

Capital Fire Mutual Aid System

(CFMAS)

Waterbury Fire Department

43 S. Main Street, Waterbury, VT 05676

Minutes for Special Meeting of

June 29, 2026, 19:00

In-person & virtual see link below

Present – J. Aldsworth, W. Knott, D. Knott, W. Schwartz, E. Metivier, L. Stamatelos, J. Campbell, G. Dillon, S. Dillon, P. Cerutti, J. Staab, S. Bagg,

Virtual – K. Cushman, B. Morse, D. Libby, S. Pratt

Guests – K. Cubbon (CVRPC), C. McCool (Dispatch), M. Bowers (Mad River), M. McCusker (Northfield)

District 1 Berlin, Middlesex, Montpelier, Northfield, Roxbury

District 2 Bolton, Moretown, Stowe, Waitsfield, Warren, Waterbury

District 3 Cabot, East Montpelier, Marshfield, Plainfield, Walden, Woodbury, Worcester

District 5 Groton, Peacham, Ryegate, Topsham

District 6 Barre City, Barre Town, Brookfield, Chelsea

I. Meeting to order

- a. After technical difficulties the meeting was called to order by J. Aldworth at 19:16

II. Roll Call by Town

Roll Call by Town (**P**=Present, **V**= Virtual, Blank=Not Present,)

Barre City	V	E. Montpelier		Peacham		Walden	
Barre Town	V	Groton	P	Plainfield	P	Warren	P
Berlin	P	Marshfield	P	Randolph		Washington	
Bolton		Middlesex	P	Roxbury	P	Waterbury	P
Brookfield		Montpelier	V	Ryegate		Williamstown	
Cabot		Moretown	V	Stowe		Woodbury	P
Chelsea		Northfield		Topsham		Worcester	
				Waitsfield			

- III. Communication Project Update – Contracts, Timelines - Discussion & Action
Aldworth started the conversation with the financials regard to the project.

\$3,138,504.00 - Total project cost

\$2,450,000.00 – State of VT contribution

\$772,000.00 – USDA

CVRPC will be the fiduciary / project manager. J. Aldworth introduced K. Cubbon from CVRPC.

K. Cubbon – Can forward to discuss financials and CVRPC's roll in the project.

The State will keep \$50,000 of the \$2,450,000 for contract & administrative fee. There has been confirmation on the \$772,000 from the USDA. CVRPC will meet with the Task Force. G. Dillon voice concerns with the Task Force involvement. J. Aldworth mentioned a shortfall in the financials, about \$250,000. But continued with mentioning some protentional savings and will be asking to use CFMA funds to cover the shortfall. K. Cubbon mentioned the need to go out with an RFP. CVRPC will have to hold a public hearing regarding the USDA funds. That meeting will be held at CVRPC's office. J. Aldworth requested all questions regarding the radio project to be directed to CVRPC. CVRPC will bring on an attorney that specializes in communications. J. Aldworth asked K. Cubbon to have CVRPC put together a brief outline of where the project is currently and the steps that will follow for the local selectboards and other leadership positions. The timeline for the next few steps is as follows

- October 2, 2026 – CVRPC submits paperwork to the State of VT
- November 2, 2026 – State of VT signs off on the project.
 - State of VT drafts contract(s). This may take 6 – 8 weeks
- Soft start for the project to be tested and in place – 15-months

A summary of the project will be available for all CFMA & District 6 members.

A motion was made by P. Cerutti to move forward with the project as presented, **seconded by J. Cambell**. With no discussion the **motion passed** by vote of the body present.

There were no questions from the District 6 EMS group.

There was a **motion by G. Dillon to use CFMA's Capital Replacement Plan funds to augment what we have in existing funds, seconded by P. Cerutti**. After some discussion the question was called by G. Dillon. The **motion passed** by vote of the body present.

J. Aldworth asked C. McCool to investigate what is needed for dispatch to accommodate a two-channel system.

C. Cubbon will be providing updates every 60-days in writing and in-person when schedule allows.

IV. Executive session – *Not needed*

V. Adjournment –

There was a **motion by E. Metivier** to adjourn, **seconded by G. Dillon**. With no discussion, **motion passed** by vote of the body present at 19:58