has a policy maintaining sufficient operating funds in reserves to continue operations in the event of paused funding streams. Based on the fiscal year 2025 draft audited net position, CVRPC's reserves currently stand at about 10 months. However, these reserves are expected to decrease in the coming years with changing indirect costs. These resources are critical to cushioning the impact of fluctuating funding and help to preserve the Commission's ability to provide services regardless of exogenous factors.

Planning equipment purchases include conference room equipment and furnishings, new computers, and lease improvements.

STAFFING

Staffing in FY 27 includes 14 employees, comprising 13.8 Full Time Equivalent Positions: Executive Director, Office Manager, Finance Manager, Program Manager, Senior Planner, and Planners (8). The Commission hires seasonal interns (Planning Technicians) and temporary staff as needed. It will also hire contractors to assist with technical projects under its transportation, natural resources, and brownfields programs.

FY27 Staff

Barbara Petrie	Office Manager
Brian Voigt	Program Manager
Christian Meyer	Executive Director
Jeffrey Gibson	Finance Manager
Eli Toohey	Planner
Kari Pelletiere	Planner
Keith Cubbon	Planner
Lincoln Frasca	Planner
Lorrain Banbury	Planner
Niki Sabato	Planner
Pamela Sonn	Planner
Reuben MacMartin	Senior Planner
Sam Lash	Planner
Fellow	Vacant

Recognizing Service

The Commission appreciates the thoughtful contributions of volunteers who serve as Regional Commissioners and Alternates and participate on municipal boards and committees. Your service enables effective local government and builds strong links between local and regional planning.

<i>Board of Commissioners</i>			
<i>Barre City</i>	<i>Janet Shatney, Sec/Treas</i>	<i>Northfield</i>	<i>Royal DeLegge</i>
	<i>VACANT, alt</i>		<i>VACANT, alt</i>
<i>Barre Town</i>	<i>VACANT</i>	<i>Orange</i>	<i>Lee Cattaneo, Vice Chair</i>
	<i>VACANT, alt</i>		<i>VACANT, alt</i>
<i>Berlin</i>	<i>Alice Farrell</i>	<i>Plainfield</i>	<i>Paula Emery</i>
	<i>Robert Wernecke, alt</i>		<i>Bob Atchinson, alt</i>
<i>Cabot</i>	<i>Brittany Butler</i>	<i>Roxbury</i>	<i>Gerry D'Amico</i>
	<i>VACANT, alt</i>		<i>VACANT, alt</i>
<i>Calais</i>	<i>John Brabant</i>	<i>Waitsfield</i>	<i>Alice Peal</i>
	<i>Melanie Kehne, alt</i>		<i>Don La Haye, alt</i>
<i>Duxbury</i>	<i>David Wendt</i>	<i>Warren</i>	<i>Jim Crafts</i>
	<i>VACANT, alt</i>		<i>Adam Zawistowski, alt</i>
<i>E. Montpelier</i>	<i>Alex Rob</i>	<i>Washington</i>	<i>Peter Carbee, Chair</i>
	<i>Clarice Cutler, alt</i>		<i>VACANT, alt</i>
<i>Fayston</i>	<i>Andrew McNealus</i>	<i>Waterbury</i>	<i>Doug Greason</i>
	<i>VACANT, alt</i>		<i>VACANT, alt</i>
<i>Marshfield</i>	<i>Amy Monahan</i>	<i>Williamstown</i>	<i>Richard Turner</i>
	<i>VACANT, alt</i>		<i>VACANT, alt</i>
<i>Middlesex</i>	<i>Ronald Krauth</i>	<i>Woodbury</i>	<i>Michael Gray</i>
	<i>Mitch Osiecki, alt</i>		<i>VACANT, alt</i>
<i>Montpelier</i>	<i>Michael Miller</i>	<i>Worcester</i>	<i>Bill Arrand</i>
	<i>VACANT, alt</i>		<i>VACANT, alt</i>
<i>Moretown</i>	<i>Deborah Sargent</i>		
	<i>VACANT, alt</i>		

Central Vermont Regional Planning Commission

FY27 Budget Summary

Adopted by the Executive Committee:

July 6, 2026

Peter Carbee, Chair

			FY25	FY26	FY27	%	
Acct							
Row	No.	Revenue	Audited	Un-Audited	Proposed	Change	Notes
10	4100	Regional Planning Funds (ACCD)	812,439	737,745	735,224	-0.3%	
11	4200	Community Development	168,201	754,268	858,999	13.9%	
12	4300	Fee for Services	2,188	8,400	8,400	0.0%	
13	4400	Municipal Contracts	91,510	67,067	85,898	28.1%	
14	4500	Natural Resources	579,913	630,910	585,632	-7.2%	
15	4600	Public Safety	81,551	18,465	263,486	1327.0%	CDBG-DR funding
16	4700	Town Dues	86,985	90,255	92,692	2.7%	
17	4800	Transportation	307,104	493,493	515,512	4.5%	
18	4900	Other Income	67,685	27,562	30,000	8.8%	
19	Total Revenue		2,197,576	2,828,164	3,175,843	12.3%	

21 Personnel Costs

22	5001	Salaries	702,394	875,015	1,052,811	20.3%	
23	5100	Fringe	302,060	338,095	431,560	27.6%	
24	Total Personnel Costs		1,004,454	1,213,110	1,484,371	22.4%	

26 Contractual & Professional Services

27	5315	Consultants	675,072	1,280,645	1,416,007	10.6%	
28	5201	Accounting	68,319	76,000	6,500	-91.4%	Shift to in-house
29	5202	Audit	18,900	33,000	33,000	0.0%	
30	5203	IT/Computer	27,913	20,000	27,913	39.6%	
31	5204	Legal	3,227	4,000	15,000	275.0%	Litigation adjustment
32	5200	Other	323	397	323	-18.6%	
33	Total Contractual & Professional Services		793,754	1,414,042	1,498,743	6.0%	

35 Operating Costs

36	5305	Advertising	1,396	1,239	1,396	12.7%	
37	5325	Copy	2,687	3,508	3,087	-12.0%	
38	5330	Supplies	19,992	27,108	24,992	-7.8%	
39	5344	Insurance	5,227	5,225	5,227	0.0%	
40	5350	Meetings / Programs	12,298	14,700	14,060	-4.4%	
41	5355	Postage	473	800	473	-40.9%	
42	5360	Dues / Membership / Sponsorships	12,290	7,888	10,108	28.2%	
43	5370	Office Occupancy	31,499	30,003	31,629	5.4%	Rent & cleaner less lease interest
44	5375	Software / Licenses / IT Subscriptions	8,988	7,233	8,988	24.3%	
45	5385	Telephone / Internet	6,216	7,541	6,216	-17.6%	
46	5390	Travel	8,048	28,000	26,148	-6.6%	
47	5990	Interest Expense	13,939	15,565	13,939	-10.4%	Per GASB 87 office lease interest
48	5339	Gifts	157	250	157	-37.4%	
49	5380	Fees	80	178	80	-55.0%	
50	5999	Miscellaneous	143	150	143	-4.5%	
51	5320	Depreciation	1,349	1,125	1,125	0.0%	Depreciation on equipment and improvements
52	Total Operating Costs		124,782	150,512	147,768	-2%	

54	Total Expenditures		\$1,922,990	\$2,777,663	\$3,130,882	13%	
56	Net		\$274,586	\$50,501	\$44,961	-11%	



MEMO

Date: July 14, 2026

To: Board of Commissioner

From: Reuben MacMartin, Sr Transportation Planner

Re: Letters of Compatibility: Waitsfield, Warren, and Waterbury

✉ **ACTION REQUESTED:** Move to endorse the attached letters of compatibility for the towns of Waitsfield, Warren, and Waterbury.

