CENTRAL VERMONT REGIONAL PLANNING COMMISSION

Special Executive Committee Meeting

DRAFT Minutes

November 23, 2026 Meeting

Present:

☒	Peter Carbee	☒	Doug Greason	☒	Michael Gray
☒	Lee Cattaneo	☒	Royal DeLegge	☐	Janet Shatney
☒	Jerry D'Amico				

Staff: Christian Meyer, Barbara Petrie, Niki Sabado

Guests: Suzanne Armor, Attorney – West River Legal, PLLC (WRL), Deborah Sargent, CVRPC Commissioner (Moretown), Jim Crafts, CVRPC Commissioner (Warren)

Members of the Public: Steven Whitaker, Montpelier resident

Call to Order: This meeting was called to order at 4:30 pm and recording was confirmed. Roll call was taken.

Adjustments to the Agenda: None.

Public Comment: Stephen Whitaker provided public comment regarding concerns about the conformance report for the state planning goals and 4238A plan elements, arguing that CVRPC had not fully satisfied statutory requirements.

Executive Session: Christian described the findings that must be made, as follows: the Executive Committee must make two motions: (1) move that per 1 VSA § 313 (a)(1) premature general public knowledge of pending or probable civil litigation and of confidential attorney-client communications made for the purpose of providing professional legal services to CVRPC would clearly place the public body at a substantial disadvantage; *Chair Carbee called for a motion to accept this motion. The motion was moved by Commissioner D'Amico and seconded by Commissioner Gray.* ***Motion passed unanimously.***

(2) move to enter Executive Session to discuss potential or pending litigation and attorney-client communication related thereto, included in the session will be all commissioners present, executive director, Christian Meyer, and Attorney Suzanne Armor. Mr. Meyer's and Ms. Armor's attendance in executive session is appropriate because they have information that is needed by the Board to consider the matter. *Chair Carbee called for a motion to accept this motion. The motion was moved by Commissioner Greason and seconded by Commissioner Gray.* ***Motion passed unanimously.***

Commissioner Gray made the motion to exit Executive Session, seconded by Commissioner D'Amico. with no action being taken at 4:58 pm.

Chair Carbee called for a motion to authorize the law firm of West River Legal, PLLC ("WRL") to execute Waiver of Service of Summons on behalf of CVRPC. Commissioner DeLegge moved the motion, seconded by Commissioner Gray. ***Motion passed unanimously.***

Chair Carbee called for a motion to authorize WRL to execute and file with Vermont Superior Court, Environmental Division, a Notice of Appearance on behalf of CVRPC. Commissioner D'Amico moved the motion, seconded by Commissioner DeLegge. ***Motion passed unanimously.***

Chair Carbee called for a motion to authorize WRL to draft and file with the court any and all pleadings, motions, replies, discovery requests, or other legal pleadings necessary in furtherance of CVRPC's interest. Commissioner DeLegge moved the motion, seconded by Commissioner DeLegge. ***Motion passed unanimously.***

Chair Carbee called for a motion to authorize WRL to engage in any other activities on behalf of CVRPC in furtherance of the representation, including engaging in discussion with parties to the matter as warranted and appropriate to resolve the matter. Commissioner DeLegge moved the motion, seconded by Commissioner Cattaneo. ***Motion passed unanimously.***

Committee Round Table: None.

Adjournment: Commissioner Cattaneo made a motion to adjourn, seconded by Commissioner Greason. ***Meeting adjourned at 5:04 pm.***

Respectfully submitted,

Barbara Petrie, Office Manager

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