

CENTRAL VERMONT REGIONAL PLANNING COMMISSION
Municipal Plan Review Committee
Meeting
Draft Minutes

September 8, 2026 5:30 – 6:30 pm
29 Main Street, Suite 4, Montpelier, VT 05602
Remote Access Via Zoom

Committee Members:

X	William Arrand, Worcester Representative
X	Ron Krauth, Middlesex Representative
X	Brittany Butler, Cabot Representative
	Michael Gray, Woodbury Representative
X	Mike Miller, Montpelier Alternate Representative

Staff: Niki Sabado, Christian Myer

Other attendees: Calais Representative John Brabant; and Waitsfield Alternate Representative Don La Haye.

Public: Steven Whitaker, Montpelier

W. Arrand called the meeting to order at 5:31 pm.

Adjustments to the Agenda

No adjustments to the agenda.

Public Comment

S. Whitaker of Montpelier shared a concern of the refusal by the commission to post its public notices in City Hall and Kellogg-Hubbard library and the disregard for statutory obligations in section 6002.

Election of Officers

W. Arrand opened the floor for nomination of officers. Nomination for Chair- M. Miller nominated W. Arrand, B. Butler seconded the nomination. Committee voted unanimously for W. Arrand as Chair. Nomination for Vice Chair – B. Butler nominated M. Miller, W. Arrand seconded the nomination. Committee voted unanimously for M. Miller as Vice Chair.

Public Hearing on the 2026 Waitsfield Town Plan Amendment

W. Arrand opened the hearing. CVRPC staff gave a summary of the Waitsfield background of their 2023 Town Plan update; the Boards decision for the Town to document progress towards state planning goal 13 before their next town consult in 2027; and the amendment the town prepared in 2026 to incorporate the childcare state planning goal 13 to ensure compliance with statute. Waitsfield's amendment was found to meet statutory requirements by CVRPC staff.

1 S. Whitaker of Montpelier shared his concerns with the August 17 public hearing record submitted at
2 this evening's hearing and asked the committee to correct its written record of the August 17th hearing
3 before any recommendation built on that record goes to the Board of Commissioners.

4
5 C. Meyer noted to the Chair that the approval of this plan will not be voted on at this evening's Board of
6 Commissioners meeting. It will be voted on at their next meeting, so CVRPC staff will have time to
7 integrate any additional comments Mr. Whitaker has provided, into the record and reviewed with his
8 former comments.

9
10 Chair closed the public hearing.

11 12 **Recommendations of the Committee**

13 M. Miller moved to recommend to the Board of Commissioners confirmation of the Waitsfield Municipal
14 planning process. B. Butler seconded. Motion passed unanimously.

15
16 W. Arrand moved to recommend to the Board of Commissioners to approve the Waitsfield Town Plan.
17 M. Miller seconded. Motion passed unanimously.

18
19 M. Miller also noted that the checklist provided for the Waitsfield amendment was only for review of
20 the goal that was amended and that it met the requirements. He further stated that he was comfortable
21 recommending and seconding approval of the town plan amendment and the municipal planning
22 process.

23 24 **Public Hearing on the 2026 East Montpelier Town Plan Update**

25 W. Arrand opened the hearing. CVRPC staff gave a summary of the East Montpelier Town Plan Update
26 and found the plan to have met all required elements and state planning goals. Staff found the plan to
27 have overall strengths in their energy plan and planning for diverse housing and flood resilience. Staff
28 also noted that any further residential and mixed-use development planning will need to be closely
29 coordinated with neighboring municipalities.

30
31 No public comment made.

32
33 Chair closed the public hearing.

34 35 **Recommendations of the Committee**

36 M. Miller moved to recommend to the Board of Commissioners confirmation of the East Montpelier
37 Municipal planning process. B. Butler seconded. Motion passed unanimously.

38
39 R. Krauth moved to recommend to the Board of Commissioners to approve the East Montpelier Town
40 Plan. M. Miller seconded. Motion passed unanimously.

41
42 M. Miller moved to recommend to the Board of Commissioners to approve an issuance of positive
43 determination of energy compliance. B. Butler seconded. Motion passed unanimously.

Approval of Minutes

W. Arrand moved to approve the minutes of the 02/17/2026 meeting. M. Miller seconded. Motion passed unanimously.

M. Miller also noted on the East Montpelier Town Plan update that it was a well-thought-out plan with emphasis on the history, background and depth of conversation. M. Miller congratulated the Town on their Town Plan update.

Adjournment

M. Miller moved to adjourn, B. Butler seconded. Motion passed unanimously.

W. Arrand adjourned the meeting at 5:56 PM.

Respectfully submitted by N. Sabado