CVRPC has received requests for letters compatibility supporting local active transportation grant applications to the VTrans Bike and Ped program. Per adopted guidelines, letters of compatibility may be reviewed by the Project Review Committee or the Board of Commissioners. These projects were submitted to the Project Review Committee for endorsement at their July meeting. The Committee was unable to act as they felt there was insufficient accompanying information. The Committee recommend the letters be brought to the Board of Commissioners with additional details and supporting materials.

Attached, please find project descriptions and maps along with a draft letter compatibility for each applicant.

MRP Waitsfield Improvements Project Description

The proposed project will implement a series of targeted safety and accessibility improvements along the Mad River Path in Waitsfield, Vermont, addressing several deficiencies that limit safe and comfortable walking and bicycling access between key community destinations. The Mad River Path serves as a critical active transportation corridor connecting residential neighborhoods, schools, parks, local businesses, municipal facilities, and village centers throughout the Mad River Valley. The proposed improvements will enhance existing path segments, improve roadway crossings, address ADA accessibility needs, and strengthen connections within the broader pedestrian and bicycle network.

The first improvement is the replacement of the existing grass section of the Heart of the Valley Path—from the Shaw’s East driveway along Slow Road and Skatium Road to the boardwalk—with a 5- to 6-foot-wide accessible gravel surface. This upgrade will create a more durable, ADA-compliant connection between the Heart of the Valley boardwalk and key destinations, including Shaw’s Supermarket and the Mad River Green Shopping Center, allowing residents and visitors to travel more safely and comfortably on foot or by mobility device.

The second improvement is to install six roadway signs and six sidewalk signs throughout Waitsfield Village to clearly identify bicycle lanes, pedestrian routes, and connections between the village's on-road transportation network and the Mad River Path. These signs will encourage drivers to share the road with cyclists, pedestrians to share sidewalks with bicyclists, help residents and visitors safely navigate through the Village Center and better understand available walking and bicycling routes to key destinations.

The third improvement is to expand wayfinding signage throughout the Waitsfield portion of the Mad River Path, making path entrances, exits, trailheads, and route connections more visible and intuitive for users. Unlike the village signage, which focuses on directing people through the broader transportation network, these wayfinding improvements will help path users orient themselves within the Mad River Path system and more easily access destinations throughout Waitsfield.

Finally, the fourth improvement is the striping and enhancement of crosswalks surrounding the Mad River Green shopping plaza to clearly define pedestrian crossings and improve visibility for both drivers and pedestrians. These crossings serve a high-volume commercial hub where vehicles, pedestrians, and cyclists frequently interact, yet current markings are faded and insufficient to clearly communicate pedestrian priority. Repainting and improving crosswalk striping will strengthen driver awareness, reinforce appropriate yielding behavior, and create a more legible and predictable crossing environment. This is a low-cost, high-impact safety improvement that will immediately enhance conditions for people walking between Shaw’s, the Mad River Green shopping area, the Waitsfield Farmer’s Market during the summer months, and adjacent destinations, while complementing the broader network of path, signage, and crossing investments proposed in this project.

These improvements will help close gaps in the local active transportation system, increase safety at conflict points between path users and motor vehicles, and encourage greater use of walking and bicycling for everyday transportation and recreation. The project directly supports goals identified in local and regional planning documents to expand transportation options, improve public safety, and provide equitable access to community destinations.

Location 1 below is the area of potential disturbance.

Waitsfield Small Scale Bike/Pedestrian Improvements



Your paragraph text

1. Path Accessibility Improvements
- 2a. Install 4 foot passing signs in Waitsfield Village
- 2b. Install Bikes Yield to Pedestrians signs in Waitsfield Village
3. Wayfinding signs for Mad River Path sections
4. Stripe 3 crosswalks at Irasville Common and Mad River Green



July 14, 2026

Peter Pochop
VTrans Bicycle and Pedestrian Program
Vermont Agency of Transportation
219 North Main Street
Barre, VT 05641

RE: Mad River Path Waitsfield Improvements Grant Application

Dear Mr. Pochop,

The Central Vermont Regional Planning Commission (CVRPC) has found the Mad River Path's application to the 2026 Bicycle Pedestrian State Small Grant program to fund the implementation of improvements to existing trail elements in Waitsfield to be compatible with the Regional Plan.

The following policies are directly relevant to the development of this project:

- Land Use Policy 9: Support the creation of off-road bike and pedestrian paths that connect Regional and Town centers with residential areas and neighboring centers in a hub and spoke pattern.
- Transportation Goal 4: To integrate modes of travel to allow for their most effective use and ultimately reduce dependence on single occupant vehicles, including:
 - Transportation Policy 3: Ensure adequate mobility for all segments of the population, including residents who cannot or do not use private automobiles.
 - Transportation Policy 5: Encourage the availability of multiple options for the movement of people and goods.
- Transportation Goal 5: Establish a transportation system that minimizes consumption of resources and maximizes the protection of the environment.
- Transportation Goal 6, Policy 5: Promote projects that limit the conflicts between the motor vehicle traffic stream, pedestrians, and the rail system.

These improvements will improve the safety and accessibility of existing trail segments in furtherance of the stated goal of creating a safe and accessible active transportation corridor spanning the Mad River Valley.

Therefore, CVRPC staff issues this letter of compatibility to the Mad River Path based on the scope of work as described above.

Sincerely,

Reuben MacMartin

Reuben MacMartin, Senior Planner

MRP Warren Improvements Project Description

The proposed project will implement a series of targeted safety and accessibility improvements along the Mad River Path in Warren, Vermont, addressing several deficiencies that limit safe and comfortable walking and bicycling access between key community destinations. The proposed improvements will enhance existing path segments, improve roadway crossings, address ADA accessibility needs, and strengthen connections within the broader pedestrian and bicycle network.

The first improvement is the installation of bicycle lane striping and pavement markings along Main Street in Warren Village, extending north to the intersection with VT Route 100. This segment serves as an important connection between the village center and the broader regional transportation network but currently lacks dedicated space for bicyclists.

The second improvement is the installation of bicycle lane striping, bicycle symbols, and related pavement markings along VT Route 100 between Warren Village and Riverside Park. This section of roadway serves as a key link between residential neighborhoods, recreational destinations, and the Mad River Path system, yet cyclists currently share travel lanes with relatively high-speed vehicle traffic and have little visual separation from motorists.

The third improvement includes the installation of six roadside bicycle safety signs along VT Route 100 between Warren Village and Riverside Park, including signage promoting Vermont's 4-foot passing law. Additional wayfinding signs will be installed at key decision points to help residents and visitors locate and navigate connections to the Mad River Path, Riverside Park, Kingsbury Bridge, the Wabanaki Recreation Area, and other community destinations. Together, these signage improvements will increase driver awareness, improve user navigation, and create a more legible active transportation network.

The fourth improvement is the reconstruction and accessibility enhancement of the approximately 320-foot path connecting the Kingsbury Greenway Bridge underpass to the Wabanaki Recreation Area parking lot. This short but important segment currently serves as a critical connection between existing trail infrastructure and one of Warren's most heavily used summer recreation destinations but presents accessibility challenges for some users. Improvements will create a more durable and universally accessible connection for pedestrians, bicyclists, adaptive cyclists, families, and individuals using mobility devices.

These improvements address documented gaps in Warren's active transportation network by improving safety, visibility, accessibility, and connectivity along key segments of Route 100 and the Mad River Path. The corridor currently serves as an important—but incomplete—link between Warren Village, Riverside Park, Kingsbury Bridge, the Wabanaki Recreation Area, and the broader Mad River Path system. While these destinations generate significant walking and bicycling activity from residents, students, recreational users, and visitors, existing conditions include limited dedicated bicycle infrastructure, inconsistent wayfinding, accessibility barriers, and safety conflicts between motorists, pedestrians, and cyclists.

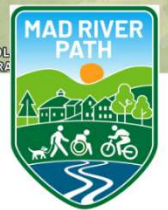
Overall, this project will strengthen a key segment of the Mad River Valley's active transportation network by connecting existing facilities, improving safety in high-conflict areas, enhancing accessibility, and making it more practical for residents and visitors to walk and bicycle between Warren Village, Riverside Park, the Wabanaki Recreation Area, and other major community destinations. By filling critical gaps in the network, the project represents an important step toward the long-term vision of a continuous, connected, and accessible active transportation corridor throughout the Mad River Valley.

Location 4 below is the area of potential disturbance.

Warren Small Scale Bike/Pedestrian Improvements



1. Stripe bike lanes symbols Main St to VT- 100
2. Stripe bike lanes on VT-100 Main St to Riverside Park
3. 4-foot passing signs on VT- 100 Main St to Riverside Park
4. Accessibility improvements to Mad River Path from Kingsbury Bridge Underpass to Wabanaki Parking area





July 14, 2026

Peter Pochop
VTrans Bicycle and Pedestrian Program
Vermont Agency of Transportation
219 North Main Street
Barre, VT 05641

RE: Mad River Path Warren Improvements Grant Application

Dear Mr. Pochop,

The Central Vermont Regional Planning Commission (CVRPC) has found the Mad River Path's application to the 2026 Bicycle Pedestrian State Small Grant program to fund the implementation of improvements to existing trail elements in Warren to be compatible with the Regional Plan.

The following policies are directly relevant to the development of this project:

- Land Use Policy 9: Support the creation of off-road bike and pedestrian paths that connect Regional and Town centers with residential areas and neighboring centers in a hub and spoke pattern.
- Transportation Goal 4: To integrate modes of travel to allow for their most effective use and ultimately reduce dependence on single occupant vehicles, including:
 - Transportation Policy 3: Ensure adequate mobility for all segments of the population, including residents who cannot or do not use private automobiles.
 - Transportation Policy 5: Encourage the availability of multiple options for the movement of people and goods.
- Transportation Goal 5: Establish a transportation system that minimizes consumption of resources and maximizes the protection of the environment.
- Transportation Goal 6, Policy 5: Promote projects that limit the conflicts between the motor vehicle traffic stream, pedestrians, and the rail system.

These improvements will improve the safety and accessibility of existing trail segments in furtherance of the stated goal of creating a safe and accessible active transportation corridor spanning the Mad River Valley.

Therefore, CVRPC staff issues this letter of compatibility to the Mad River Path based on the scope of work as described above.

Sincerely,

Reuben MacMartin

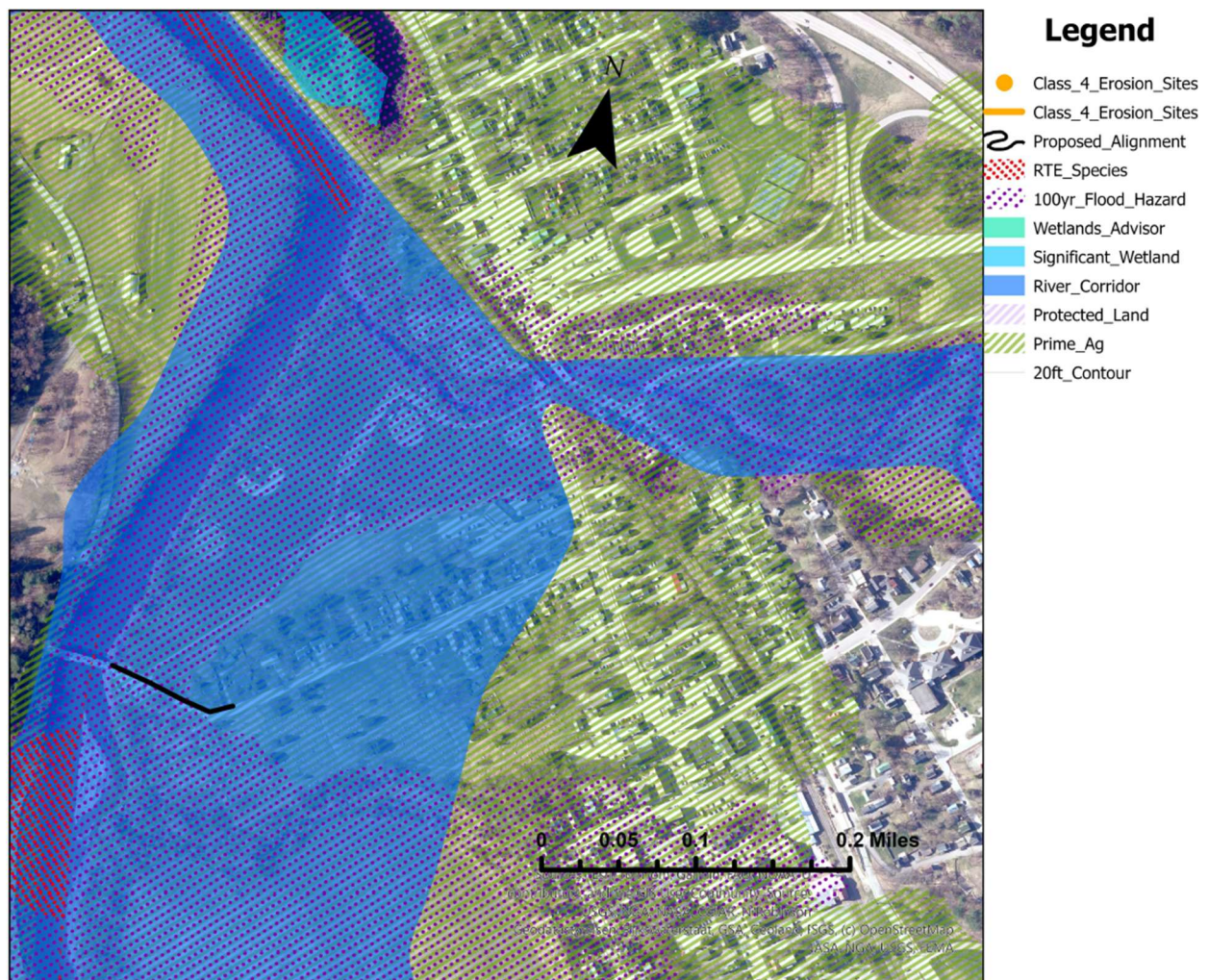
Reuben MacMartin, Senior Planner

Waterbury Sidewalk Improvements Project Description

Waterbury is seeking funding to upgrade sidewalks in the north part of Waterbury Village and build a new section of sidewalk, roughly 300 feet long, connecting the existing sidewalk on the west end of Winooski Street to Winooski Street Bridge

Upgrade the sidewalk to a 5-ft sidewalk on North Main Street (73 N. Main St.) This area will have a new 9-unit apartment for a total of 19 units on that site. This grant could upgrade that sidewalk to a 5-ft wide sidewalk to give safer access to the downtown. The 4 ft sidewalks on Wallace are sub-standard and in need of replacement.

See Below for Location of Proposed New Sidewalk





July 14, 2026

Peter Pochop
VTrans Bicycle and Pedestrian Program
Vermont Agency of Transportation
219 North Main Street
Barre, VT 05641

RE: Waterbury Sidewalk Improvements Grant Application

Dear Mr. Pochop,

The Central Vermont Regional Planning Commission (CVRPC) has found the Town of Waterbury's application to the 2026 Bicycle Pedestrian State Small Grant program to fund sidewalk construction and upgrades in Waterbury Village to be compatible with the Regional Plan.

The following policies are directly relevant to the development of this project:

- Land Use Policy 9: Support the creation of off-road bike and pedestrian paths that connect Regional and Town centers with residential areas and neighboring centers in a hub and spoke pattern.
- Transportation Goal 4: To integrate modes of travel to allow for their most effective use and ultimately reduce dependence on single occupant vehicles, including:
 - Transportation Policy 3: Ensure adequate mobility for all segments of the population, including residents who cannot or do not use private automobiles.
 - Transportation Policy 5: Encourage the availability of multiple options for the movement of people and goods.
- Transportation Goal 5: Establish a transportation system that minimizes consumption of resources and maximizes the protection of the environment.
- Transportation Goal 6, Policy 5: Promote projects that limit the conflicts between the motor vehicle traffic stream, pedestrians, and the rail system.

These improvements will improve the safety and accessibility and close a gap in the existing sidewalk network in the village.

Therefore, CVRPC staff issues this letter of compatibility to the Town of Waterbury based on the scope of work as described above.

Sincerely,

Reuben MacMartin

Reuben MacMartin, Senior Planner



MEMO

Date: July 14, 2026

To: Board of Commissioner

From: Christian Meyer, Executive Director

Re: Executive Director updates: Rules of Meeting Conduct; Regional Plan; Commissioner Outreach

✉ ACTION REQUESTED: Discussion

Rules of Meeting Conduct and Public Participation: Thank you to all commissioners who filled out the short survey and provided comments. The ad hoc working group that put together the initial draft will meet on July 20, 2026 to discuss the commissioner feedback and bring back recommendations to the full board of commissioners for consideration in September.

Regional Plan Update: Staff submitted the draft plan on June 25. CVRPC received confirmation of completeness on July 8, 2026. To track the progress of the plan review by the Lurb materials are available on the Lurb database.

Staff have been meeting with municipal planning commissions to brief them on the regional plan update process, the future land use map, and the housing targets. Staff are also receiving substantial municipal comments that are being logged and where appropriate integrated into the plan and supporting documents.

Commissioner Outreach: In support of the Regional Plan, staff need commissioner help.

Your assistance is needed in 3 ways:

1. Identify community events in July and August and help organize methods for public engagement. Ideally, Commissioners will be able to attend in person, but if not, help us connect with local organizers to make materials available and elicit feedback
2. Talk to your neighbors and relay their feedback back to us. Sending an email with their feedback is especially helpful.
3. Post the blurb below in your local FPF.

Feedback on the map and the plan document are needed by Friday, August 28th.

This summer is the time to encourage public engagement with the Regional Plan and the Future Land Use Map, a process which we need to document. As part of that effort, we are asking all

CVRPC commissioners to help get the word out to your communities. Attached is a blurb for you to post in your local Front Porch Forum.

Posting Category: Announcement:

Subject: Revision of the Central Vermont Regional Plan is underway

I'm (name), your representative to the Central Vermont Regional Planning Commission (CVRPC). CVRPC is a partnership of 23 cities and towns that work together on issues like transportation, housing, emergency preparedness, and economic development. Commissioners are appointed each year by the (Select Board/City Council).

To meet new state requirements under Act 181, CVRPC is updating the Regional Plan. The Regional Plan helps guide planning and coordination across Central Vermont. Most of the 2026 draft is the same as the Plan adopted in 2024, with updates to meet the new law.

To view the draft Plan, see projected housing needs for (city/town), comment on the draft Future Land Use Map, learn about summer meetings, or review the timeline, visit:
<https://bit.ly/CVRPC2026PLAN>

If you have any questions about CVRPC, the Regional Plan, or the Future Land Use Map, please feel free to reach out to me, or the CVRPC staff at CVRPC@cvregion.com. CVRPC also has a weekly email newsletter if you'd like to stay up to date on our work. CVRPC@cvregion.com.

(Your name)

Central Vermont Regional Planning Commission

Committee & Appointed Representative Reports, June 2026

Meeting minutes for CVRPC Committees are available at www.centralvtplanning.org.

EXECUTIVE COMMITTEE - *(Approves budgets, contracts and audits; adds/eliminates staff and contractors; amends personnel policies; approves policy actions; approves Commission agendas.) Currently meets each month on the Monday one week prior to the Board of Commissioners meeting at 4:00 pm. [4/6/2026]*

- Kyle Connors, CPA, presented on the FY25 Financial Audit of CVRPC. The Audit was clean. The Committee accepted the FY25 Audit Report as presented.
- Accepted May 2026 unaudited financials.
- Accepted June 1 meeting minutes.
- Amended FY27 meeting dates
- Approved the executive director entering into a contract with Toole Design to support the development of regional community bikeshare.
- Adopted the FY27 Budget and Work Plan

NOMINATING COMMITTEE *(Responsible for nominating qualified candidates for election or appointment to the Executive Committee, Standing and Special Committees, and other organizations for which CVRPC appoints a representative.) Generally, meets February - April; scheduled by Committee*

- Did not meet

PROJECT REVIEW COMMITTEE - *(Determines Act 250/Section 248/Section 248a project conformance with the Regional Plan. Provides input and recommendations for projects with substantial regional impact.) Currently meets, as needed, on the fourth Thursday of the month at 4:00 pm.*

- There were no new or ongoing Act 250 cases with Substantial Regional Impact to review
- The Town of Washington and Verizon had a joint public meeting to ask and answer questions about the Washington Cell Tower project. Staff attended the meeting.
- Updates were given on other utility and telecom projects in progress.
- Next meeting date is 7/23/2026.

REGIONAL PLAN COMMITTEE - *(Develops and recommends updates to the Regional Plan). Currently meets on the first Tuesday of the month at 4:00 pm.*

- A special meeting was held on June 3, as there was not a quorum for the June 2 meeting.
- The Committee moved to endorse the Commission submitting the Regional Plan as presented for preapplication review by the LURB.
- The next meeting will be 7/7/2026.

MUNICIPAL PLAN REVIEW COMMITTEE - *(Reviews municipal plans for conformance to statutory requirements and recommends whether a plan should be approved. Reviews municipal planning process and recommends whether it should be confirmed. Reviews municipal plans for conformance with enhanced energy planning requirements. Provides guidance to municipalities about future plan updates and way to strengthen planning efforts.) Currently meets as needed dependent on receipt of plans for approval.*

- Did not meet

TRANSPORTATION ADVISORY COMMITTEE – *(Oversees the CVRPC transportation planning program in accordance with CVRPC plans, policies and procedures, provides recommendations on funding and prioritization for the Vermont Agency of Transportation's Capital Budget and State Transportation Improvement Program, acts as a liaison between local communities and the Vermont Agency of Transportation.) Currently meets 4th Tuesday of the month at 6:30 pm. [01/27/26]*

- The TAC elected officers for FY 27
- TAC approved staff proposed amendment to FFY 26 TPI Budget to rebalance funds between program areas

- Staff provided TAC with FFY 27 Draft TPI Budget and Work Plan for review and feedback
- Staff requested that TAC members complete the enclosed member survey from VTrans
- Next meeting scheduled 28 July 2026

CLEAN WATER ADVISORY COMMITTEE - *(Identifies activities, policies and direction for CVRPC's clean water support. Determines CVRPC direction and goals regarding the Lake Champlain TMDL, Tactical Basin Plans, and their relationship to the Regional Plan.) Currently meets the second Thursday of every other month at 4:00 pm.*

- Did not meet
- The next meeting is scheduled for 9 July 2026.

BROWNFIELDS ADVISORY COMMITTEE - *(Oversees CVRPC's Brownfields Program. Prioritizes sites for assessment. Participate in hiring contractors. Recommends brownfield-related policy. Participates in public outreach.) Currently meets, as needed, 3rd Thursdays 10-11:00 am*

- Did not meet.

WINOOSKI BASIN WATER QUALITY COUNCIL - *(Establishes policy and makes decisions for the Clean Water Service Provider (CWSP) program regarding the most significant water quality impairments that exist in the basin and prioritizing the projects that will address those impairments based on the basin plan.) Currently meets the third Thursday of every month at 1:00 pm.*

- Did not meet
- Next meeting scheduled for 16 July 2026.

CODE OF CONDUCT & PUBLIC PARTICIPATON WORK GROUP – *Established by the Board of Commissioners to draft a code of conduct and public participation policy]*

- Did not meet

VERMONT ASSOCIATION OF PLANNING & DEVELOPMENT AGENCIES (VAPDA)

- Reviewed and approved financials and misc. committee appointments
- Discussion on future studies work with deed restrictions and cybersecurity.
- Committee leads provided updates on emergency management, transportation, natural resources, community development, and energy. Discussion included input from state partners and how RPCs can best coordinate our efforts.
- Discussion with VTrans on the Indirect calculations and how RPCs can help VTrans review our proposals.
- Linda Dunlay from FRCOG joined to discuss how they operated in a similar environment as a COG.
- Directors discussed possible per reviews and the September retreat agenda.
- The group reviewed impacts of S325 on regional plan development

COMMUNITY INVESTMENT BOARD – VAPDA Representative

- Met to review and submit comments on the Bennington County Regional Commission's Future Land Use Area map.

VERMONT ECONOMIC PROGRESS COUNCIL

- No Central Vermont activity.

GREEN MOUNTAIN TRANSIT

- Elected Andrea Suozzo to serve as chair, Susan Grasso to serve as vice chair, Ilona Blanchard to serve as Secretary and Paul Bohne to serve as Treasurer.
- Approved service modifications on the Franklin County Commuter
- Adopted a phased reduction of service on the #4.
- Amended the FY27 Capital budget.

CENTRAL VERMONT ECONOMIC DEVELOPMENT CORPORATION

- Staff participated in monthly meeting and joined strategic planning committee focused on developing organizational strategy.

MAD RIVER VALLEY PLANNING DISTRICT

- Staff joined the June meeting and participated in a conversation with LURB representative Alex Weinhagen.

Central Vermont Regional Planning Commission

P: 802-229-0389

Staff Report, June 2026 cvrpc@cvregion.com

Staff are in the office Monday - Friday. Due to telework schedules, please schedule in-person meetings in advance.

COMMUNITY DEVELOPMENT

Contacts: Eli Toohey, toohey@cvregion.com, or Niki Sabado sabado@cvregion.com unless otherwise noted.

Municipal Planning & Plan Implementation:

Barre City:

- Provided administrative assistance to Barre City on the NBRC funded Prospect Heights project. (Eli)
- Participated in the Housing Task Force meeting. (Eli)

Berlin:

- Development of municipal maps and draft town plan editing. (Pamela, Niki)
- Coordination on Energy Chapter (Sam)

Calais

- Provided support to the Planning Commission for the municipal plan review and regional approval process for their town plan update. (Niki)

Middlesex:

- Met with municipal representative to discuss zoning updates to Fluvial Hazard Area Bylaws (Lincoln)
- Met with Planning Commission to discuss the contract, roles and responsibilities and timeline for work on their MPG. (Niki)
- Coordinated meeting with town Roads Committee for presentation of 2025-MPG for Road infrastructure planning. Had to reschedule due to weather (tornado warning). (Keith)

Montpelier:

- Provided administrative assistance to Montpelier on the NBRC funded project for Country Club Road. (Eli)
- Collaborated with the Foundation for a Resilient Montpelier on appraisal, legal, environmental, design, and real estate development services for the property located at 87 State Street (Lincoln, Eli).

Moretown:

- Participated in housing-focused discussion with the Planning Commission and residents of Moretown. (Niki)

Northfield:

- Ongoing project management of form-based code process. (Reuben)

Orange:

- Met with the Planning Commission to work on edits to the town plan update. (Niki)
- Coordination on upcoming Energy Chapter work (Sam)

Plainfield:

- Developed a housing opportunities assessment, via MTAP, with the Housing Advisory Committee (HAC) for underutilized properties in the Village Center; and created a postcard outreach with the HAC for the village and surrounding residents. (Niki)

Waitsfield:

- Provided administrative assistance to Waitsfield on the NBRC funded Wastewater project. (Eli)

Warren:

- Met with Warren Planning Commission to discuss Regional Plan update and FULA map

Washington:

- Met with town staff and leaders regarding municipal maps (historic district, ground source protection area, parcel updates, etc.) to support participation in 248 proceedings. (Sam)

Waterbury:

- Participated in meeting with the Chair of the Waterbury Housing Task Force to discuss their Housing Improvement Program. (Eli, Niki, Pamela)

Wrightsville Beach Recreation District

- Continued to host board meetings and provide technical and administrative assistance. (Lincoln)

Regional Planning and Implementation:

Regional Plan updates:

- Presented pre-application draft of the Regional Plan to the Board of Commissioners and received approval to submit as presented to the LURB (Christian, Kari, Lory)
- Submitted Regional Plan preapplication to the LURB including draft Regional Plan, LURB Checklist, FLU Map, and Enhanced Energy Supplement to the LURB (Brian, Christian, Kari, Lory, Sam)
- Submitted Regional Plan preapplication to the Public Service Department including draft Regional Plan, Enhanced Energy Supplement, and full 174 standards review checklist. (Sam)
- Finalized updated municipal housing targets (Lory)
- Reached out to municipalities with Tier 1 eligible areas about their inclusion in the Regional Plan pre-application submission as eligible municipalities (Brian, Lory, Christian)
- Promoted engagement with Regional Plan, FLU Map, and housing targets through CVRPC website, newsletter updates, and CVRPC posts on local Front Porch Forums (Barbara, Brian, Christian, Lory)
- Attended Act 181 RPC Monthly Roundtable to discuss LURB process and status of other Regional Plan submissions (Lory and Kari)
- Analyzed regional population and accessible trail mileage data for Vermont Trails & Greenways Council to inform an accessible pedestrian trails study (Lincoln and Pamela).
- Small Water System Capacity and Resiliency Program entry of CVRPC regional data into statewide database and attendance at program monthly meeting. (Pamela)

Meetings and Workshops

- Attended the *VLCT Spring Planning and Zoning Forum* to discuss DRB roles and responsibilities and 2026 legislative updates (Kari, Lory, Niki)
- Attended *VLCT Legislative Update* summarizing the session (Pamela)
- Attended the *State of the Nation's Housing 2026* report release presentation from Harvard University's Joint Center for Housing Studies (Lory, Pamela)
- Created and delivered *Brief Introduction to Section 248 Proceedings & Best Practices for Municipalities* training (Sam)
- Met with Windham RPC & VT Trails & Greenways Council to plan regional trail manager symposiums and technical workshops for 2027 (Lincoln).

THRIVE: (contact Sam Lash, lash@cvregion.com)

Collaborative to improve health outcomes and contain costs by identifying & addressing social drivers of health. Includes health care, public health, social services, planning, nonprofits, community members, and other local partners.

- Participated in monthly meeting; ongoing coordination for Housing Community Action Network working group.

Economic Development:

(Contact Eli Toohey, toohey@cvregion.com and Christian Meyer, meyer@cvregion.com)

- Participated in the June meeting of the West Central Vermont Economic Development District

Brownfields:

(Contact Eli Toohey, toohey@cvregion.com)

- Participated in monthly meetings with qualified environmental professionals (QEP), Onterris (formerly Montrose Environmental), and monthly check-in with EPA program officer. (Christian, Eli)

- Put RFP out for financial services for Brownfields Revolving Loan Fund. (Eli)

State Permitting

Act 250

Act 250 is Vermont's development and control law, established in 1970. The law provides a public, quasi-judicial process for reviewing and managing the environmental, social, and fiscal consequences of major subdivisions and development in Vermont through the issuance of land use permits. The RPC is a state-designated statutory party and participates in permit application review for all major applications and projects with substantial regional impact.

- Facilitated and coordinated monthly Project Review Committee (PRC) meetings.
- Prepared and distributed monthly Act 250 application and project updates
- Reviewed new and ongoing Act250 applications and cases for substantial regional impact
- No major Act 250 project applications were received

Section 248

Section 248 of Title 30 requires companies to obtain a permit (Certificate of Public Good) from the VT Public Utility Commission before beginning site preparation or construction of electric transmission facilities, electric generation facilities, telecommunications, and certain gas pipelines within Vermont. CVRPC participates in the permit application review process when there is a hearing or when substantial regional impact is established. (Sam)

- Facilitated and coordinated monthly Project Review Committee (PRC) meetings.
- Reviewed new and ongoing Act 248 energy facility applications and cases (ongoing, GMP re-powering Berlin Solar Facility project, de minimis petition, etc.). Prepared and distributed monthly Act 248 project review summaries and project memo for Project Review Committee.
- Met with Town of Washington representatives, applicant (Verizon) representatives (lawyer and site acquisition expert), and Public Service Department representative (lawyer) to discuss 97 Hart Hollow Rd proposed telecommunication tower and potential alternative sites, needs, priorities, etc. Spoke with PSD and town regarding next steps and process. Provided recommendations regarding town plan review and mapping resources.
- Developed and gave municipal training on **Introduction to Section 248 Proceedings: Resources & Best Practices for Municipalities**. Responded to requests for follow-up trainings on drafting telecommunications ordinances/town plan language.

EMERGENCY MANAGEMENT & HAZARD MITIGATION

Contact Keith Cubbon, cubbon@cvregion.com, unless otherwise noted.

Local/Regional Planning:

The regional emergency management planning grant with VEM is currently on hold, awaiting federal Department of Homeland Security action. Staff are maintaining limited levels of emergency management planning services.

Local hazard mitigation planning:

- CVRPC staff are currently working under contract to draft Local Hazard Mitigation Plans (LHMP) for the following member municipality:
 - Berlin (plan currently under VEM review)
 - Calais-Held public meeting to review hazard with the community
 - Montpelier-contract being signed
- Natural Resources Conservation Service (NRCS) – Emergency Watershed Protection Program (Brian & Lincoln)
 - Staff are currently providing grant administration and technical assistance to the towns of Berlin, Fayston, Marshfield, Middlesex, Plainfield, and Woodbury.
 - Plainfield: conducted site visit with engineer and landowners.

- Fayston: prepared construction bid documents.
- Assisted Woodbury in developing Building Resilient Infrastructure and Communities (BRIC) grant application.
- Attended meeting about Barre City- Gunner's Brook (Harriman Ave. area) Congressional Discretionary Spending (CDS) allocation and required FEMA project submission.

RIVER Navigator:

- Drafts of sub agreements for UVM and Friends of the Winooski River at entities and finalizing documentation.

TRANSPORTATION

Contact Reuben MacMartin, macmartin@cvregion.com or Keith Cubbon, cubbon@cvregion.com, unless otherwise noted.

Field Services:

- Placed traffic counters in Cabot. (Keith)
- Place pedestrian counters in Cabot and Waitsfield. (Keith)
- Processed previous traffic counts. (Keith)
- Completed Warren and Barre City Bridge and Culvert survey (techs)
- Road Erosion Inventory work in Williamstown, Berlin, Duxbury, Worcester, Orange and Cabot. (Keith and Techs)

Public Transit:

- Participated in GMT Board meeting (Christian)
- Hosted quarterly O&D Mobility Committee meeting (Reuben)

Municipal Assistance:

- Supported Plainfield in Bridge design meetings for Brook Road Bridge #21, Upper Brook Road (Project 657) and Mill Street Bridges and in Federal Highway Works Administration process for all of Brook Rd. (Keith)
- Set up meeting with VTrans staff to discuss Waitsfield Route 100/17 intersection and how to proceed with redesign and pedestrian improvements. (Keith)
- Williamstown sidewalk feasibility study (Reuben)
 - Finalized contract
 - Project Management
 - Kickoff Meeting
 - 1st Public Meeting
- Marshfield complete streets study (Reuben)
 - Finalized contract
 - Project Management
 - Kickoff Meeting
- Drafted letters of compatibility:
 - Mad River Path Waitsfield improvements Bike/Ped grant application (Reuben)
 - Mad River Path Waitsfield improvements Bike/Ped grant application (Reuben)
 - Waterbury sidewalks Bike/Ped grant application (Reuben)
 - North Moretown sidewalk Bike/Ped grant application (Reuben)
 - East Montpelier pedestrian safety scoping around U-32 Bike/Ped grant application (Reuben)

- Mad River Path Moretown to Middlesex scoping Bike/Ped grant application (Reuben)
- Assisted in installation of Waterbury Center demonstration project (Reuben)
- Held Regional Safety Action Plan consult with Waterbury (Reuben)

Regional Activities:

- Safe Streets and Routes for All (SS4A):
 - Project management (Reuben)
 - Ongoing scheduling of additional town consults (Reuben)
 - Ongoing coding/vetting of sidewalk and crosswalk data for network analysis/gap prioritization (Pamela)
- Conducted contract negotiation with selected consultant for Community Supported Bike Share scoping study (Reuben)
- Developed and presented draft budget and work plan for FFY 27 TPI program (Reuben)
- Developed and presented budget amendment proposal for FFY 26 TPI program (Reuben)
- Helped VTrans with Walk Bike Summit and coordinated Montpelier representative to discuss Complete Streets maintenance issues. (Keith)
- Attended Drive Electric Quarterly Meeting (Sam).
- Reviewed Charge VT Program Amendment slides and met with Bronwyn (ACCD) and RPCs to review and discuss projects in our regions. **EASY APPLICATION for EV Chargers (workplace, multi-unit, and public attractions)- up to 90% upfront costs covered by program!** <https://www.chargevermont.com/> (Sam)

CLIMATE & ENERGY

Contact Sam Lash, lash@cvregion.com unless otherwise noted. Note Sam was working significantly reduced hours the month of June while abroad. See also 248, Regional Plan, and Municipal Planning above.

Municipal Energy Resilience Program (MERP) Implementation Phase: all 20 eligible municipalities applied for a total of over \$6.5million in projects across 39 municipal buildings (focused on building envelope & fuel switching); 7 towns received \$2,475,644.44 in awards. Staff provide technical assistance with implementation:

- Met with RPC subgroup and drafted final RPC report template and municipal facing survey to track implementation and program recommendations.
- Orange: attended regular grant committee meetings to provide implementation support including: bid selection, recommendation to selectboard, contract negotiations, and priority measures.
- Cabot: Updated Solar & Storage RFP for design and engineering (not construction), regularly met with Treasurer and Town lead to review updated Solar RFP and bid selection process including prework to gather parcel and alternative site information for bidders; coordinated Building Envelope site visit and attended virtually to provide program introduction and answer questions; responded to mini grant questions and expense inquiries; reviewed incoming bidder questions.
- Plainfield: outreach to Town leads regarding geothermal site visit and RFP posting.
- Washington: reviewed final walk through notes and met briefly with Town leads regarding remaining funds, mini grant, and project status.
- All: Conducted outreach regarding new Municipal Energy Revolving Fund program (BGS) along with VT Bond Bank Municipal Energy Program especially to towns with current projects.
- Middlesex: check-in regarding Town Garage Project Progress.
- RPC/BGS: Coordinated with partners on MERF Program, reporting, and mini grants.
- **Continued outreach for mini grant awards- see detailed flyer with eligible, pre-approved uses: [Municipal Energy Resilience Program](#). Barre Town, Cabot, Calais, Duxbury, East Montpelier, Fayston, Marshfield,**

Northfield, Plainfield, Roxbury, Waitsfield, Warren, Washington, Waterbury, Williamstown, and Worcester have unexpended mini-grants!

Regional Energy Planning and Implementation

- Met with VT Department of Health fellow on Community Resilience Hubs- provided definitions, best practices, barriers, and municipal/community needs and examples.
- Attended monthly Energy Action Network Thermal Energy Networks working group meeting- updates on housing and school projects; Energy Efficiency Utility and other stakeholder updates (including RPC), rates models and work with Berkeley National Labs.
- Worked on Enhanced Energy Plan Supplement, drafted full Act 174 Standards Checklist application form, and submitted Regional Plan to Public Service Department in line with LURB process.

NATURAL RESOURCES

Contact Brian Voigt voigt@cvregion.com and Lincoln Frasca frasca@cvregion.com, unless otherwise noted.

Tactical Basin Planning Assistance:

Provide outreach regarding the Vermont Clean Water Act and Regional Planning Commission Tactical Basin Planning Support through regional, sector-based workgroup coordination, technical assistance to municipalities and participation in water quality trainings.

- Department of Environmental Conservation Wastewater Workshop: co-facilitated workshop with the Winooski Natural Resources Conservation District at the Woodbury Town Hall (22 participants). [Video recording & Presentation Slides](#)
- River Corridor Planning: Continued to assist Middlesex, and Worcester with river corridor planning and preparing for the implementation of the Flood Safety Act.
- Sabin Pond (Woodbury Lake) Lake Watershed Action Plan: Conducted site visit with Winooski Natural Resources Conservation District, Basin Planner, and engineers to Herricks Cove Gully project.
- Distributed invitation for upcoming UVM Road Salt Workshops to municipal road foreman. (Keith and Lincoln)
- Participated in the following meetings and training:
 - VNRC Dam Taskforce Meeting: presentation by DEC Wetlands Ecologist on permitting requirements of dam removals and funding for invasives removal.
 - Chittenden County RPC June 2 Clean Water Advisory Committee Meeting: presentations by Middlebury College on impacts of chlorine, Winooski Natural Resources Conservation District on Storm Smart programming, and updates from Lake Champlain Sea Grant on unifying stormwater programs.
 - Basin 8 Regional Coordination Meeting: discussed project updates, met new Department of Environmental Conservation River Scientist for the Winooski Basin, documented flood resilience planning and project efforts across the Basin.

Clean Water Service Provider:

CVRPC serves as the [Winooski River Basin Clean Water Service Provider \(CWSP\)](#) to identify, develop, design, implement, operate & maintain non-regulatory water quality restoration projects. Efforts strive to meet or exceed federal pollution targets for the Lake Champlain Basin as identified through the [Clean Water Service Delivery Act 76](#).

Program Administration:

- Master Agreements & Sub-awards:
 - Continued updates to the Master Agreement Tracking Tool to maintain all active Master Agreements and Sub-Awards.

- Participated in the following meetings / trainings:
 - Chittenden County RPC Clean Water Advisory Meeting: provided Basin 8 CWSP updates (2 June 2026)
 - Met with Basin Planner and Municipal Roads General Permit Coordinator to discuss funding criteria for floodplain restoration / culvert replacements.

Outreach, Education and Technical Assistance:

- Survey 123 Riparian Buffer & Forest Roads Training: Co-facilitated training with Lamoille County Conservation District, Friends of the Winooski, Stowe Land Trust, Department of Environmental Conservation, and Department of Forest Parks & Recreation at DuMont Meadow & Wolcott Town Forest (29 June 2026).
- Orange: Responded to Conservation Commission request for assistance with potential Forest Road Erosion Inventories in the Town Forest. Received feedback from the Department of Forest Parks and Recreation about project eligibility.
- Williston: Reviewed culvert/gully project sent by Stormwater Coordinator/BWQC member. Corresponded with DEC Basin Planner and River Scientist about project eligibility.

Sub-award Administration:

- Winooski Natural Resources Conservation District:
 - Cheeseactory Road Riparian Buffer Planting – Implementation: Plant a 100' wide riparian buffer at a density of 400 stems / acre on ~4-acres across two parcels in the Muddy Brook watershed (Shelburne & South Burlington). This project will be implemented in Spring 2026.
 - Intervale Conservation Nursery selected for planting services
 - Basin 8 Riparian Planting Operation & Maintenance Adoptions: Prepare 5 old WNRCD plantings for renewal of design life and project adoption. Development activities include obtaining landowner permission to perform site visits, performing project verification, calculating phosphorus reduction potential, and determining necessary Operations & Maintenance activities.
 - No updates to report.
- Friends of the Winooski River:
 - Coburn Road Floodplain Restoration – Final Design: Restore floodplain connectivity by removing a small berm and streambank armoring at a site that was severely damaged by the July 2023 floods.
 - No updates to report.
 - GMC & VTACT Riparian Buffer Planting – Implementation: Restore 2-acres of riparian habitat by establishing a 50' – 100' buffer at a density of 400 stems / acre. This project will be implemented in Summer 2026.
 - Planting is underway.
 - SHO Riparian Buffer Planting – Implementation: Restore 0.5-acres of riparian habitat by establishing a 50' buffer at a density of 300 stems / acre. This project will be implemented in Summer 2026.
 - Planting is underway
 - Tyler Place Riparian Buffer Planting – Implementation: Restore 3.75-acres of riparian habitat by establishing a 50' buffer at a density of 400 stems / acre. This project will be implemented in Summer 2026.
 - Planting is underway.

- Winooski River Basin Riparian Buffer Planting – Project Development: Scope potential riparian buffer planting projects throughout the Winooski River Basin and develop 3 – 5 projects with cost-efficient phosphorus reduction potential. Priority projects will be implemented in Fall 2026.
 - No updates to report.
- Riparian Buffer Planting Operations & Maintenance: Provide ongoing operations & maintenance of the projects that were implemented in Summer 2025.
 - No updates to report.
- Lamoille County Conservation District:
 - Upper Little River – Project Development: Identify and develop up to 15 riparian buffer planting, stream / floodplain restoration, river corridor easement and wetland restoration projects in the Upper Little River Watershed.
 - No updates to report.
- Vermont Land Trust:
 - Project Development in the Winooski River Basin: Evaluate land owned by or under easement to the Vermont Land Trust to identify potential water quality restoration projects.
 - No updates to report.

CVRPC Water Quality Restoration Projects:

- Waitsfield Lower Fairgrounds Floodplain Restoration - Preliminary Design: This parcel is owned by the Town of Waitsfield and is undeveloped. The Conservation Commission and Selectboard support advancing the project to the Preliminary (30%) Design stage. The design concept from the project development effort calls for excavation across the 9.5-acre site to restore river access to the floodplain followed by a 50' - 100' riparian buffer planting along the river's edge.
 - Request for Proposal submission is under review.
- Berlin McCarty Road Culvert Replacement – Preliminary Design: This project involves the replacement and removal of multiple stream-crossing structures along West Hill and McCarty Road in Berlin on a headwater reach of the Dog River. The preliminary design phase includes six structures: two municipal culverts (one of which is no longer in use) and four privately owned upstream structures, consisting of a small breached dam and three culverts.
 - No updates to report.
- Marshfield Road Gully Stabilization & Culvert Replacement – Final Design: Prepare a final engineering design for a gully stabilization and culvert replacement project on a Town Highway and adjacent private driveway.
 - This project is complete.
- Marshfield Road Gully Stabilization – Implementation: Stabilize existing erosion and prevent future erosion. At the culvert outlet, a graduated stone plunge pool will be installed. To the west of the plunge pool, a gabion wall will be installed to allow flows to access the stable graduated stone channel.
 - The Basin Water Quality Council prioritized funding for this project at the 21 May 2026 meeting.
 - Submitted Agency of Natural Resources New Project Form for Gully Implementation.

604b Water Quality Program:

Compile assessment-based priority projects for integration with the Department of Environmental Conservation Watershed Project Database. Additional work activities include enhanced regional planning for water quality as it related to climate change, flood resilience, and environmental justice. Project stakeholders include the municipalities

served by the CVRPC, watershed and land conservation groups, the Agency of Natural Resources, the Winooski Clean Water Service Provider and its Basin Water Quality Council, and the Winooski Natural Resources Conservation District.

- The 2026 funding cycle has begun (10 April – 15 September 2026).
- Staff are working to implement the approved workplan focusing on the following three tasks:
 1. **Compile assessment-based projects into the Department of Environmental Conservation's Watershed Project Database:** Review Local Hazard Mitigation Plans, lists of potential buyout locations, the Department of Environmental Conservation Drainage Infrastructure Resource Tool, VT Agency of Transportation Better Connections Grant reports, and town-owned impervious areas exempt from the 3-acre permit requirements.
 - Met with Municipal Roads General Permit Coordinator and Basin Planner to establish criteria for culvert replacement project identification.
 - Corresponded with Department of Environmental Conservation Rivers Program regarding prioritization of infrastructure projects within River Corridor Plans and Stream Geomorphic Assessments.
 2. **Promote the Water Infrastructure Sponsorship Program (WISPr):** Outreach and coordination to identify towns interested in developing WISPr eligible projects.
 3. **Identify Clean Water Projects with Flood Resilience co-benefits:** Outreach and assistance to municipalities without zoning bylaws and those whose Emergency Relief and Assistance Funding is below the maximum of 17.5%. Coordinate priority projects with State supported flood scoping studies underway in the towns of Plainfield, Marshfield, Waterbury, and Washington.

Federal Emergency Management Agency Flood Insurance Rate Map & Flood Bylaw Updates:

Outreach and technical assistance to municipalities to support the adoption of new FEMA Flood Insurance Rate Maps, and update municipal flood hazard bylaws in alignment with Act 121 the Flood Safety Act

- FEMA Map & Bylaw Updates:
 - Worcester: Collaborated with Department of Environmental Conservation to plan presentation for July Planning Commission meeting to discuss adoption of River Corridor Bylaws.
 - Washington: Co-presented with Department of Environmental Conservation Floodplain Manager on National Flood Insurance Program compliance, FEMA map and bylaw updates, river corridor planning, and the state's model flood hazard bylaw.
 - Middlesex: Met with municipal representatives to discuss feasibility of the adoption of the state's model flood hazard bylaw.

GIS – Geographic Information System Mapping

Contact Brian Voigt, voigt@cvregion.com, unless otherwise noted.

- Regional:
 - Ongoing inventory of sidewalks in the central Vermont region (Pamela, Brian, Reuben).

OPEN MEETING LAW & PUBLIC RECORDS REQUESTS

Allegations of OML Violation

- 26-06-01 OML Executive Committee public comment, Stephen Whitaker of Montpelier
- 26-06-10 OML BAC public Comment, Stephen Whitaker of Montpelier
- 26-06-10 OML BOC public comment, Stephen Whitaker of Montpelier
- 26-06-18 OML BOC-EC public comment, Stephen Whitaker of Montpelier

Public Records Requests

- 26-06-01 Request for Montpelier NBRC LDD documents, Stephen Whitaker of Montpelier
- 26-06-06 Request for BAC meeting recording, Stephen Whitaker of Montpelier
- 26-06-09 Request for BOC & TAC Certifications for Montpelier, Stephen Whitaker of Montpelier
- 26-06-18 Request for procurement files Brownfields Financial Services, Deltek
- 26-06-22 Request for Brownfields task assignments CCR, Stephen Whitaker of Montpelier
- 26-06-26 Request for Regional Plan Pre-app, Stephen Whitaker of Montpelier

LETTERS OF COMPATIBILITY

- East Montpelier Scoping Trail Improvements

OFFICE & ANNOUNCEMENTS**Office:**

None

Upcoming Meetings:

CVRPC meetings currently offer remote access unless otherwise noted. Meeting access information is provided on agendas at www.centralvtplanning.org.

July

Jul 6	4 pm	Executive Committee
Jul 7	4 pm	Regional Plan Committee
Jul 9	4 pm	Clean Water Advisory Committee
Jul 14	6:30 pm	Board of Commissioners
Jul 16	10 am	Brownfields Advisory Committee
Jul 16	1 pm	Basin Water Quality Council
Jul 23	4 pm	Project Review Committee
Jul 28	6 pm	Transportation Advisory Committee

August

Aug 3	4 pm	Executive Committee
Aug 4	4 pm	Regional Plan Committee
Aug 12	5 pm	Regional Emergency Management Committee
Aug 20	10 am	Brownfields Advisory Committee
Aug 20	1 pm	Basin Water Quality Council
Aug 25	6 pm	Transportation Advisory Committee
Aug 28	4 pm	Project Review Committee
Aug 31	4 pm	Executive Committee

RECENT CVRPC NEWS HEADLINES

To receive Weekly News via email, sign up on our [website](http://www.centralvtplanning.org). Visit CVRPC's web site at www.centralvtplanning.org to view our blog and for the latest publications and news.

Upcoming Events

VT CHIP (Community Housing Infrastructure Program) -
Office Hours, Tuesdays at 1:00 beginning June 9, 2026

Community News

Regional Plan Update- as of 5/29/2026

Weather Support for Public Safety at Outdoor Events

Grants & Funding Opportunities

VT DEC Offering \$5.9 Million For Electrification

Municipal Energy Revolving Loan Fund

Multiple Funding Opportunities Available -Sustainable
Strategies DC

- Behavioral Health Mobile Crisis Team

- Partnerships

- Community Food Projects Grant Program

- Rural Emergency Medical Services Training

See additional details on our [website](#)!